

**MINUTES OF THE REGULAR MEETING
RIVER OAKS CITY COUNCIL
APRIL 13, 2021**

MEMBERS PRESENT:

MAYOR PRO TEM DARREN HOUK
COUNCIL MEMBER STEVE HOLLAND
COUNCIL MEMBER DAN CHISHOLM
COUNCIL MEMBER JOHN CLARIDGE
COUNCIL MEMBER YOLIE RODRIGUEZ

STAFF PRESENT:

CITY MANAGER MARVIN GREGORY
CITY SECRETARY PAULA LUCK
FIRE CHIEF RUSSELL SHELLEY
POLICE CHIEF CHRIS SPIELDENNER
EMERGENCY MGT JAMES MYRICK
CITY ATTORNEY BETSY ELAM
PUBLIC WORKS DIRECTOR GORDON SMITH
EVENT CENTER DIRECTOR SHIRLEY BLOOMFIELD
EVENT CENTER DIRECTOR SHIRLEY WHEAT

ABSENT:

MAYOR JOE ASHTON

1. CALL TO ORDER

With a quorum present, Mayor Pro Tem Houk called the Regular Meeting of the River Oaks City Council to order at 7:00 p.m. on Tuesday, April 13, 2021 at the River Oaks City Hall, 4900 River Oaks Blvd., River Oaks, Texas 76114.

2. INVOCATION

CM Rodriguez delivered the Invocation.

3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG

CM Rodriguez led the Pledges of Allegiance to the United States and the Texas Flags.

4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR.

Mayor Pro Tem Houk read a proclamation: CHILD ABUSE PREVENTION MONTH—APRIL 2021.

Molly Horn with Alliance for Children was present to accept the proclamation.

5. PUBLIC TESTIMONY: CITIZENS TO SPEAK ON ANY TOPIC OR ANY AGENDA ITEM BEFORE AN DURING THE MEETING BY RAISING YOUR HAND TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY NOTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THAT ISSUE, AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.

NONE

6. **CONSENT AGENDA** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION**

A. APPROVE MINUTES OF MARCH 23, 2021 REGULAR CALLED COUNCIL MEETING

B. APPROVAL BILLS PAYABLE FOR PERIOD ENDING APRIL 13, 2021 (FY 2021)

CM Claridge moved, seconded by CM Chisholm to approve the Consent Agenda Items #A-B. All voted "Aye".

7. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM CONSENT AGENDA FOR SEPARATE DELIBERATION.

NONE

PERSONAL APPEARANCES AND/OR ITEMS REQUIRING COUNCIL APPROVAL/ACTION

8. DISCUSSION AND/OR ACTION FROM PRESENTATION BY DREW GRACE OF XEROX BUSINESS SOLUTION SOUTHWEST INCORPORATING A NEW PRINT MANAGEMENT PROGRAM ALONG WITH TECHNOLOGY ENHANCEMENTS TO INCREASE PRINTING PRODUCTIVITY AT A COST SAVINGS.

Drew Grace was present. A print analysis was conducted on all desktop printers. The current challenges are the current printers have a high operation costs, there are 16 different printer models which makes buying toner/ink expensive, when a printer is retired the pre-purchased ink is usually disposed of unless there are the same model of printers being used in another department, the current printers operate at a low speed and paper capacity, several workstations lack needed functionality to perform workflow needs; and language translation is either outsourced or done in house by other employees.

The benefits of this new program will update all printers to commercial printers, toner and ink are provided, increase productivity in several departments, reduces the different model types from 16 to 2, language translation app will allow translation in over 40 different languages and streamlines printer expenses into one invoice instead of multiple.

The current monthly expenses are \$1,657.07 and the new program cost is \$1,455.27 per month. The city can sell its current printers and ink that is on hand. This lease is a 60-month lease which is under the PACE Agreement (statewide bidding program). Will meet with CM Gregory and CS Luck every six months to evaluate if any changes need to be made.

CM Holland moved, seconded by CM Claridge to approve the contract with Xerox pending City Attorney approval. All voted "Aye".

PUBLIC HEARINGS/ACTION FROM PUBLIC HEARINGS:

9. PUBLIC HEARING: IN ORDER TO RECEIVE PUBLIC COMMENT AND TESTIMONY ON THE APPLICATION SUBMITTED BY GRUMPS LTD %COLLIER ALBRIGHT REQUESTING A SPECIFIC USE PERMIT FOR THE SALE OF ALCOHOL MIXED BEVERAGES AT 5300 RIVER OAKS BLVD. IN ACCORDANCE TO SECTION 23A.G.3.I FOR ON-PREMISE CONSUMPTION ONLY, PURSUANT TO ZONING ORDINANCE #1286-2020 AS ADOPTED AND AS AMENDED (CASE #SUP2021-0003).

At 7:30 p.m., Mayor Pro Tem Houk opened the Public Hearing.

Collier Albright was present. The survey was conducted today, and the construction crew is lined up. CM Holland suggested that the SUP is looked at in detail to make sure there are no issues. Giggles is no longer a school. In March 2018, the childcare investigators did not renew their day care license. The state was contacted, and it is a non-credited private school, and it is considered a treatment center.

At 7:39 p.m., Mayor Pro Tem Houk closed the Public Hearing.

10. ACTION FROM PUBLIC HEARING: CONSIDER APPROVAL OF THE APPLICATION SUBMITTED BY GRUMPS LTD %COLLIER ALBRIGHT REQUESTING A SPECIFIC USE PERMIT FOR THE SALE OF ALCOHOL MIXED BEVERAGES AT 5300 RIVER OAKS BLVD. IN ACCORDANCE TO SECTION 23A.G.3.I FOR ON-PREMISE CONSUMPTION ONLY, PURSUANT TO ZONING ORDINANCE #1286-2020 AS ADOPTED AND AS AMENDED (CASE #SUP2021-0003).

CM Claridge moved, seconded by CM Rodriguez to approve the application of a specific use permit for the sale of alcohol mixed beverages at 5300 River Oaks Blvd. All voted "Aye".

ORDINANCES/RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:

11. CONSIDER APPROVAL OF RESOLUTION #1048-2021 REQUESTING TARRANT COUNTY GIVE STRONG CONSIDERATION FOR ACCEPTING PROJECT FOR STREET IMPROVEMENTS TO MERRITT STREET (FROM RIVER OAKS BLVD. SOUTH TO BARBARA ROAD), BARBARA ROAD (FROM CHURCHILL ROAD TO ROBERTS CUT OFF ROAD), ROBERTS CUT OFF ROAD, LONG AVENUE (1300-1800 BLOCKS), YALE STREET (FROM RIVER OAKS BLVD. NORTH TO INTERSECTION WITH ROBERTS CUT OFF ROAD), INTO ITS 2021 TRANSPORTATION BOND PROGRAM, IN ORDER TO OVERLAY CITY THOROUGHFARES.

Enclosed in the council packets are a breakdown of each street rehab cost in detail with some concrete repairs. Long Street still requires sewer upgrades, Roberts Cut Off Road from Ohio Garden Road to River Oaks Blvd. requires water main upgrades, and the engineering costs are not included. There was an error in the total rehab cost for all streets which brings the corrected total to \$2,834,929.37 with \$1,417,464.68 of that will be Tarrant County Bond participation. The Meandering Road project is separate from this. Provided in the packets are frequently asked questions from Tarrant County. This project is due to be turned in by noon this Friday.

CM Holland moved, seconded by CM Chisholm to approve Resolution #1048-2021. All voted "Aye".

12. CONSIDER APPROVAL OF RESOLUTION #1049-2021 CERTIFYING FINAL ACCEPTANCE OF THE PROJECT "WATER DISTRIBUTION SYSTEM IMPROVEMENTS CID-03 PRIORITY II PROJECT" UNDER THE TEXAS WATER DEVELOPMENT BOARD DRINKING WATER STATE REVOLVING FUND (DWSRF), TWDB PROJECT #62731.

Bill Lohrke was present. Presented is the Engineer Certification which will close out Phase II Water. Changes orders are done and has been inspected by all parties. This project was completed 2 ½ months early. On April 15th, we will start working on Phase III Water. The revised contract for Phase II is \$1,888,894.25. This Resolution will need to be sent to the Water Development Board. Timeline for Phase III will take about 6 months to complete.

CM Claridge moved, seconded by CM Rodriguez to approve Resolution #1049-2021. All voted "Aye".

OTHER ITEMS FOR DISCUSSION AND/OR ACTION:

13. DISCUSSION AND/OR ACTION PERMITTING USE OF ALCOHOLIC BEVERAGE SAMPLES BEING MADE AVAILABLE TO EVENT PARTICIPANTS AT NO CHARGE DURING THE APRIL 24TH OUTSIDE EVENT ON THE PROPERTY AT THE RIVER OAKS EVENT CENTER.

This item has been tabled.

14. DISCUSSION AND/OR ACTION REGARDING UPDATES FROM THE CITY MANAGER ADVISING THE MAYOR AND CITY COUNCIL ON PERSONNEL, CITY'S FISCAL CONDITION, PANDEMIC EXECUTIVE ORDERS, SCHEDULING COUNCIL WORK SESSIONS, FUTURE NEEDS OF THE CITY AND OTHER CITY MANAGER RECOMMENDATIONS.

Boundary Adjustment with Fort Worth-currently in the hands of Fort Worth's City Attorney.

Personnel-openings in Public Works and made organizational changes.

Winter Disaster-estimated costs and documents have been submitted.

Jarod O'Flarety-will be filming here again.

Census-waiting on the numbers.

920 Roberts Cut Off-have a new tenant which leaves one vacant space available.

1512 Shenna-looking at real estate brokers to sell property.

STAFF REPORTS:

15. UPDATE ON SUBSTANDARD PROPERTY AT 5901 BLACK OAK LANE.

Council order expires May 9th. They are 40% complete of moving items out of the house.

CORRESPONDENCE:

16. COUNCIL MEMBER QUESTIONS, COMMENTS AND ANNOUNCEMENTS.

CM Holland-would like someone to follow up on the traffic light issues. The issues are still in the traffic engineering department.

PWD Smith-NCTCOG has created a traffic light committee and PWD Smith has been invited to sit on that committee. Update on the Ohio Garden program-ready for asphalt. The side street on Merritt is halfway done with concrete. Update on Churchill Road-City of Fort Worth is in talks with their performance bond people.

CM Rodriguez-thanked all who showed up to the pop-up event.

CM Chisholm-attended RTC meeting. Looking at larger and smaller employers to eliminate one day of the week for employees to work at home to staff off the streets because the streets are so congested. Candidate Forum this Thursday night, School is at 6:00 p.m. at Irma Marsh and Council is at 7:00 p.m. at the Event Center.

Mayor Pro Tem Houk-thanked all who are running for City Council and who are currently serving and thanked the Shirley's for holding the Candidate Forum.

EXECUTIVE SESSION:

17. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSIONS(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney.
- b. Section 551.072 Discussion regarding possible sale, lease or acquisition of real estate.
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a compliant or charge against an Officer or Employee.
- d. Section 551.076 Deliberation regarding security devices.

NONE

RECONVENE:

18. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

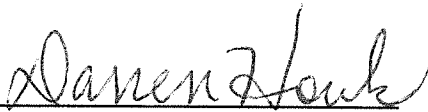
NONE

ADJOURN:

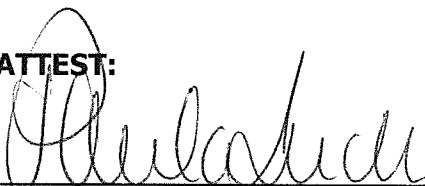
19. ADJOURN

At 8:23 p.m., CM Claridge moved, seconded by CM Rodriguez to adjourn the meeting. All voted "Aye".

APPROVED:


Darren Houk, Mayor Pro-Tem

ATTEST:


Paula Luck, City Secretary