

**MINUTES OF THE REGULAR MEETING
RIVER OAKS CITY COUNCIL
NOVEMBER 18, 2025**

MEMBERS PRESENT:

MAYOR DARREN HOUK
MAYOR PRO TEM LEIGH ANN TURNER
COUNCIL MEMBER JOHN CLARIDGE
COUNCIL MEMBER BRENT FORESTER-6:19 p.m.
COUNCIL MEMBER STEVE HOLLAND
COUNCIL MEMBER YOLIE RODRIGUEZ

STAFF PRESENT:

CITY MANAGER MARVIN GREGORY
CITY SECRETARY PAULA LUCK
CITY ATTORNEY BRADLEY ANDERLEE
EMERGENCY MGT JAMES MYRICK
PUBLIC WORKS DIRECTOR TODD HENDERSON
POLICE CHIEF CHUCK STEWART
FIRE CHIEF ROBERT WHATLEY

ABSENT:

NONE

1. CALL TO ORDER

With a quorum present, Mayor Houk called the Regular Meeting of the River Oaks City Council to order at 6:02 p.m. on Tuesday, November 18, 2025 at River Oaks City Hall, 4900 River Oaks Blvd., River Oaks, Texas 76114.

2. INVOCATION

CM Holland delivered the Invocation.

3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG

Aiden & Alexandria with LYSA led the Pledges of Allegiance to the United States and the Texas Flags.

4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR.

-RECOGNITION OF LYSA UNDEFEATED TEAMS THIS SEASON

Coach Amanda Williams and Coach Ortiz along with their teams and their parents were present. Coach Williams introduced the Lady Lions members and Coach Ortiz introduced the Boys Lions members. Mayor Houk handed out River Oaks pins and Mayor Pro Tem Turner handed out gift cards from the Park Board to both teams. The boy members showed off their championship rings.

5. PUBLIC TESTIMONY: CITIZENS TO SPEAK ON ANY TOPIC OR ANY AGENDA ITEM BEFORE AN DURING THE MEETING BY RAISING YOUR HAND TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY NOTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THAT ISSUE, AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.

NONE

At this time, Mayor Houk discussed Item #14:

Chuck Fielding with Parker Hannifin was present. Orand Construction will be hired to do the disassembling and move the pavilion. Parker Hannifin is paying \$17,500.00 to disassemble. We would prefer if the city used the same contractor to put the pavilion back together at the Community Center and to pour the concrete piers. The city's cost for both would be \$29,755.00. Orand Construction has met the insurance requirements. Parker Hannifin has someone that will oversee the disassembling part of the project. Parker Hannifin would like to put a temporary crosswalk on Blackstone from the Parker Hannifin property to the Event Center property. The crosswalk is not on the agenda tonight.

6. **CONSENT AGENDA** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION**

A. APPROVE MINUTES OF NOVEMBER 4, 2025 REGULAR CALLED COUNCIL MEETING

B. APPROVE BILLS PAYABLE FOR PERIOD ENDING NOVEMBER 18, 2025 (FY 2026)

CM Claridge moved, seconded by CM Rodriguez to approve the Consent Agenda Items A-B. All voted "Aye".

7. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM THE CONSENT AGENDA FOR SEPARATE DELIBERATION.

NONE

ORDINANCES/RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:

8. CONSIDER APPROVAL OF RESOLUTION #1153-2025 CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL ELECTION HELD ON NOVEMBER 4, 2025 IN THE CITY OF RIVER OAKS, TEXAS; AND PROVIDING AN EFFECTIVE DATE.

For Council Place 1: John Claridge 361 votes, 66.12%; Dan Dagel 185 votes, 33.88%.

For Council Place 3: Leigh Ann Turner 276 votes, 49.64%; Sherrie Uptmore Dast 163 votes, 28.32%; Virginia A. Baffico 55 votes, 9.89%; Matthew Tatarko 62 votes, 11.15%.

John Claridge is elected for Place 1. There will be a run-off election of Leigh Ann Turner and Sherrie Uptmore Dast for Place 3.

CM Claridge moved, seconded by CM Forester to approve Resolution #1153-2025. All voted "Aye".

9. CONSIDER APPROVAL OF RESOLUTION #1154-2025 CALLING FOR A RUN-OFF ELECTION TO BE HELD ON DECEMBER 13, 2025 FOR PLACE 3 CITY COUNCIL MEMBER; APPROVING A JOINT ELECTION WITH TARRANT COUNTY; AND ESTABLISHING PROCEDURES FOR THAT ELECTION; AND PROVIDING AN EFFECTIVE DATE.

This resolution is calling for a run-off election on December 13, 2025. Early voting will be at Tarrant County Elections Center, White Settlement Public Library, and Tarrant County ESD1. Early voting dates and hours are December 1st-5th from 8 a.m. to 5 p.m.; December 6th from 9 a.m. to 5 p.m.; December 7th from 10 a.m. to 3 p.m.; and December 8th-9th from 7 a.m. to 7 p.m. We do not know the exact cost for this run-off.

CM Forester moved, seconded by CM Rodriguez to approve Resolution #1154-2025. All voted "Aye".

10. CONSIDER APPROVAL OF RESOLUTION #1155-2025 AUTHORIZING THE CITY OF RIVER OAKS ALLOCATED VOTES FOR MEMBERSHIP ON THE TARRANT APPRAISAL DISTRICT BOARD OF DIRECTORS.

We get one vote. There are four nominees: Mr. Mike Alfred, Ms. Wendy Burgess, Mr. Eric Crile, and Ms. Sayeda Syed. Their bios are in the packets.

Mayor Pro Tem Turner moved, seconded by CM Holland to approve Resolution #1155-2025 and nominate Ms. Wendy Burgess. All voted "Aye".

11. CONSIDER APPROVAL OF ORDINANCE #1466-2025 AMENDING ARTICLE 1.10 "CORPORATE SEAL" SPECIFICALLY IN SECTION 1.10.002 "UNAUTHORIZED USE OF CORPORATE SEAL OR OTHER INSIGNIA".

This item will be discussed in Executive Session.

12. CONSIDER APPROVAL OF ORDINANCE #1467-2025 DESIGNATING THE RIVER OAKS NEWS AND THE FORT WORTH STAR TELEGRAM AS THE OFFICIAL NEWSPAPERS OF THE CITY OF RIVER OAKS.

This Ordinance is approved annually.

CM Holland moved, seconded by CM Claridge to approve Ordinance #1467-2025. All voted "Aye".

CM Holland wants to go back to Item #14 and award the contract.

CM Holland moved, seconded by CM Claridge to award the contract of moving the pavilion and installing the pavilion at the Event Center, and to construct the piers to Orand Construction costing the city \$29,755.00. All voted "Aye".

OTHER ITEMS FOR DISCUSSION AND/OR ACTION:

13. UPDATE ON SUBSTANDARD PROPERTIES AT:

- 1513 SKYLINE DR-mediation.
- 5401 BAYLOR AVE-concrete driveway needs to be done.
- 5609 JAMES DR-complete.
- 4912 BLACK OAK-bring back to next meeting.
- 1517 BYRD DR-all permits pulled.
- 4700 BARBARA-all permits pulled. Need routine inspections.
- 1114 HARVARD-getting ASW.

14. DISCUSSION AND/OR ACTION ON COORDINATION EFFORTS WITH PARKER HANNIFIN TO RELOCATE A 50' X 60' PAVILLION FROM THEIR PROPERTY TO THE COMMUNITY CENTER PROPERTY AND ON PAVING A 10,400 SQUARE FOOT PARKING LOT.

This item was discussed earlier.

15. CONSIDER APPROVAL TO RESCHEDULE THE DECEMBER COUNCIL MEETING FROM THE 1ST TUESDAY TO THE 3RD TUESDAY IN DECEMBER.

Would like to reschedule the December 2nd council meeting to December 16th. December 16th is also the date that the holiday contest winners will be announced. Three awards will be given out. Would like to change the flyer to add commercial businesses.

Mayor Pro Tem Turner moved, seconded by CM Rodriguez to approve rescheduling the December 2nd council meeting to December 16th. All voted "Aye".

16. DISCUSSION AND/OR ACTION ON THIS YEAR'S HOMETOWN CHRISTMAS FESTIVITIES.

The planning is coming along. Early voting will be until 5 p.m. that day. Greenbrier will be closed at 5 p.m. so vendors can get set up, and the election workers can park on Hartford. The committee thanked PW Director Henderson and his crew.

17. DISCUSSION AND/OR ACTION REGARDING UPDATES FROM THE CITY MANAGER ADVISING THE MAYOR AND CITY COUNCIL ON PERSONNEL, CITY'S FISCAL CONDITION, PANDEMIC EXECUTIVE ORDERS, SCHEDULING COUNCIL WORK SESSIONS, FUTURE NEEDS OF THE CITY AND OTHER CITY MANAGER RECOMMENDATIONS.

Employee Christmas lunch Thursday, December 18th from 10:30 a.m. to 1:30 p.m. at the Event Center. City Hall will be closed from 10:30 a.m. to 1:30 p.m.

The new website is being worked on.

YMCA has been notified of the shelter lease.

The Masonic Lodge listing starts tomorrow.

18. QUESTIONS RELATED TO MONTHLY STAFF REPORTS FROM POLICE, FIRE, PUBLIC WORKS, WATER PLANT, BUILDING INSPECTIONS, CODE ENFORCEMENT, CITY SECRETARY ACTIVITY REPORTS, MUNICIPAL COURT, ECONOMIC DEVELOPMENT, EVENT CENTER, PARKS, STORM WATER AND EMERGENCY MANAGEMENT.

Police Dept-Glenwick will be blocked off in front of the Fire Department bays on December 6th during the event.

Fire Dept-two new hires will be on shift next week. Three more new hires start at the end of this month, and the last one will start in December.

Public Works-Mayor Houk thanked Public Works. Staff are working on Christmas and brush pick up. Waiting on TCEQ on the water plant.

Code-we are behind on code.

EDC-ribbon cutting November 28th from 10 a.m. to 2 p.m. at Quality Auto Repair & Tires at 1004 Merritt (corner of Merrit and the Blvd).

Emergency Management-may get 2 rounds of storms with accumulation from 5"-6".

CORRESPONDENCE:

19. COUNCIL COMMENTS.

CM Claridge-commend Castleberry Student Council for their fall festival and Mayor Houk thanked all the cars that showed up.

CM Rodriguez-thanked everyone for their help for the Christmas Event.

Mayor Pro Tem Turner-wonderful to see the athletics today and their mannerism was good.

CM Holland-annual MPS fundraiser is December 6th at the Event Center from 5:30 p.m. to 8:00 p.m.

CM Forster-thanked Public Works, Police, and Fire for all their work for the Christmas Event.

Linda Claridge-good tonight to see the daughter (Amanda Williams) of one of our former Police Officers (Clint Williams). Darrell Williams designed the new city logo around the 50th anniversary of the city.

20. WORK SESSION: DISCUSSION ON MUNICIPAL PLANNING AND OPERATIONS AS FOLLOWS:

- WATER TREATMENT PLANT-no discussion.
- CITY WEBSITE DESIGN-no discussion.

EXECUTIVE SESSION:

21. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSION(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney; **Cause #342-358828-24-Zakary Sadeghian vs. City of River Oaks Building Standards Commission.**
- b. Section 551.072 Discussion regarding possible sale, lease or acquisition of real estate;
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a complaint or charge against an Officer or Employee,
- d. Section 551.076 Deliberation regarding security devices.

At 7:23 p.m., Mayor Houk went into Executive Session under Section 551.071 for Item #11.

At 8:19 p.m., Mayor Houk reconvened into Regular Session.

RECONVENE:

22. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

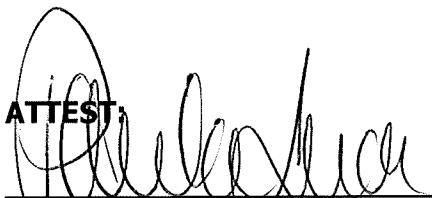
Item #11: **CM Forester moved, seconded by CM Holland to approve Ordinance #1466-2025 with the amendment to Section 1 that would amend Section 1.10.002 of the city code in its entirety to read as follows: It is an offense to use any City or City department official flag, seal, badge, logo, slogan, or other insignia or any colorful representation thereof in any written or spoken form; (1) for a commercial purpose; or (2) in a manner that could cause someone to believe the city or a city department sponsors or approves the use without first obtaining express written authorization from the city manager. All voted "Aye".**

ADJOURN:

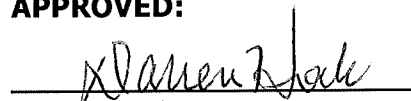
23. ADJOURN

At 8:02 p.m., Mayor Houk adjourned the meeting. All voted "Aye".

ATTEST:


Paula Luck, City Secretary

APPROVED:


Darren Houk, Mayor