

**MINUTES OF THE SPECIAL CALLED WORK SESSION
RIVER OAKS CITY COUNCIL
FEBRUARY 22, 2020**

MEMBERS PRESENT:

MAYOR PRO TEM JOE ASHTON
COUNCIL MEMBER STEVE HOLLAND
COUNCIL MEMBER DAN CHISHOLM
COUNCIL MEMBER JOHN CLARIDGE
COUNCIL MEMBER DARREN HOUK

STAFF PRESENT:

CITY MANAGER MARVIN GREGORY
CITY SECRETARY PAULA LUCK
PUBLIC WORKS DIRECTOR GORDON SMITH
BUILDING INSPECTOR STEVE SANDERS
EMERGENCY MGT JAMES MYRICK
POLICE CHIEF CHRIS SPIELDENNER

ABSENT:

MAYOR HERMAN EARWOOD

1. CALL TO ORDER

With a quorum present, Mayor Pro Tem Ashton called the Special Meeting of the River Oaks City Council to order at 8:00 a.m. on Saturday, February 22, 2020 at River Oaks City Hall, 4900 River Oaks Blvd, River Oaks, Texas 76114.

2. INVOCATION

CM Holland delivered the Invocation.

3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG

CM Holland led the Pledges of Allegiance to the United States and the Texas Flags.

4. **PUBLIC TESTIMONY:** CITIZENS TO SPEAK ON ANY TOPIC; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY NOTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THE ISSUE AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.

NONE

5. WORK SESSION:

(A) DISCUSSION AND/OR ACTION AMENDING ARTICLE 3.12 "SIGNS" ESTABLISHING REQUIREMENT FOR MURAL SIGNS

This has been brought up before in council meetings and council wanted this as a workshop agenda item to discuss further. The Saginaw Public Visual Art Policy & Procedures and the current River Oaks Ordinance was presented to the Council. The issue with the mural on Roberts Cut Off is that it has the business name in it. The current ordinance goes by square footage and this sign does not meet the ordinance because it is over the 3'x3' that is listed in the ordinance. After much discussion, it was decided to have a size exemption like 3'x3', a

percentage, or a square footage per side of the building. Need to inform the City Attorney on what the Council wants and go from there.

Portable signs and banners were brought up. The current Ordinance reads that a temporary sign is allowed up 60 days, down 30 days, and up 60 days and has to get the sign registered with the city. Some have noticed that some portable signs in the city are being used as permanent signage. Also brought up are the feather signs which businesses are supposed to be taking them down at night. Council agreed to look more at the temporary signs, feather signs, banner signs and portable signs. A citizen in audience would like to see the lights around businesses windows regulated.

(B) DISCUSSION AND/OR ACTION ON AMENDING SECTION 13.02.044 "UTILITY CUSTOMERS WHO BECOME DECEASED" OF THE RIVER OAKS CODE OF ORDINANCES

This was brought up about three years ago. Currently as soon as city personnel are made aware of a death, a letter is sent out that they have 45 days to contact the city, and then the city will send a letter out for 30 days for compliance and then a final letter for another 30 days. Emergency personnel need to know who is actually living there. The letter that is currently being mailed out needs to be friendlier and not as harsh. Also brought up was if the name of a deceased account is changed, is a certificate of occupancy required. Currently if a spouse passes away, the other spouse can put their name on the water account with no inspection nor charge a new water deposit. Council is in agreeance to leave up to CM Gregory's discretion, re-write the policy and letter, and keep council informed.

At 10:38 a.m., Mayor Pro Tem Ashton called for a break.

At 10:50 a.m., Mayor Pro Tem Ashton went back into the Work Session.

(C) DISCUSSION AND/OR ACTION REGARDING FUTURE ZONING TEXT AMENDMENTS

Since the boulevard enhancement is taking longer than what was planned, there are some text amendments that need to be done now:

Laundry and Washaterias: states that the floor area not to exceed 3,000 square feet. Council agreed to remove the square foot requirement.

Physical Fitness Type Uses: there is a noise level requirement but the noise goes thru the walls. Council agreed that the landlord should consider that type of business when renting the property; therefore, no change will be done.

Outside Special Events: all are allowed by Resolution of the City Council. Council agreed there is no need to have it ratified and a Resolution is not needed just inform the council of the events.

Alcohol Beverage Sale: square foot requirement is 4,000 for on-premise consumption (restaurants). Council agreed to reduce the square footage requirement and possibly follow the TACB.

Second Hand Merchandise: does not line up with our Ordinance. Council agreed to leave it as is and change both to match.

(D) DISCUSSION AND/OR ACTION REGARDING REZONING AND SIGNAGE

The Masonic Lodge is up for sale and is currently zoned "CF". Council agreed to proceed with rezoning this property to "R-4" to four lots.

(E) DISCUSSION AND/OR ACTION ON FUTURE PLANNING FOR ANIMAL SHELTER

Several buildings were looked at for a permanent structure on the Camp Carter property. The best option is the newer horse barn which is currently being used to house animals. The city can utilize 1/3 of the back of the building. Mayor Pro Tem Ashton wants to see neighborhood notification in advance whether is by sending out notices or conducting a Community Meeting. Council has agreed that the city will need to look at fundraising to help fund the cost of this.

(F) UPDATE ON INFRASTRUCTURE IMPROVEMENTS AS PRESENTED BY PUBLIC WORKS DIRECTOR

(G) UPDATE ON MEANDERING ROAD IMPROVEMENTS

The design should be completed by August 2020 and go out for bid one year later. Construction should begin around October-December 2021 and end sometime in 2023.

(H) UPDATES FROM OTHER DEPARTMENT HEADS

There is firework training this weekend at Camp Carter but it is not open to the public.

(I) ECONOMIC DEVELOPMENT PLANNING

(J) BUDGETING FOR FISCAL YEAR 2021

Budgets this year will have to start one month earlier than normal due to the property taxes.

6. ACTION, IF ANY, FROM WORK SESSION.

EXECUTIVE SESSION:

7. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSIONS(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney:

- b. Section 551.072 Discussion regarding possible sale, lease or acquisition of real estate:
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a complaint or charge against an Officer or Employee.
- d. Section 551.076 Deliberation regarding security devices.

NONE

RECONVENE:

- 8. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

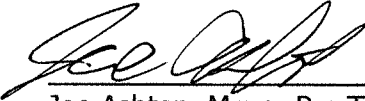
NONE

ADJOURN:

- 9. ADJOURN

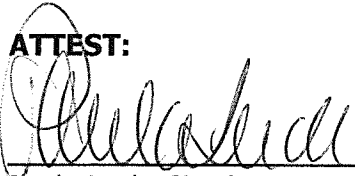
At 11:49 a.m. CM Holland moved, seconded by Mayor Pro Tem Ashton, to adjourn the meeting. All voted "Aye".

APPROVED:



Joe Ashton, Mayor Pro Tem

ATTEST:



Paula Luck, City Secretary