

**MINUTES OF THE REGULAR MEETING
RIVER OAKS CITY COUNCIL
NOVEMBER 4, 2025**

MEMBERS PRESENT:

MAYOR DARREN HOUK
MAYOR PRO TEM LEIGH ANN TURNER
COUNCIL MEMBER YOLIE RODRIGUEZ
COUNCIL MEMBER BRENT FORESTER
COUNCIL MEMBER JOHN CLARIDGE
COUNCIL MEMBER STEVE HOLLAND

STAFF PRESENT:

CITY MANAGER MARVIN GREGORY
CITY SECRETARY PAULA LUCK
CITY ATTORNEY BRADLEY ANDERLEE
EMERGENCY MGT JAMES MYRICK
PUBLIC WORKS DIRECTOR TODD HENDERSON
POLICE CHIEF CHUCK STEWART
FIRE CHIEF ROBERT WHATLEY
EVENT CENTER DIRECTOR SHIRLEY WHEAT

ABSENT:

NONE

1. CALL TO ORDER

With a quorum present, Mayor Houk called the Regular Meeting of the River Oaks City Council to order at 6:00 p.m. on Tuesday, November 4, 2025 at River Oaks City Hall, 4900 River Oaks Blvd., River Oaks, Texas 76114.

2. INVOCATION

CM Claridge delivered the Invocation.

3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG

CM Claridge led the Pledges of Allegiance to the United States and the Texas Flags.

4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR.

-HAROLD SUTHERLAND 103RD BIRTHDAY

5. PUBLIC TESTIMONY: CITIZENS TO SPEAK ON ANY TOPIC OR ANY AGENDA ITEM BEFORE AN DURING THE MEETING BY RAISING YOUR HAND TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY NOTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THAT ISSUE, AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.

NONE

6. CONSENT AGENDA ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND

REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION**

- A. APPROVE MINUTES OF OCTOBER 21, 2025 REGULAR CALLED COUNCIL MEETING
- B. BILLS PAYABLE FOR PERIOD ENDING NOVEMBER 4, 2025 (FY 2026)
- C. APPROVE MUTUAL AID AGREEMENT WITH TCESD1 FOR FIRE PROTECTION SERVICES

CM Claridge moved, seconded by CM Holland to approve the Consent Agenda Items A-C. All voted "Aye".

7. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM THE CONSENT AGENDA FOR SEPARATE DELIBERATION.

NONE

PERSONAL APPEARANCES AND/OR ITEMS REQUIRING COUNCIL APPROVAL/ACTION:

8. CONSIDER APPROVAL OF REQUEST FROM MICHELLE MORSE REPRESENTING THE FEDERAL BUREAU OF PRISONS-CARSWELL TO WAIVE THE RENTAL FEE FOR A STAFF FAMILY HOLIDAY EVENT AT THE RIVER OAKS EVENT CENTER ON DECEMBER 7, 2025.

No one was present. They are not on the list as a civic group, and they want to rent it for 2-3 hours.

Mayor Pro Tem Turner moved, seconded by CM Claridge to approve waiving the rental fee for the Federal Bureau of Prisons-Carswell. All voted "Aye".

9. CONSIDER APPROVAL OF JOINT ORDINANCE AND BOUNDARY AGREEMENT WITH THE CITY OF FORT WORTH FOR A BOUNDARY ADJUSTMENT ALONG SAM CALLOWAY ROAD AND RIVER OAKS BLVD, TRANSFERRING 0.0740 LAND ACRES IN THE CARROLL, NATHAN H SURVEY BEING ABSTRACT 264, TRACT 52 FROM THE CITY OF FORT WORTH TO THE CITY OF RIVER OAKS.

Fort Worth has agreed to let River Oaks annex this property. The cost for the survey to verify the rights-of-way is \$1,500.00. Council agreed for CM Gregory to move forward with this and to get assured that there are no more costs involved with this.

10. CONSIDER APPROVAL OF INTERLOCAL AGREEMENT WITH CITY OF FORT WORTH ENVIRONMENTAL COLLECTION CENTER HOUSEHOLD HAZARDOUS WASTE PROGRAM FOR FY 2026.

Both the collection at the collection facility and the crud mobile are in the contract. We cannot separate it. We can terminate the contract 45 days prior to the completion date. We have spent a total of \$7,410.00 last budget for both the crud mobile and the drop off at the facility. With the new cost, it would cost us \$9,750.00. We can have a voucher system and keep the crud mobile and can set it up however we want to, and we can control what is being sent to the

collection facility and we can set a limit of how many vouchers are given out. The voucher system can be addressed at any time but requires a new contract.

Council would like to continue with the contract as is since we approved it at the last meeting and address the voucher system later.

11. CONSIDER APPROVAL OF INTERLOCAL AGREEMENT WITH TARRANT COUNTY PRECINCT 4 FOR STREET IMPROVEMENT PROJECT WITHIN THE TIRZ ZONE FOR THE RECONSTRUCTION AND ASPHALT OVERLAY OF ROBERTS CUT OFF ROAD FROM RIVER OAKS BLVD TO OHIO GARDEN ROAD AS APPROVED BY THE TAX INCREMENT REINVESTMENT ZONE ON OCTOBER 21, 2025.

This was approved by Commissioner's Court, and we did get the 50%.

CM Forester moved, seconded by Mayor Pro Tem Turner to approve the Interlocal Agreement with Tarrant County for the reconstruction of Roberts Cut Off Road. All voted "Aye".

12. CONSIDER APPROVAL OF INTERLOCAL AGREEMENT WITH TARRANT COUNTY PRECINCT 4 FOR THE CONSTRUCTION OF A 10,800 SQUARE FOOT PARKING LOT AT THE COMMUNITY CENTER QUALIFIED AS AN ACCEPTABLE EXPENDITURE OF EDC FUNDS PURSUANT TO SECTION 505.152 "PROJECTS RELATED TO RECREATIONAL OR COMMUNITY FACILITIES" OF THE TEXAS LOCAL GOVERNMENT CODE.

This was approved by Commissioner's Court, but the ILA has the wrong square footage. We will amend the ILA to note the correct square footage of 10,400.

CM Claridge moved, seconded by CM Forester to approve the Interlocal Agreement with Tarrant County for the parking lot at the Community Center. All voted "Aye".

13. CONSIDER APPROVAL QUALIFYING THE EXPENDITURE OF HOTEL-MOTEL TAX FUNDS FOR THIS YEAR'S HOMETOWN CHRISTMAS PROMOTING TOURISM WITHIN THE CITY OF RIVER OAKS.

This is already in the budget but needs approval to spend the expenditure.

CM Forester moved, seconded by CM Claridge to approve expenditures out of the Hotel-Motel Tax for the Christmas Event. All voted "Aye".

14. DISCUSSION AND/OR ACTION ON EXPENDING FUNDS OUT OF THE 2021 CERTIFICATE OF OBLIGATION BOND TO REPAIR WATER DAMAGE TO THE CITY COMPLEX.

We do not have flood insurance. TML will not cover the roof damage. We need to cut into walls in a few offices to see if there was damage.

CM Forester moved, seconded by CM Claridge to approve expending the funds out of the CO Bond not to exceed \$15,668.00. All voted "Aye".

15. CONSIDER APPROVAL TO WAIVE THE CONSTRUCTION PERMIT RENEWAL FEES AND EXTENDING THE PERMIT EXPIRATION TIME FOR THE CISD NEW CONSTRUCTION PROJECT.

Permits are good for six months. This project will take over a year to complete. Renewal fees are 1/2 of the original permit costs. We can either extend the permit with the school paying the renewal costs or waive the fee and extend it.

CM Claridge moved, seconded by CM Rodriguez to authorize the City Manager to either waive the fees or reduce the fees for extending the permits after investigating. All voted "Aye".

ORDINANCES/RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:

16. CONSIDER APPROVAL OF ORDINANCE #1465-2025 AMENDING CHAPTER 2 "ANIMAL CONTROL"; ARTICLE 2.06 "MISCELLANEOUS PROVISIONS"; SECTION 2.06.005 "FEEDING STRAY OR FERAL ANIMALS".

Current Ordinance prohibits feeding stray or feral cats. Mayor Houk was contacted by a rescue group, and the plan is for that group to educate us. Adding into the ordinance is allowing a person or organization that is authorized by the City Manager to trap stray and or feral cats for the purpose of spaying/neutering the cats, immunizing the cats from rabies, and identifying the cat in some way as being immunized and spayed/neutered before returning the cat to the general vicinity where it was found.

CM Claridge moved, seconded by CM Rodriguez to approve Ordinance \$1465-2025. All voted "Aye".

OTHER ITEMS FOR DISCUSSION AND/OR ACTION:

17. DISCUSSION/AND OR ACTION ON THIS YEAR'S HOMETOWN CHRISTMAS FESTIVITIES.

No discussion.

18. CONSIDER ACTION ON ROAD CLOSURE ON GREENBRIER FROM SHERWOOD TO RIVER OAKS BLVD DURING THIS YEAR'S HOMETOWN CHRISTMAS PARADE AND FESTIVITIES.

CM Forester moved, seconded by CM Rodriguez to approve the road closures on December 6th and 13th (bad weather make up day). All voted "Aye".

19. DISCUSSION AND/OR ACTION ON APPROVING THIS YEAR'S HOLIDAY SCHEDULE.

Veteran's Day-City Hall/Event Center closed. No garbage service.

Thanksgiving-City Hall/Event Center closed Thursday and Friday. No garbage service on Thursday.

Christmas-City Hall closes noon on December 24th. City Hall/Event Center closed Thursday and Friday. No garbage service on Thursday.

New Years-City Hall closes at 3:00 p.m. on December 31st. City Hall/Event Center closed Thursday. No garbage service on Thursday.

CM Claridge moved, seconded by CM Holland to approve the holiday schedule as presented. All voted "Aye".

20. DISCUSSION AND/OR ACTION REGARDING UPDATES FROM THE CITY MANAGER ADVISING THE MAYOR AND CITY COUNCIL ON PERSONNEL, CITY'S FISCAL CONDITION, PANDEMIC EXECUTIVE ORDERS, SCHEDULING COUNCIL WORK SESSIONS, FUTURE NEEDS OF THE CITY AND OTHER CITY MANAGER RECOMMENDATIONS.

920 Roberts Cut Off-all spaces leased.

Sand Volleyball Tournament cancelled. Not enough participation.

Dining for Heroes-November 5th from 5:00 to 9:00 p.m. 50% of the proceeds benefit Peace Officers Angel Foundation.

CORRESPONDENCE:

21. COUNCIL COMMENTS.

CM Holland-ribbon cutting at Los Res Cafesitos at 5406 River Oaks Blvd.

22. WORK SESSION: DISCUSSION ON MUNICIPAL PLANNING AND OPERATIONS AS FOLLOWS:

- WATER TREATMENT PLANT-waiting on TCEQ.
- CITY WEBSITE DESIGN

EXECUTIVE SESSION:

23. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSIONS(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney; **1) Cause #342-358828-24-Zakary Sadeghian vs. City of River Oaks Building Standards Commission.**
- b. Section 551.072 Deliberation regarding real property; a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person,
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a complaint or charge against an Officer or Employee,
- d. Section 551.076 Deliberation regarding security devices.

NONE

RECONVENE:

24. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

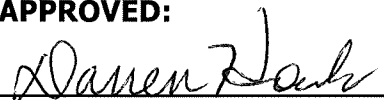
NONE

ADJOURN:

25. ADJOURN

At 6:59 p.m., adjourned the meeting. All voted "Aye".

APPROVED:



Darren Houk, Mayor

ATTEST:



Paula Luck, City Secretary