

**MINUTES OF THE REGULAR MEETING
RIVER OAKS CITY COUNCIL
DECEMBER 14, 2021**

MEMBERS PRESENT:

MAYOR JOE ASHTON
MAYOR PRO TEM DARREN HOUK
COUNCIL MEMBER STEVE HOLLAND
COUNCIL MEMBER JOHN CLARIDGE
COUNCIL MEMBER DAN CHISHOLM

STAFF PRESENT:

CITY MANAGER MARVIN GREGORY
CITY SECRETARY PAULA LUCK
CITY ATTORNEY BEN GIBBS
PUBLIC WORKS DIRECTOR GORDON SMITH
POLICE CHIEF CHRIS SPIELDENNER
FIRE CHIEF RUSSELL SHELLEY

ABSENT:

CM YOLIE RODRIGUEZ

1. CALL TO ORDER

With a quorum present, Mayor Ashton called the Regular Meeting of the River Oaks City Council to order at 6:00 p.m. on Tuesday, December 14, 2021 at River Oaks City Hall, 4900 River Oaks Blvd., River Oaks, Texas 76114.

2. INVOCATION

Mayor Pro Tem Houk delivered the Invocation.

3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG

Mayor Pro Tem Houk led the Pledges of Allegiance to the United States and the Texas Flags.

4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR.

Mayor Ashton read a proclamation for School Board Appreciation Month for January 2022.

5. PUBLIC TESTIMONY: CITIZENS TO SPEAK ON ANY TOPIC OR ANY AGENDA ITEM BEFORE AN DURING THE MEETING BY RAISING YOUR HAND TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY NOTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THAT ISSUE, AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.

6. **CONSENT AGENDA** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION**

- A. APPROVE MINUTES OF NOVEMBER 23, 2021 REGULAR CALLED COUNCIL MEETING
- B. APPROVE MINUTES OF DECEMBER 7, 2021 SPECIAL COUNCIL MEETING
- C. APPROVE BILLS PAYABLE FOR PERIOD ENDING DECEMBER 14, 2021 (FY 2022)
- D. APPROVE ECONOMIC DEVELOPMENT PERFORMANCE AGREEMENT WITH JOLLY'S C STORE AT 4710 RIVER OAKS BLVD.

CM Claridge moved, seconded by CM Chisholm to approve the Consent Agenda items A-C and removal of Item #D for discussion. All voted "Aye".

7. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM CONSENT AGENDA FOR SEPARATE DELIBERATION.

Item #D-EDC approved this with a guarantee letter which we have received. Jolly Walia was present. TXDOT has approved. Plans to start grading this month and construction next month. Hopes to take 6-7 months to complete.

CM Chisholm moved, seconded by Mayor Pro Tem Houk to approve Item #D with the attorney's revisions and not to exceed \$10,000.00. All voted "Aye".

PERSONAL APPEARANCES AND/OR ITEMS REQUIRING COUNCIL APPROVAL/ACTION:

8. TARRANT COUNTY CLERK MARY LOUISE NICHOLSON REQUESTING TO BE ON THE AGENDA TO PRESENT TO THE CITY OF RIVER OAKS AN OFFICIAL COPY OF THE TARRANT COUNTY 2020 CORONAVIRUS PANDEMIC HISTORICAL BOOK.

Mayr Nicholson and Norma Gorena were present. This book is to memorialize the events of 2020. This was a 6-month project. This book was presented to CM Gregory.

9. CONSIDER APPROVAL OF REQUEST FROM THE PARKS BOARD FOR MURAL SIGNAGE AT WOOLRIDGE PARK AS PRESENTED BY CHAIRMAN DAVID BALLARD AND MEMBER JILL WALKER.

Will postpone to a later date.

10. DISCUSSION AND/OR ACTION ON THE SALE OF THE 2005 KME FIRE ENGINE AS RECOMMENDED BY FIRE CHIEF SHELLEY.

There were two official offers: \$15,000.00 from a used fire apparatus company, and \$28,000.00 from Lone Star Fire Specialties. City of Sansom Park expressed interest but did not receive an offer.

CM Claridge moved, seconded by Mayor Pro Tem Houk to sell the KME Fire Engine to Lone Star Fire Specialties in the amount of \$28,000.00. All voted "Aye".

11. DISCUSSION AND/OR ACTION ON RENEWING CONTRACT WITH FORT WORTH TRANSPORTATION AUTHORITY (TRINITY METRO) THROUGH MARCH 2024.

EDC approved two more years on the contract with EDC funding it. In the future, we need to look at options of maybe General Fund funding all or partial costs of this.

CM Holland moved, seconded by CM Chisholm to approve renewing the contract with FWTA (Trinity Metro) through March 2024. All voted "Aye".

ORDINANCES/RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:

12. CONSIDER APPROVAL OF ORDINANCE #1332-2021 AMENDING THE CRIME DISTRICT BUDGET IN ORDER TO OFFSET THE COST FOR SALARY ADJUSTMENTS WITHIN THE POLICE DEPARTMENT BY TRANSFERRING FUNDS TO THE CRIME CONTROL AND PREVENTION DISTRICT.

Having a hard time keeping and hiring Police Officers. As of December 22, 2021, there will be 3 officer openings. Requesting is a \$2,000.00 salary increase for the full-time officers and dispatchers. We will move \$25,000.00 from the General Fund CISD dispatch services to Crime Control to cover the costs. With the Crime budget adopted in the black plus the money transfer, the budget will remain in the black.

CM Claridge moved, seconded by CM Chisholm to approve Ordinance #1332-2021. All voted "Aye".

13. CONSIDER APPROVAL OF ORDINANCE #1333-2021 AMENDING THE FY 2022 STORM WATER FUND BUDGET AS RECOMMENDED BY THE STORM WATER TASK FORCE IN ORDER TO COMPLETE THE INSPIRATION DRAINAGE IMPROVEMENTS DURING THE FY 2022 BUDGET YEAR THAT WAS A BUDGETED EXPENSE TO HAVE BEEN COMPLETED IN THE FY 2021 BUDGET.

This was approved in the previous budget, but the project is not finished.

Mayor Pro Tem Houk moved, seconded by CM Claridge to approve Ordinance #1333-2021. All voted "Aye".

OTHER ITEMS FOR DISCUSSION AND/OR ACTION:

14. UPDATE ON SUBSTANDARD PROPERTIES AT:

- 632 SCHIEME-revisit in January.
- 636 SCHIEME-revisit in January.
- 640 SCHIEME-revisit in January.
- 1513 SKYLINE-permitted but roof was taken off and not replaced.
- 5962 BLACK OAK-actively working.
- 1114 HARVARD-actively working.

15. DISCUSS THE FUTURE OF THE ECONOMIC DEVELOPMENT CORPORATION (EDC) AND ITS SALES TAX.

This item will be discussed in Executive Session.

16. DISCUSSION AND/OR ACTION ON ENGINEERING AND CLARIFIER ISSUES AT THE WATER PLANT.

This item will be discussed in Executive Session.

17. DISCUSSION AND/OR ACTION REGARDING UPDATES FROM THE CITY MANAGER ADVISING THE MAYOR AND CITY COUNCIL ON PERSONNEL, CITY'S FISCAL CONDITION, PANDEMIC EXECUTIVE ORDERS, SCHEDULING COUNCIL WORK SESSIONS, FUTURE NEEDS OF THE CITY AND OTHER CITY MANAGER RECOMMENDATIONS.

Personnel-no new employees. Ads are out for Public Works and Police Department.

Christmas & New Year's Holiday's-City Offices closed from 11 am-1 pm on December 17, 2021 for an employee lunch. City Offices closed December 23rd and 24th, 2021 with trash not running on December 24th. City Offices closed December 30th, 2021 with trash not running that day.

New Development Progress-Grump's making headway but looking at February to open. Jolly's C Store is ready to start construction.

Subdivision-waiting on engineers.

There is a proposed new subdivision coming after the first of the year.

Road work on Roberts Cut Off is proceeding. The goal is to have it open before the holidays.

At 6:54 p.m., Mayor Ashton called for a recess.

At 7:05 p.m., Mayor Ashton reconvened into Open Session.

QUESTIONS RELATED TO MONTHLY STAFF REPORTS INCLUDING:

18. **POLICE DEPT. MONTHLY REPORT** INCLUDING PATROL ACTIVITY, RESPONSE CALLS, NUMBER OF CRIMINAL INVESTIGATION CASES, WARRANTS ISSUED AND ANIMAL CONTROL CALLS INCLUDING CITATIONS ISSUED.

19. **FIRE DEPT. REPORT** INCLUDING NUMBER OF CALLS FOR SERVICE AND FIRE TRAINING EXERCISES.

20. **INSPECTIONS AND CODE COMPLIANCE ACTIVITY REPORTS** INCLUDING NUMBER OF PERMITS ISSUED AND CODE VIOLATIONS WORKED.

21. **MUNICIPAL COURT** INCLUDING COURT ACTIVITY FROM FINES, BONDS, WARRANT FEES, COURT TAXES, COURT FEES, ARREST FEES, COURT SECURITY FEES, COURT TECHNOLOGY FEES, PAYMENT PLANS, STATE COURT COSTS AND AGENCY COLLECTION FEES
22. **PUBLIC WORKS ACTIVITY REPORT** INCLUDING ROAD REPAIRS COMPLETED, SIGNS INSTALLED, WATER PRODUCTION, WATER MAIN AND SERVICE LEAKS REPAIRED, NUMBER OF FIRE HYDRANTS AND DEAD-END LINES FLUSHED, NUMBER OF SEWER OVERFLOWS AND STOPPAGES, CUBIC TONS OF SOLID WASTE COMPACTED AND PUBLIC WORKS EQUIPMENT REPAIRS
23. **PARK BOARD ACTIVITY REPORT** INCLUDING BALLFIELD RENTALS, GRANT UPDATES AND QUESTIONS PERTAINING TO MINUTES FROM THE PARK BOARD
24. **EVENT CENTER ACTIVITY REPORT** INCLUDING NUMBER OF COMMUNITY CENTER RENTALS, EVENTS AND ACTIVITIES
25. **CITY SECRETARY ACTIVITY REPORT** INCLUDING REVENUE FROM SALES TAX, DOLLAR DONATIONS, EDC SALES TAX, TEXPOOL AND CRIME SALES TAX
26. **EDC ACTIVITY REPORT** INCLUDING FUNDED PROJECT UPDATES AND UPCOMING PROJECTS.
27. **STORM WATER TASK FORCE ACTIVITY REPORT** INCLUDING ACTINS TAKEN UNDER THE MS4 PERMIT, COMMUNITY EDUCATION AND PROMOTIONAL EVENTS REGARDING STORM WATER PREVENTION POLLUTION
28. **EMERGENCY MANAGEMENT ACTIVITY REPORT** INCLUDING POLICIES, PROCEDURES AND INFORMATION PERTAINING TO EMERGENCY MANAGEMENT PLANNING

CORRESPONDENCE:

29. COUNCIL MEMBER QUESTIONS, COMMENTS AND ANNOUNCEMENTS.

CM Chisholm-Merry Christmas and Happy New Year.

EXECUTIVE SESSION:

30. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSIONS(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:
 - a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney;
 - b. Section 551.072 Discussion regarding possible sale, lease or acquisition of real estate;
 - c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a compliant or charge against an Officer or Employee;
 - d. Section 551.076 Deliberation regarding security devices.

At 7:07 p.m., Mayor Ashton went into Executive Session for Item #15 & #16 under Sections 551.071, 551.072, 551.074 & 551.076.

At 7:58 p.m., Mayor Ashton reconvened into Regular Session.

RECONVENE:

31. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

NONE

ADJOURN:

32. ADJOURN

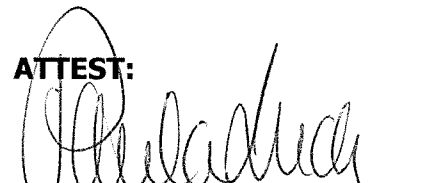
At 7:59 p.m., Mayor Ashton adjourned the meeting. All voted "Aye".

APPROVED:



Joe Ashton, Mayor

ATTEST:



Paula Luck, City Secretary