

**MINUTES OF THE REGULAR MEETING
RIVER OAKS CITY COUNCIL
JANUARY 7, 2025**

MEMBERS PRESENT:

MAYOR DARREN HOUK
MAYOR PRO TEM LEIGH ANN TURNER
COUNCIL MEMBER STEVE HOLLAND
COUNCIL MEMBER BRENT FORESTER
COUNCIL MEMBER JOHN CLARIDGE
COUNCIL MEMBER YOLIE RODRIGUEZ

STAFF PRESENT:

CITY MANAGER MARVIN GREGORY
CITY SECRETARY PAULA LUCK
CITY ATTORNEY BRADLEY ANDERLEE
EMERGENCY MGT JAMES MYRICK
PUBLIC WORKS DIRECTOR TODD HENDERSON
POLICE CHIEF CHUCK STEWART

ABSENT:

NONE

1. CALL TO ORDER

With a quorum present, Mayor Houk called the Regular Meeting of the River Oaks City Council to order at 6:00 p.m. on Tuesday, January 7, 2025 at River Oaks City Hall, 4900 River Oaks Blvd., River Oaks, Texas 76114.

2. INVOCATION

CM Claridge delivered the Invocation.

3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG

CM Forester led the Pledges of Allegiance to the United States and the Texas Flags.

4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR.

-CISD SCHOOL BOARD-will present the proclamation to the school board Monday night.

5. PUBLIC TESTIMONY: CITIZENS TO SPEAK ON ANY TOPIC OR ANY AGENDA ITEM BEFORE AN DURING THE MEETING BY RAISING YOUR HAND TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY NOTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THAT ISSUE, AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.

NONE

6. **CONSENT AGENDA** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION**

- A. APPROVE MINUTES OF DECEMBER 17, 2024 REGULAR CALLED COUNCIL MEETING
- B. BILLS PAYABLE FOR PERIOD ENDING JANUARY 7, 2025 (FY 2025)

CM Claridge moved, seconded by CM Rodriguez to approve the Consent Agenda Items A-B. All voted "Aye".

7. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM THE CONSENT AGENDA FOR SEPARATE DELIBERATION.

NONE

PERSONAL APPEARANCES AND/OR ITEMS REQUIRING COUNCIL APPROVAL/ACTION:

8. DISCUSSION AND/OR ACTION ON MOVING TO INCODE 10 AS PRESENTED BY D.K. ROBERTSON OF TYLER TECHNOLOGIES.

D K Robertson was present online. Currently we are on Incode 9 on remote desktop. We have discussed moving to Incode 10. We can also stay on Incode 9 and move to the cloud which will take care of the issues we currently have because of the remote desktop. We did budget moving to the cloud but not Incode 10. We can look at Incode 10 later because it is a 12–18-month process if staff chooses to. If we move to the cloud now, this will eliminate Versa Trust. All issues will be handled by Incode. Staff recommends staying with Incode 9 and moving to the cloud.

CM Claridge moved, seconded by CM Forester to approve the agreement staying on Incode 9 and moving to the cloud and not moving to Incode 10. All voted "Aye".

8A. CONSIDER APPROVAL OF REQUEST FROM MARIO MORADO/ROXANNE MARTINEZ REPRESENTING THE WAVES OF FAITH CHURCH LOCATED AT 1515 LONG AVENUE TO HAVE THE CITY PUT IN A PEDESTRIAN CROSSWALK WITH TRAFFIC SIGNAGE ON THURSTON ROAD THAT WOULD ALLOW PEDESTRIANS TO CROSS THURSTON ROAD FROM THE CHURCH TO THE PARKING LOT.

There is a crosswalk there, but it is faded. The church would like to have the crosswalk repainted and make it a little larger. This crosswalk is from the parking lot to the entrance to the church which is on Thurston. The church would also like signage there. The city has signage in stock so that would be at no cost. But the crosswalk painting, vendors have been called but no response on getting a cost. Thurston Road will be redone but won't be until about two years.

CM Claridge moved, seconded by Mayor Pro Tem Turner for River Oaks to put up signage and the church be responsible for the painting of the crosswalk with meeting the criteria from PWD Henderson. All voted "Aye".

ORDINANCES/RESOLUTIONS REGARDING COUNCIL APPROVAL/ACTION:

9. CONSIDER APPROVAL OF ORDINANCE #1446-2025 AMENDING THE FY 2025 GENERAL FUND BUDGET TRANSFERRING FUNDS FROM HOTEL-MOTEL TAX ACCOUNT TO THE 75TH ANNIVERSARY ACCOUNT IN GENERAL FUND FOR EVENT THAT ATTRACTS TOURISM.

This was talked about at the last meeting but needed to bring back an ordinance.

Mayor Pro Tem Turner moved, seconded by CM Claridge to Ordinance #1446-2025. All voted "Aye".

10. CONSIDER APPROVAL OF RESOLUTION #1136-2025 AMENDING THE EMPLOYEE POLICY MANUAL UNDER ARTICLE XVIII "POLICY ON COMPUTING ETHICS, EMAIL, AND CONDITIONS OF USE POLICY ON COMPUTING ETHICS" BY INCORPORATING SECTION 18.09 "PROHIBITED TECHNOLOGY POLICY".

This is to prohibit employees from downloading and getting on TikTok. This is now a state law. The attorney made some changes to this Resolution.

CM Forester moved, seconded by CM Rodriguez to approve Resolution #1136-2025 with the changes made by the city attorney. All voted "Aye".

OTHER ITEMS FOR DISCUSSION AND/OR ACTION:

11. DISCUSSION AND/OR ACTION ON SCHEDULING AN UNVEILING CEREMONY FOR THE TIME CAPSULE MONUMENT IN FRONT OF CITY HALL.

Will need to get with Jack Adkison for scheduling. Council would like to have the unveiling on January 21st at 5:30 p.m. and have a Crime District meeting at 5:45 p.m. that day.

12. DISCUSSION AND UPDATE ON THIS YEARS CDBG PROJECT PROPOSAL.

No action needs to be taken tonight. The public hearing is scheduled for January 21st for community input. This is for the sewer line on Thurston.

13. DISCUSSION AND/OR ACTION REGARDING UPDATES FROM THE CITY MANAGER ADVISING THE MAYOR AND CITY COUNCIL ON PERSONNEL, CITY'S FISCAL CONDITION, PANDEMIC EXECUTIVE ORDERS, SCHEDULING COUNCIL WORK SESSIONS, FUTURE NEEDS OF THE CITY AND OTHER CITY MANAGER RECOMMENDATIONS.

WTP Update-some samples failed and will have to re-sample.

HWY 183-the 183 and 199 project is on hold. Meandering Road is still going, and an agreement has been made with the convenient store.

Community Dance-January 11th from 8:00 p.m. to 12:00 midnight at the event center. There is a \$10 cover charge and a \$5 cooler charge.

Election Date Change-reminder that the council approved to move the city elections from May

to November.

CORRESPONDENCE:

14. COUNCIL MEMBER QUESTIONS, COMMENTS AND ANNOUNCEMENTS.

CM Rodriguez-thanked Leigh Ann Turner and Brent Forester for their hard work on the Christmas event. Our police have had a bad reputation. Now citizens are taking up for our police when someone posts something negative.

Mayor Pro Tem Turner-thanked for getting the event center calendar but still wants an assessment of the center. Pothole on Winters by Blackstone.

CM Holland-need to educate the citizens about the election change. Noticed things going on at the center that they weren't aware of. Need to update the event center website on the events going on.

CM Forester-reminder if you go out of town, to have the police monitor your house.

PC Stewart-February 1st police banquet from 6:30-8:30 p.m.

CM Greogry-fire banquet changed to sometime in March.

Mayor Houk-community dance this Saturday from 8 p.m. to midnight. January 18th, book signing 7:00 p.m. at the event center. Springfest 2025 April 18th at Grumps and at Burgers Lake.

PWD Henderson-will change the name of the Community Dance in February.

EXECUTIVE SESSION:

15. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSIONS(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney; **Cause #342-358828-24-Zakary Sadeghian vs. City of River Oaks Building Standards Commission.**
- b. Section 551.072 Discussion regarding possible sale, lease or acquisition of real estate;
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a complaint or charge against an Officer or Employee,
- d. Section 551.076 Deliberation regarding security devices.

At 7:24 p.m., Mayor Houk went into Executive Session under Section 551.071.

At 7:39 p.m., Mayor Houk reconvened into Regular Session.

RECONVENE:

16. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

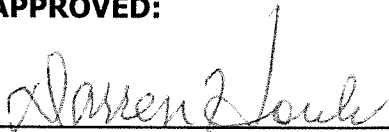
NONE

ADJOURN:

17. ADJOURN

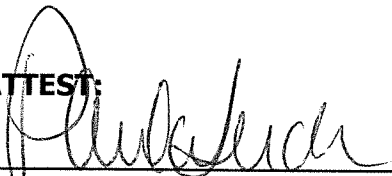
At 7:39 p.m., Mayor Houk adjourned the meeting.

APPROVED:



Darren Houk, Mayor

ATTEST:



Paula Luck, City Secretary