

**MINUTES OF THE REGULAR MEETING  
RIVER OAKS CITY COUNCIL  
FEBRUARY 22, 2022**

**MEMBERS PRESENT:**

MAYOR JOE ASHTON  
COUNCIL MEMBER YOLIE RODRIGUEZ  
COUNCIL MEMBER STEVE HOLLAND  
COUNCIL MEMBER JOHN CLARIDGE  
COUNCIL MEMBER DAN CHISHOLM

**STAFF PRESENT:**

CITY MANAGER MARVIN GREGORY  
CITY SECRETARY PAULA LUCK  
CITY ATTORNEY BEN GIBBS  
PUBLIC WORKS DIRECTOR GORDON SMITH  
POLICE CHIEF CHRIS SPIELDENNER  
EMERGENCY MGT JAMES MYRICK  
EVENT CENTER DIRECTOR SHIRLEY WHEAT

**ABSENT:**

MAYOR PRO TEM DARREN HOUK

1. CALL TO ORDER

With a quorum present, Mayor Ashton called the Regular Meeting of the River Oaks City Council to order at 7:00 p.m. on Tuesday, February 22, 2022 at River Oaks City Hall, 4900 River Oaks Blvd., River Oaks, Texas 76114.

2. INVOCATION

CM Holland delivered the Invocation.

3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG

CM Holland led the Pledges of Allegiance to the United States and the Texas Flags.

4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR.

-LETTER OF COMMENDATION TO RYANN PALACIOS FROM RIVER OAKS POLICE DEPT.-  
Ryann Palacios was not present. PC Spieldenner read the Letter of Commendation to the Council.

-PROCLAIM APRIL 2022 AS RIVER OAKS CLEAN UP MONTH-Mayor Ashton read the proclamation. The Crud Mobile is tentatively scheduled for April 9<sup>th</sup>.

5. PUBLIC TESTIMONY: CITIZENS TO SPEAK ON ANY TOPIC OR ANY AGENDA ITEM BEFORE AN DURING THE MEETING BY RAISING YOUR HAND TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY NOTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THAT ISSUE, AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.

**NONE**

6. **CONSENT AGENDA** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION**

- A. APPROVE MINUTES OF FEBRUARY 8, 2022 REGULAR CALLED COUNCIL MEETING
- B. APPROVE BILLS PAYABLE FOR PERIOD ENDING FEBRUARY 22, 2022 (FY 2022)
- C. APPROVE THE 2021 CITY OF RIVER OAKS POLICE DEPARTMENT RACIAL PROFILING REPORT

**CM Claridge moved, seconded by CM Holland to approve the Consent Agenda items A-C. All voted "Aye".**

7. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM CONSENT AGENDA FOR SEPARATE DELIBERATION.

**NONE**

**PERSONAL APPEARANCES AND/OR ITEMS REQUIRING COUNCIL APPROVAL/ACTION:**

8. CONSIDER APPROVAL OF REQUEST FROM CASTLEBERRY I.S.D. TO PAY A FEE TO ADVERTISE ON THE CITY'S GARBAGE TRUCK A MAGNETIC SIGN ADVERTISING FREE FULL-DAY PRE-K FOR ALL.

Chris Page, Auxiliary Services Coordinator with Castleberry I.S.D. was present. The school is looking into all forms of advertising for the free full-day Pre-K classes.

**CM Chisholm moved, seconded by CM Rodriguez to approve the request from Castleberry I.S.D. with no charge. All voted "Aye".**

9. CONSIDER APPROVAL OF AN AGREEMENT WITH AT&T FOR DEDICATED INTERNET & VOICE BUNDLE UP TO 23 CHANNELS.

Item #9 & #10 will be discussed together. Raleigh Long with Lone Star Technologies was present. The current system we have is a copper system which is causing us lots of problems. The new system will be a fiber system. The current phones will not have to be replaced. We are working with AT&T to get a bundle on the cloud which this bundle will be cheaper per month than what we are currently paying.

**CM Claridge moved, seconded by CM Chisholm to approve the agreement with AT&T and to approve upgrading the existing phone system with Lone Star Technologies pending City Attorney approval. All voted "Aye".**

10. CONSIDER APPROVAL TO UPGRADE THE EXISTING SL 1100 PHONE SYSTEM FOR THE CITY COMPLEX WITH ANEW NEC SL 2100 SYSTEM AS QUOTED TO BE INSTALLED BY LONE STAR TECHNOLOGIES INCLUDING PARTS, LABOR & A 5-YEAR WARRANTY.

This item was discussed with Item #9.

11. CONSIDER APPROVAL OF REQUEST FROM PUBLIC WORKS DIRECTOR TO EXPEND FUNDS OUT OF THE ARP FUNDS TO REPLACE COLLAPSED SEWER MAIN AT 2255 ROBERTS CUT OFF ROAD.

Staff was called out to 2255 Roberts Cut Off to investigate a possible sewer main collapse. The main is deteriorated and collapsed blocking flow. Five homes are on this 415-feet of main that extends from Sansom Circle north to the city limit line. To replace the 415-feet of line, a new manhole, and all appurtenances including five new taps will cost \$69,955.00.

**CM Holland moved, seconded by CM Claridge to approve replacing 415-feet of sewer line at a cost of \$69,995.00. All voted "Aye".**

12. CONSIDER APPROVAL OF RECOMMENDATION FROM POLICE CHIEF TO INSTALL A SPEED BUMP AT THE STOP BAR LOCATED AT 2101 SANSOM CIRCLE WHERE SANSOM CIRCLE INTERSECTS WITH YALE STREET.

At the intersection of Yale and Sansom Circle, drivers run the stop sign. It has been suggested of installing a raised line marker or speed bump at the stop line of the stop sign. Council suggested raising the stop sign, so it is more visible and to install rumble strips to get people to slow down and stop and have staff investigate this. No action was taken.

13. CONSIDER APPROVAL OF PREVIOUS REQUEST FROM ERIKA CAYWOOD REQUESTING TO EXPAND THE COMMUNITY GARDEN TO BE LOCATED ON THE WEST SIDE OF THE COMMUNITY CENTER PROPERTY.

Event Center Director Wheat was present. These beds will be raised beds and will use large pots, horse troughs, and maybe wooden raised beds. Will investigate rain barrels to collect rainwater.

**CM Chisholm moved, seconded by CM Holland to approve the request to expand the community garden at the Event Center. All voted "Aye".**

**ORDINANCES/RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:**

14. CONSIDER APPROVAL OF ORDINANCE #1341-2022 APPROVING THE SALE OF CERTAIN REAL PROPERTY DESCRIBED AS 0.171432 OF AN ACRE OF LAND, OUT OF 7.8054 ACRE TRACT, DESCRIBED IN THE DEED TO THE CITY OF RIVER OAKS, RECORDED IN VOLUME 2449, PAGE 439 IN THE DEED RECORDS OF TARRANT COUNTY, TEXAS (D.R.T.C.T.), IN THE J.D. QUINN SURVEY, 1-1258.

The correct size of the land is 0.1714 acres. The city has received the metes and bounds and the plats.

**CM Claridge moved, seconded by CM Chisholm to approve Ordinance #1341-2022.  
All voted "Aye".**

**PUBLIC HEARINGS/ACTION FROM PUBLIC HEARINGS:**

15. PUBLIC HEARING CONTINUED FROM JANUARY 25, 2022: IN ORDER TO RECEIVE CITIZEN COMMENTS ON THE PROPOSED APPLICATION TO REZONE APPROXIMATELY 0.566 ACERS OF LAND DESCRIBED AS BEING RIVER OAKS DENTAL IN BLOCK 1, LOTS 2 & 3 OTHERWISE KNOWN AS 5308 & 5312 BLACK OAK LANE IN RIVER OAKS, TARRANT COUNTY, TEXAS FROM "C-1" COMMERCIAL ZONING DISTRICT TO A "PD" PLANNED DEVELOPMENT DISTRICT PURSUANT TO SECTION 18 OF THE RIVER OAKS ZONING ORDINANCE #1331-2021 AS AMENDED IN ORDER TO DEVELOP THE PROPERTY FOR TOWN HOMES. (ZONING CASE #PZ 2022-0001 RZ).

At 8:03 p.m., Mayor Ashton continued the Public Hearing. It has been requested to hold the Public Hearing open until March 22, 2022.

16. ACTION FROM PUBLIC HEARING: IN ORDER TO CONSIDER APPROVAL OF ORDINANCE #1338-2022 ON THE PROPOSED APPLICATION TO REZONE APPROXIMATELY 0.566 ACRES OF LAND DESCRIBED AS BEING RIVER OAKS DENTAL IN BLOCK 1, LOTS 2 & 3 OTHERWISE KNOWN AS 5308 & 5312 BLACK OAK LANE IN RIVER OAKS, TARRANT COUNTY, TEXAS FROM "C-1" COMMERCIAL ZONING DISTRICT TO A "PD" PLANNED DEVELOPMENT DISTRICT PURSUANT TO SECTION 18 OF THE RIVER OAKS ZONING ORDINANCE #1331-2021 AS AMENDED IN ORDER TO DEVELOP THE PROPERTY FOR TOWN HOMES. (ZONING CASE #PZ 2022-0001 RZ).

**NONE**

17. PUBLIC HEARING: IN ORDER TO RECEIVE CITIZEN COMMENTS ON THE PROPOSED APPLICATION TO REPLAT 0.3749 ACRES OF LAND DESCRIBED AS BEING BLOCK 11, LOT 3 IN THE CASTLEBERRY GARDENS ADDITION OTHERWISE KNOWN AS 5500 PURDUE AVENUE AND IF SUBDIVIDED WILL BE RE-PLATTED INTO THREE 60-FOOT-WIDE X 80-FOOT-DEEP SINGLE PLATTED LOTS THAT ARE 4,800 SQUARE FEET IN SIZE IN A R-4 SINGLE-FAMILY ZONING DISTRICT. (ZONING CASE #PZ2022-0003).

At 8:04 p.m., Mayor Ashton opened the Public Hearing.

The plat that was submitted is not correct and would leave 95-feet for the remaining two lots which would not meet the lot size minimum requirement of 6,000 square feet. The Planning & Zoning Commission denied the request and the requestor can bring back if they choose to.

At 8:09 p.m., Mayor Ashton closed the Public Hearing.

18. ACTION FROM PUBLIC HEARING: IN ORDER TO CONSIDER APPROVAL OF THE PROPOSED APPLICATION TO REPLAT 0.3749 ACRES OF LAND DESCRIBED AS BEING BLOCK 11, LOT 3 IN THE CASTLEBERRY GARDENS ADDITION OTHERWISE KNOWN AS 5500 PURDUE AVENUE AND IF SUBDIVIDED WILL BE RE-PLATTED INTO THREE 60-FOOT-WIDE X 80-FOOT-DEEP SINGLE PLATTED LOTS THAT ARE 4,800 SQUARE FEET IN SIZE IN A R-4 SINGLE-FAMILY ZONING DISTRICT. (ZONING CASE #PZ2022-0003).

**CM Holland moved, seconded by CM Claridge to deny the request. All voted "Aye".**

**STAFF REPORTS FOR DISCUSSION AND/OR ACTION:**

19. UPDATE ON SUBSTANDARD PROPERTIES AT:

- 632 SCHIEME-in probate court.
- 636 SCHIEME-in probate court.
- 640 SCHIEME-in probate court.
- 1513 SKYLINE-permits expired.
- 5962 BLACK OAK-actively working.
- 1114 HARVARD-substandard posted & filed with county.

**QUESTIONS RELATED TO MONTHLY STAFF REPORTS INCLUDING:**

20. **POLICE DEPT. MONTHLY REPORT** INCLUDING PATROL ACTIVITY, RESPONSE CALLS, NUMBER OF CRIMINAL INVESTIGATION CASES, WARRANTS ISSUED AND ANIMAL CONTROL CALLS INCLUDING CITATIONS ISSUED.

21. **FIRE DEPT. REPORT** INCLUDING NUMBER OF CALLS FOR SERVICE AND FIRE TRAINING EXERCISES.

22. **INSPECTIONS AND CODE COMPLIANCE ACTIVITY REPORTS** INCLUDING NUMBER OF PERMITS ISSUED AND CODE VIOLATIONS WORKED.

23. **MUNICIPAL COURT** INCLUDING COURT ACTIVITY FROM FINES, BONDS, WARRANT FEES, COURT TAXES, COURT FEES, ARREST FEES, COURT SECURITY FEES, COURT TECHNOLOGY FEES, PAYMENT PLANS, STATE COURT COSTS AND AGENCY COLLECTION FEES

24. **PUBLIC WORKS ACTIVITY REPORT** INCLUDING ROAD REPAIRS COMPLETED, SIGNS INSTALLED, WATER PRODUCTION, WATER MAIN AND SERVICE LEAKS REPAIRED, NUMBER OF FIRE HYDRANTS AND DEAD-END LINES FLUSHED, NUMBER OF SEWER OVERFLOWS AND STOPPAGES, CUBIC TONS OF SOLID WASTE COMPACTED AND PUBLIC WORKS EQUIPMENT REPAIRS

25. **PARK BOARD ACTIVITY REPORT** INCLUDING BALLFIELD RENTALS, GRANT UPDATES AND QUESTIONS PERTAINING TO MINUTES FROM THE PARK BOARD

26. **EVENT CENTER ACTIVITY REPORT** INCLUDING NUMBER OF COMMUNITY CENTER RENTALS, EVENTS AND ACTIVITIES

27. **CITY SECRETARY ACTIVITY REPORT** INCLUDING REVENUE FROM SALES TAX, DOLLAR DONATIONS, EDC SALES TAX, TEXPOOL AND CRIME SALES TAX

28. **EDC ACTIVITY REPORT** INCLUDING FUNDED PROJECT UPDATES AND UPCOMING PROJECTS.

29. **STORM WATER TASK FORCE ACTIVITY REPORT** INCLUDING ACTINS TAKEN UNDER THE MS4 PERMIT, COMMUNITY EDUCATION AND PROMOTIONAL EVENTS REGARDING STORM WATER PREVENTION POLLUTION

30. **EMERGENCY MANAGEMENT ACTIVITY REPORT** INCLUDING POLICIES, PROCEDURES AND INFORMATION PERTAINING TO EMERGENCY MANAGEMENT PLANNING

**OTHER ITEMS FOR DISCUSSION AND/OR ACTION:**

31. DISCUSSION AND/OR ACTION ON ENGINEERING AND CLARIFIER ISSUES AT THE WATER PLANT.

The letter is being prepared.

32. DISCUSSION AND/OR ACTION REGARDING UPDATES FROM THE CITY MANAGER ADVISING THE MAYOR AND CITY COUNCIL ON PERSONNEL, CITY'S FISCAL CONDITION, PANDEMIC EXECUTIVE ORDERS, SCHEDULING COUNCIL WORK SESSIONS, FUTURE NEEDS OF THE CITY AND OTHER CITY MANAGER RECOMMENDATIONS.

Personnel-1 position open in WTP and 3 positions open as a Police Officer.

Meandering Road Public Hearing-virtual and/or in-person on Thursday, February 24<sup>th</sup> from 4 p.m. to 7 p.m. at the Event Center.

Tower Lease-red-lined version sent to Telecom Law Firm.

Roberts Cut Off Street Improvement-Atmos is going to have to upgrade their gas main and service lines because they are too shallow. It would expand construction an additional 30-days.

**CORRESPONDENCE:**

33. COUNCIL MEMBER QUESTIONS, COMMENTS AND ANNOUNCEMENTS.

Mayor Ashton-congratulations to CM Claridge for his re-election. Would like council to consider starting meetings at 6 p.m. instead of 7 p.m.

CM Chisholm-went to Silver Creek Materials for the Poo at the Dallas Zoo. Voting is next Tuesday.

**EXECUTIVE SESSION:**

34. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSIONS(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney;
- b. Section 551.072 Discussion regarding possible sale, lease or acquisition of real estate;
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a compliant or charge against an Officer or Employee;
- d. Section 551.076 Deliberation regarding security devices.

**NONE**

**RECONVENE:**

35. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

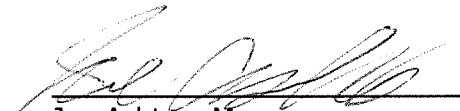
**NONE**

**ADJOURN:**

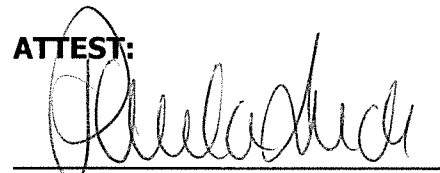
36. ADJOURN

**At 8:19 p.m., Mayor Ashton adjourned the meeting. All voted "Aye".**

**APPROVED:**

  
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Joe Ashton, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Paula Luck, City Secretary