

**MINUTES OF THE REGULAR MEETING  
RIVER OAKS CITY COUNCIL  
APRIL 12, 2022**

**MEMBERS PRESENT:**

MAYOR PRO TEM DARREN HOUK  
COUNCIL MEMBER YOLIE RODRIGUEZ  
COUNCIL MEMBER DAN CHISHOLM  
COUNCIL MEMBER JOHN CLARIDGE  
COUNCIL MEMBER STEVE HOLLAND

**STAFF PRESENT:**

CITY MANAGER MARVIN GREGORY  
CITY SECRETARY PAULA LUCK  
PUBLIC WORKS DIRECTOR GORDON SMITH  
POLICE CHIEF CHRIS SPIELDENNER  
EMERGENCY MGT JAMES MYRICK  
CITY ATTORNEY BEN GIBBS  
EVENT CENTER DIRECTOR SHIRLEY WHEAT  
BUILDING INSPECTOR STEVE SANDERS

**ABSENT:**

MAYOR JOE ASHTON

1. CALL TO ORDER

With a quorum present, Mayor Pro Tem Houk called the Regular Meeting of the River Oaks City Council to order at 7:00 p.m. on Tuesday, April 12, 2022 at the River Oaks City Hall, 4900 River Oaks Blvd., River Oaks, Texas 76114.

2. INVOCATION

CM Claridge delivered the Invocation.

3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG

CM Claridge led the Pledges of Allegiance to the United States and the Texas Flags.

4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR.

**NONE**

5. PUBLIC TESTIMONY: CITIZENS TO SPEAK ON ANY TOPIC OR ANY AGENDA ITEM BEFORE AN DURING THE MEETING BY RAISING YOUR HAND TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY NOTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THAT ISSUE, AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.

**NONE**

6. **CONSENT AGENDA** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION**

- A. APPROVE MINUTES OF MARCH 22, 2022 REGULAR CALLED COUNCIL MEETING
- B. APPROVE BILLS PAYABLE FOR PERIOD ENDING APRIL 12, 2022 (FY2022)
- C. APPROVE MINUTES FROM APRIL 7, 2022 TOWN HALL MEETING

**CM Claridge removed Item #C from the Consent Agenda.**

**CM Claridge moved, seconded by CM Chisholm to approve the Consent Agenda Items #A-B. All voted "Aye".**

7. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM CONSENT AGENDA FOR SEPARATE DELIBERATION.

Item #C: Council wanted the Town Hall Meeting Minutes revised.

**CM Claridge moved, seconded by CM Chisholm to approve Item #C with revisions. All voted "Aye".**

**PERSONAL APPEARANCES AND/OR ITEMS REQUIRING COUNCIL APPROVAL/ACTION:**

8. CONSIDER APPROVAL OF REQUEST FROM CASTLEBERRY HIGH SCHOOL 2022 SENIOR CLASS TO HOLD A PARADE AS A CITY SPONSORED EVENT.

Steve Sanders presented a request for the Class of 2022 parade to raise funds for prom, the senior breakfast, and the after-graduation event for the 2022 Class. A parade has been done the last three years and would like to make this an annual event. The route is on residential streets. Police Chief Spieldenner has no problems with this if CISD can provide officers also.

**CM Claridge moved, seconded by CM Rodriguez to allow the parade for the Class of 2022 and to make this an annual event and to get with city staff in the future 30 days before the parade. All voted "Aye".**

9. CONSIDER APPROVAL OF LEASE AND MAINTENANCE AGREEMENT FOR A COM COLOR 3150 INK JET IMAGING DEVICE AS PRESENTED BY REED MELNICK OF POP SMART TECHNOLOGIES.

Reed Melnick was present. The current printer was damaged by water from a roof leak. The printer has been fixed at no cost to us. But the printer was not able to print the water bills without issues. The current printer uses toner which produces heat which causes jamming. The proposed printer used inkjet with no heat. This printer will also print everything on the water bill. Currently we order the paper with a template pre-printed on them. The new printer will print everything cheaper than what we are paying now for printing. The savings will be \$200 per month. The savings per year is about \$7,662.60. This new printer also can print on brown envelopes for evidence that the Police Department use. The city does not have to buy out the current lease.

**CM Chisholm moved, seconded by CM Claridge to approve the lease agreement with Pop Smart Technologies subject to City Attorney approval. All voted "Aye".**

10. APPROVE JOINT ELECTION AGREEMENT AND CONTRACT FOR ELECTION SERVICES WITH TARRANT COUNTY ELECTIONS FOR MAY 7, 2022 GENERAL ELECTION.

Prices have increased since last year. Council questioned our costs compared to other cities. CM Gregory will contact Tarrant County and check into it.

**CM Claridge moved, seconded by CM Rodriguez to approve the contract with Tarrant County Elections and to have CM Gregory check into the final costs. All voted "Aye".**

11. DISCUSSION AND/OR ACTION ON APPLYING HA5 HIGH DENSITY MINERAL BOND TO THE NEW ASPHALT PAYMENT ON THE STREETS RECENTLY COMPLETED IN THIS YEAR'S STREET IMPROVEMENT PROJECT WITH TARRANT COUNTY.

Requesting is to seal streets: Roberts Cut Off from River Oaks Blvd to Blackstone, Blackstone form Frontier to Churchill, Byrd from River Oaks Blvd to Shenna, and Woodlawn from Long to Hillside. That would be 23,038 square yards of sealant at a cost of \$95,978.91.

**CM Claridge moved, seconded by CM Rodriguez to approve applying HA5 High Density Mineral Bond on the above streets. All voted "Aye".**

**ORDINANCES/RESOLUTIONS REGARDING COUNCIL APPROVAL/ACTION:**

12. CONSIDER APPROVAL OF RESOLUTION #1073-2022 APPROVING THE METHOD FOR MAKING WRITTEN REQUESTS FOR PUBLIC INFORMATION.

There needs to be one single place that Public Information Requests are turned into. Will create an email for requests only instead of using the City Secretary's email address. All requests will be turned into the City Secretary's office and from there be distributed to department heads and then back to the City Secretary's office to send out.

**CM Claridge moved, seconded by CM Rodriguez to approve Resolution #1073-2022 with the email change. All voted "Aye".**

**OTHER ITEMS FOR DISCUSSION AND/OR ACTION:**

13. UPDATE ON PARK IMPROVEMENTS AT WOOLRIDGE PARK AS PRESENTED BY JILL WALKER.

Jill Walker was present. The school painted murals to put at the skate park. People are tagging the skate park with some of it being inappropriate. Normally taggers do not tag over other art, so hopefully this will prevent taggers. Some supplies have been purchased but need more. We can take the supplies out of the Park Maintenance budget. Christmas in Action offered to donate some supplies.

14. DISCUSSION AND/OR ACTION ON ENGINEERING AND CLARIFIER ISSUES AT THE WATER PLANT.

No discussion.

15. DISCUSSION AND/OR ACTION REGARDING UPDATES FROM THE CITY MANAGER ADVISING THE MAYOR AND CITY COUNCIL ON PERSONNEL, CITY'S FISCAL CONDITION, PANDEMIC EXECUTIVE ORDERS, SCHEDULING COUNCIL WORK SESSIONS, FUTURE NEEDS OF THE CITY AND OTHER CITY MANAGER RECOMMENDATIONS.

Police Chief Spieldenner submitted his retirement notice as of June 30, 2022.

Tower Lease-waiting on the location survey so we can present to the council.

Roberts Cut Off Improvements-the gas company needs two more weeks to complete the gas lines.

Election Update-the election notice has been published on the website and will be published in the Star Telegram this week.

CDBG Coronavirus Round 3-Public Hearing is scheduled for April 26, 2022 at 7:00 p.m. to receive public input for a project involving the parks.

Thank You Letter-from a citizen for April clean up month. The city had about 70 people drop hazardous waste off.

**CORRESPONDENCE:**

16. COUNCIL MEMBER QUESTIONS, COMMENTS AND ANNOUNCEMENTS.

All members will miss Chief Spieldenner and Mayor Pro Tem Houk.

CM Chisholm-RCC meeting Monday 1:30 p.m. at the Sheriff's department building. Lions Club will have their easter hunt this Saturday at 10:00 a.m.

Mayor Pro Tem Houk-the Oscar Myer Weiner mobile will be at the River Oaks Spring Fest and Johnny Rutherford will be there. There will be 80 vendors there selling things. On April 29<sup>th</sup>, there will be a police escorted cruise starting at Grump's and the Spring Fest is on April 30<sup>th</sup> at YMCA.

**EXECUTIVE SESSION:**

17. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSIONS(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney.
- b. Section 551.072 Discussion regarding possible sale, lease or acquisition of real estate.
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a compliant or charge against an Officer or Employee.
- d. Section 551.076 Deliberation regarding security devices.

**NONE**

**RECONVENE:**

18. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

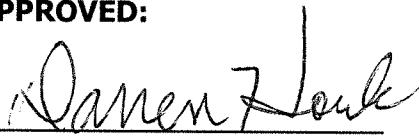
**NONE**

**ADJOURN:**

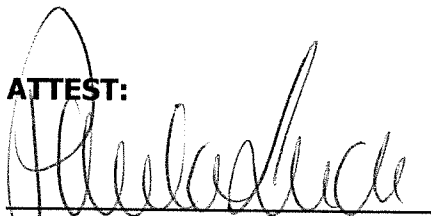
19. ADJOURN

**At 8:41 p.m., Mayor Pro Tem Houk adjourned the meeting. All voted "Aye".**

**APPROVED:**

  
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Darren Houk, Mayor Pro Tem

**ATTEST:**

  
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Paula Luck, City Secretary