

**MINUTES OF THE REGULAR MEETING
RIVER OAKS CITY COUNCIL
APRIL 15, 2025**

MEMBERS PRESENT:

MAYOR DARREN HOUK
MAYOR PRO TEM LEIGH ANN TURNER
COUNCIL MEMBER JOHN CLARIDGE
COUNCIL MEMBER YOLIE RODRIGUEZ
COUNCIL MEMBER BRENT FORESTER
COUNCIL MEMBER STEVE HOLLAND

STAFF PRESENT:

CITY MANAGER MARVIN GREGORY
CITY SECRETARY PAULA LUCK
CITY ATTORNEY BESSIE BRONSTEIN
POLICE CHIEF CHUCK STEWART
PWD TODD HENDERSON
EMERGENCY MGT JAMES MYRICK

ABSENT:

NONE

1. CALL TO ORDER

With a quorum present, Mayor Houk called the Regular Meeting of the River Oaks City Council to order at 6:00 p.m. on Tuesday, March 15, 2025 at River Oaks City Hall, 4900 River Oaks Blvd., River Oaks, Texas 76114.

2. INVOCATION

CM Holland delivered the Invocation.

3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG

CM Holland led the Pledges of Allegiance to the United States and the Texas Flags.

4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR

NONE

At 6:02 p.m., Mayor Houk called for a recess so Council and Mayor can attend the Castleberry I.S.D. candidate forum until 7:00 p.m.

At 7:02 p.m., Mayor Houk reconvened into Regular Session.

5. PUBLIC TESTIMONY: CITIZENS TO SPEAK ON ANY TOPIC OR ANY AGENDA ITEM BEFORE AN DURING THE MEETING BY RAISING YOUR HAND TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY NOTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THAT ISSUE, AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.

NONE

Mayor Houk acknowledged the Ramos & Perez family.

6. **CONSENT AGENDA** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION**

- A. APPROVE MINUTES OF APRIL 1, 2025 REGULAR COUNCIL MEETING
- B. APPROVE BILLS PAYABLE FOR PERIOD ENDING APRIL 15, 2025 (FY 2025)
- C. APPROVE 2ND QUARTER INVESTMENT REPORT FOR FY 2025 (JAN 1-MARCH 31, 2025)
- D. APPROVE STORM WATER FUND 2ND QUARTER FINANCIAL REPORT FOR FY 2025 (JAN 1-MARCH 31, 2025)
- E. APPROVE EDC 2ND QUARTER FINANCIAL REPORT FOR FY 2025 (JAN 1-MARCH 31, 2025)
- F. APPROVE CCPD 2ND QUARTER FINANCIAL REPORT FOR FY 2025 (JAN 1-MARCH 31, 2025)
- G. APPROVE DEVELOPMENT AGREEMENT WITH COMPADRES BAKERY AT 4825 GREEN OAKS DRIVE PURSUANT TO RESOLUTION #907-2025 THAT PROVIDES FOR THE BUSINESS IMPROVEMENT GRANT PROGRAM.

CM Holland moved, seconded by CM Claridge to approve the Consent Agenda Items A-G. All voted "Aye".

7. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM CONSENT AGENDA FOR SEPARATE DELIBERATION.

NONE

PERSONAL APPEARANCES AND/OR ITEMS REQUIRING COUNCIL APPROVAL/ACTION:

8. DISCUSSION AND/OR ACTION ON PRESENTATION FROM JAROD O'FLAHERTY OF FLY ROCK MEDIA REGARDING DESIGN, REFRESH AND MANAGEMENT OF THE CITY'S WEBSITE.

Jarod O'Flaherty present. Has been a developer for 16 years but he doesn't maintain the websites. Jarod built the City, EDC, Police, and Community Center's website. The Fire Department let their domain expire. Back then, the trend was that all departments have their own website. The trend now is to have one website for all. Jarod creates the websites and CM Gregory maintains them. The website needs to be looked at on the back-end that makes posting, changes, etc. easy for staff. You can have a nice-looking website, but the back end is difficult. This proposal is for the city website. We can do a prototype and see what needs to be changed.

No action taken.

9. CONSIDER APPROVAL OF REQUEST TO INSTALL PICKLE BALL COURTS OUTSIDE AT THE EVENT CENTER.

We are putting bid specs together. All ages are interested in pickle ball. The Event Center is getting a lot of requests for it. Before we get bids, we might want to involve the Park Board, need to decide on how many and where this is to go, and how it will be maintained.

No action taken.

10. CONSIDER APPROVAL FOR CONTINUED PARATRANSIT ACCESS SERVICE WITH TRINITY METRO FOR ANOTHER 24-MONTHS.

EDC approved funding last night. This is a 24-month continuation with a 5% increase for the whole 24-month period. We did look at others, but they follow Trinity Metro.

CM Holland moved, seconded by CM Claridge to approve the continued Paratransit Access Service with Trinity Metro. All voted "Aye".

ORDINANCES/RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:

11. CONSIDER APPROVAL OF ORDINANCE #1447-2025 AMENDING THE 2024-2025 FISCAL YEAR BUDGET TRANSFERRING FUNDS FROM ACCOUNT #21-521-5297 "HOTEL-MOTEL TAX", ACCOUNT #01-530-5409 "COMMUNITY CENTER DOLLAR DONATION FUND" AND FROM COUNCIL APPROVED ACCOUNT #530-5493 "CITY EVENTS" TO THE GENERAL FUND TO OFFSET EXPENDITURES INCURRED FOR COMMUNITY DANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

CM Forester feels the first \$1,000.00 that was approved needs to be divided out by all three accounts instead of coming out of the Event Center \$1 donation account.

CM Holland moved, seconded by CM Rodriguez to approve Ordinance #1447-2025. CM Holland, CM Rodriguez, CM Claridge, and Mayor Pro Tem Turner voted "Aye". CM Forester voted "Nay". Motion passed.

12. CONSIDER APPROVAL OF ORDINANCE #1448-2025 AMENDING THE 2024-2025 FISCAL YEAR BUDGET FOLLOWING THE MID-YEAR REVIEW OF THE PROGRAMS, EQUIPMENT, AND EMPLOYEES' BENEFITS OF THE CITY; BEING EXPANDED AND/OR TRANSFERRED DUE TO UNFORESEEN CONDITIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

General Fund-collected 62.88% of revenue and expended 44.82%. We were able to move money around, so no budget amendments are needed. We do need to do a transfer of \$20,000.00 from Garage Salaries to Park Contract Labor.

Water Sewer Fund-collected 45.09% of revenue and expended 41.39%. Need a budget amendment of \$180,000.00 for Fort Worth Water Purchases. We also need a budget amendment of \$15,000.00 to cover the Credit Card Charges that the council approved to pay.

The other funds, we were able to move money around within the funds.

CM Holland moved, seconded by CM Claridge to approve Ordinance #1448-2025. All voted "Aye".

13. CONSIDER APPROVAL OF ORDINANCE #1449-2025 AMENDING CHAPTER 6 "HEALTH AND SANITATION" IN SECTION 6.03.031 "MAXIMUM HEIGHT OF GRASS AND WEEDS, REMOVAL OF BRUSH, ETC." INCORPORATION SECTION 6.03.031 (c) "DEAD TREES AND LIMBS" CAPABLE OF CAUSING INJURY TO PERSONS OR DAMAGE TO PROPERTY; AND PROVIDING AN EFFECTIVE DATE.

This ordinance is similar with the City of Fort Worth. It is regarding dead tree limbs and trees. The City Attorney did change one thing.

CM Claridge moved, seconded by CM Rodriguez to approve Ordinance #1449-2025. All voted "Aye".

14. CONSIDER APPROVAL OF RESOLUTION #1143-2025 IN ORDER TO RECEIVE GRANTS FROM THE MOTOR VEHICLE CRIME PREVENTION AUTHORITY SUPPORTING LAW ENFORCEMENT AGENCIES FOR ECONOMIC MOTOR VEHICLE THEFT AND FRAUD RELATED MOTOR VEHICLE CRIME ENFORCEMENT TEAMS; DESIGNATING THE PROGRAM DIRECTOR AND FINANCIAL OFFICER FOR THE GRANT; AND PROVIDING THE EFFECTIVE DATE.

We must apply each year for the flock camera system grant. We are given the cameras but pay for service.

CM Forester moved, seconded by CM Rodriguez to approve Resolution #1143-2025. All voted "Aye".

OTHER ITEMS FOR DISCUSSION:

15. DISCUSSION AND/OR ACTION ON PLANNING AND RESEARCH FOR FUTURE ANIMAL SHELTER SERVICES.

Met with Lake Worth but haven't gotten a cost back yet. But they only keep their animals for three days. Talked with White Settlement but haven't visited their facilities. We have been looking at property that the city owns in River Oaks and will need two lots. The lots we have looked at are 5560 Baylor, 5201 Ohio Garden, Woolridge Park, and the Community Center. We need a 20' x 60" building with 12 stalls/runs. The cost will be approximately \$100,000.00. We need to have a backup in case something happens with the current location of the shelter. The council would like to see if we can still get the 99-year lease from Camp Carter.

16. DISCUSSION AND/OR ACTION REGARDING UPDATES FROM THE CITY MANAGER ADVISING THE MAYOR AND CITY COUNCIL ON PERSONNEL, CITY'S FISCAL CONDITION, PANDEMIC EXECUTIVE ORDERS, SCHEDULING COUNCIL WORK SESSIONS, FUTURE NEEDS OF THE CITY AND OTHER CITY MANAGER RECOMMENDATIONS.

Meandering Road-Abshire property closed today. The Quickway is scheduled for the end of this month.

Springfest 2025-police escorted cruise this Friday and car show this Saturday weather permitting.

52nd Annual Easter Egg Hunt-this Saturday at 10:00 a.m.

Holiday Closures-City Hall and Event Center closed this Friday and there will be no garbage service.

Waves of Faith Church on Long will be having a big event and they need parking. They would like to use McGee Park and City Hall for parking.

STAFF REPORTS:

17. UPDATE ON SUBSTANDARD PROPERTIES AT:

- 1513 SKYLINE DR-no update.
- 5401 BAYLOR AVE-actively working.
- 5609 JAMES DR-actively working.
- 4912 BLACK OAK-city working on.

18. QUESTIONS RELATED TO MONTHLY STAFF REPORTS FROM POLICE, FIRE, PUBLIC WORKS, WATER PLANT, BUILDING INSPECTIONS, CODE ENFORCEMENT, CITY SECRETARY ACTIVITY REPORTS, MUNICIPAL COURT, ECONOMIC DEVELOPMENT, EVENT CENTER, PARKS, STORM WATER AND EMERGENCY MANAGEMENT.

Community Center report-not able to see the full report.

Public Works-on Long Avenue, Atmos now is saying 4-months for the repairs. We can go ahead after we are done with Glenwick and continue asphaltting it since we cannot wait 4 months.

19. COUNCIL COMMENTS.

CM Claridge-thanked council for allowing them to attend the CISD candidate forum.

CM Rodriguez-introduced niece Darlene and son J.J. from Haltom High School.

CA Bronstein-thanked for having her here tonight.

Mayor Pro Tem Turner-the deadline for the Smithsonian application was today and it was submitted. Will know if we were accepted on May 15th. Passed out a flyer to the council for the Taste of River Oaks.

CM Holland-asked if we had a policy that a city employee can only rent the event center twice a year; which we do. The projects adjacent to our city are on Churchill, a possible residential facility, and a possible senior community where Kites Cleaners was on White Settlement Road.

CM Forester-heard Braum's was coming to Westworth Village. A close friend of his lost his grandmother this morning. Saw on Tik Tok horrible council meetings. Thankful we don't have those.

WORK SESSIONS & ACTION FROM WORK SESSIONS:

20. WORK SESSION: DISCUSSION ON MUNICIPAL PLANNING AND OPERATIONS AS FOLLOWS:

- SIGN ORDINANCE REVISIONS
- WATER PLANT CONSTRUCTION AND OPERATIONS
- STREET CONDITION, CONSTRUCTION, AND MAINTENANCE

NONE

EXECUTIVE SESSION:

21. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSIONS(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney;
Cause #342-358828-24-Zakary Sadeghian vs City of River Oaks Building Standards Commission.
- b. Section 551.072 Discussion regarding possible sale, lease or acquisition of real estate;
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a complaint or charge against an Officer or Employee,
- d. Section 551.076 Deliberation regarding security devices.

NONE

RECONVENE:

22. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

NONE

ADJOURN:

23. ADJOURN

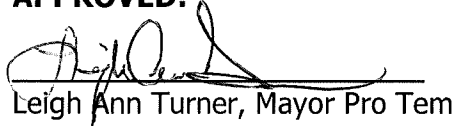
At 8:33 p.m., Mayor Houk adjourned the meeting.

ATTEST:



Paula Luck, City Secretary

APPROVED:



Leigh Ann Turner, Mayor Pro Tem