

**MINUTES OF THE REGULAR MEETING
RIVER OAKS CITY COUNCIL
JUNE 13, 2023**

MEMBERS PRESENT:

MAYOR DARREN HOUK
MAYOR PRO TEM JOHN CLARIDGE
COUNCIL MEMBER STEVE HOLLAND
COUNCIL MEMBER BRENT FORESTER
COUNCIL MEMBER YOLIE RODRIGUEZ
COUNCIL MEMBER LEIGH ANN TURNER

STAFF PRESENT:

CITY MANAGER MARVIN GREGORY
CITY SECRETARY PAULA LUCK
INTERIM PUBLIC WORKS DIRECTOR JEREMY BELL
POLICE CHIEF CHUCK STEWART
EMERGENCY MGT JAMES MYRICK
CITY ATTORNEY BRADLEY ANDERLE
ATTORNEY ALLEN TAYLOR
EVENT CENTER DIRECTOR SHIRLEY WHEAT
EVENT CENTER DIRECTOR SHIRLEY BLOOMFIELD
BUILDING INSPECTOR STEVE SANDERS
FIRE CHIEF RUSSELL SHELLEY

ABSENT:

NONE

1. CALL TO ORDER

With a quorum present, Mayor Houk called the Regular Meeting of the River Oaks City Council to order at 6:08 p.m. on Tuesday, May 9, 2023 at the River Oaks City Hall, 4900 River Oaks Blvd., River Oaks, Texas 76114.

2. INVOCATION

CM Rodriguez delivered the Invocation.

3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG

CM Rodriguez led the Pledges of Allegiance to the United States and the Texas Flags.

4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR.

NONE

5. PUBLIC TESTIMONY: CITIZENS TO SPEAK ON ANY TOPIC OR ANY AGENDA ITEM BEFORE AN DURING THE MEETING BY RAISING YOUR HAND TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY NOTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THAT ISSUE, AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.

NONE

6. **CONSENT AGENDA** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION**

A. APPROVE MINUTES OF MAY 23, 2023 REGULAR CALLED COUNCIL MEETING

B. APPROVE BILLS PAYABLE FOR PERIOD ENDING JUNE 13, 2023 (FY 2023)

Mayor Pro Tem Claridge moved, seconded by Member Rodriguez to approve the Consent Agenda Items #A-B. All voted "Aye".

7. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM CONSENT AGENDA FOR SEPARATE DELIBERATION.

NONE

8. MAYOR AND COUNCIL MEMBER TRAINING AS PRESENTED BY ALLEN TAYLOR OF TAYLOR, OLSON, ADKINS, SRALLA AND ELAM (TOASE).

At 6:14 p.m., Mayor Houk went into Executive Session under Sections 551.071, 551.072, 551.074, and 551.076 for Item #8 and Item #9.

At 8:39 p.m., Mayor Houk reconvened into Open Session.

PERSONAL APPEARANCES AND/OR ITEMS REQUIRING COUNCIL APPROVAL/ACTION:

9. CONSIDER APPROVAL OF RESOLUTION #1104-2023 ADOPTING THE CITY OF RIVER OAKS 2023 PARKS AND RECREATION MASTER PLAN AS RECOMMENDED FOR APPROVAL BY THE RIVER OAKS PARK BOARD.

This item was done in Executive Session.

This master plan was based on the surveys that were filled out. UTA students and professors created the plan at no cost. They took the way the parks are now and created other things in each park. They also added the Community Center and the Masonic Lodge into the plan as a park. The parks included in this plan are McGee Park, Wooldridge Park, Community Center, and the Masonic Lodge property. The Park Board unanimously voted to approve this plan and to recommend it to the council for approval. This plan is based on all populations, not just kids. This plan will be used to get grants. The plans for each park don't have to happen immediately. The negative about this plan is they are naming two properties as parks that are currently not parks, and if we go to sell these properties, we must call for an election.

Joksan Holguin (Parks Board Member)-it is the understanding that this plan must be approved as is and no changes can be made.

Bob Jamison (Parks Board Member)-the grants that we get from this are city matching grants.

James Myrick (Parks Board Member)-this is a better plan than we had before. The negative is we must have an election to sell the parks listed in this plan.

CM Turner moved, seconded by CM Rodriguez to approve Resolution #1104-2023. All voted "Aye".

10. HEATHER PHELPS OF ELATE PROPERTIES REQUESTING THAT THE CITY PROPOSE REVISED RESIDENTIAL GARBAGE COLLECTION POLICIES.

Heather Phelps was present. She and her husband own Boston Lane. Three homes have been sold and others are being looked at. Would like the garbage policy changed. Realtors have brought up about the trash on the curbs in River Oaks and they see trash strung out in the yards due to animals getting into the bags. Proposed is trash containers and the bags put into the containers. The proposed is two carts per household with a 32-max receptacle. During the summertime, the trash men fight the vultures. The trash men can either dump the can into the truck or pull the bags out.

Suggestion is to look at reduce bulk pick up twice a month, having one side of the city one week and the other side the next week. Suggestion is to not make the trash cans mandatory and making it optional.

This item will be brought back with an ordinance.

11. ADRIAN HERNANDEZ III REQUESTING REFUND OF DEPOSIT DUE TO CANCELLATION OF MAY 20, 2023 EVENT ON MAY 17, 2023.

Mr. Hernandez and the Event Center Directors left earlier and requested this item be postponed to the next meeting.

This item will be postponed to the next meeting.

12. LUZ BARBOZA REQUESTING APPROVAL TO HAVE A YEARD SALE/FUNDRAISER FOR THE CASTLBERRY CLASS OF 2024 AT THE RIVER OAKS EVENT CENTER ON JULY 15TH AND JULY 29TH, 2023.

No one was present. The council agreed to let City Manager Gregory handle this request.

13. CONSIDER APPROVAL OF INTERLOCAL FUNDING AGREEMENT WITH TARRANT COUNTY UNDER THE 2021 TRANSPORTATION BOND FOR STREET IMPROVEMENTS ON BARBARA ROAD FROM ROBERTS CUT OFF ROAD EAST TO CHURCHILL ROAD.

Long Street is next then Barbara Road is after that. Commissioners Court passed this on June 6th, 2023.

CM Holland moved, seconded by CM Turner to approve the Interlocal Agreement with Tarrant County. All voted "Aye".

14. CONSIDER APPROVAL TO EXTEND THE SUBSTANDARD BUILDING ORDER ON THE PROPERTY AT 4844 HARTFORD THAT WAS PREVIOUSLY EXTENDED 60-DAYS ON MARCH 14, 2023 TO MAY 13, 2023.

Arlynn Purvis was present. He is on his third contractor now. Progress is being made and feels he will be finished in six weeks. BI Sanders mentioned that inspections are not being done weekly. The original order was for weekly inspections. The electrical and driveway are the only inspections that have been done. The council ordered BI Sanders and CM Gregory to meet Mr. Purvis at the house and to give the council an update at the next meeting.

15. DISCUSSION AND/OR ACTION ON SELLING OLD STREET SIGNS THAT HAVE BEEN REPLACED BY THE NEW STREET SIGNS.

Have received several calls about purchasing the street signs. Club Oak has only one sign to sell, and several people want it. Council agreed to sell the signs for \$30.00 each and to publicize a set date and time to sell them.

16. DISCUSSION AND/OR ACTION ON ARTICLE 1.04 "BOARDS AND COMMISSIONS" IN SECTION 1.04.002 "MEMBERS" PERTAINING TO (c) "APPOINTMENT AND REMOVAL" OF THE RIVER OAKS CODE OF ORDINANCES (2020).

Board appointments are done by the Mayor. We have more applicants this year than we ever had. Mayor agreed that the boards should have input. This item will be brought back with an Ordinance.

ORDINANCES/RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:

17. CONSIDER APPROVAL OF RESOLUTION #1105-2023 AMENDING THE AUTHORIZED REPRESENTATIVES ON THE CITY BANK ACCOUNTS AND REPEALING RESOLUTION #1079-2022.

Mayor Pro Tem Claridge moved, seconded by CM Rodriguez to approve Resolution #1105-2023. All voted "Aye".

18. CONSIDER APPROVAL OF RESOLUTION #1106-2023 AMENDING THE AUTHORIZED REPRESENTATIVES ON THE TEXPOOL ACCOUNTS AND REPEALING THE FORMER RESOLUTION.

CM Holland moved, seconded by Mayor Pro Tem Chisholm to approve Resolution #1106-2023. All voted "Aye".

19. CONSIDER APPROVAL OF ORDINANCE #1379-2023 AMENDING CHAPTER 12 "TRAFFIC & VEHICLES" IN ARTICLE 12.05 "STOPPING, STANDING & PARKING" UNDER SECTION 12.05.013 "SPECIAL TIME LIMIT NO PARKING ZONES" ADDING SUBSECTION (f) "700 SPRINGER AVENUE" DESIGNATING A SPECIAL TIME LIMIT NO PARKING ZONE ONLY ON SCHOOL DAYS BETWEEN THE HOURS OF 7:00 A.M. AND 4:00 P.M.

The resident at 700 Springer (corner of Springer & Barbara) has issues with people parking in their yard because there are no curbs during school days.

CM Holland moved, seconded by CM Forester to approve Ordinance #1379-2023. All voted "Aye".

20. CONSIDER APPROVAL OF ORDINANCE #1377-2023 AMENDING CHAPTER 4, "BUSINESS REGULATIONS" OF THE CODE OF ORDINANCES, CITY OF RIVER OAKS, DEFINING SHORT-TERM RENTAL AND PROVIDING FOR THE STANDARDS AND REVIEW PROCESS FOR SHORT-TERM RENTALS, AMENDING APPENDIX A, "FEE SCHEDULE" PROVIDING FOR ADMINISTRATIVE FEES ASSOCIATED WITH PERMITTING AND INSPECTION OF SHORT-TERM RENTAL PROPERTIES.

The information has been gathered and enclosed in the council packet is a table.

CM Forester moved, seconded by Mayor Pro Tem Claridge to approve Ordinance #1377-2023 effective 30 days from tonight. All voted "Aye".

OTHER ITEMS FOR DISCUSSION AND/OR ACTION:

21. DISCUSSION AND/OR ACTION REGARDING UPDATES FROM THE CITY MANAGER ADVISING THE MAYOR AND CITY COUNCIL ON PERSONNEL, CITY'S FISCAL CONDITION, PANDEMIC EXECUTIVE ORDERS, SCHEDULING COUNCIL WORK SESSIONS, FUTURE NEEDS OF THE CITY AND OTHER CITY MANAGER RECOMMENDATIONS.

No questions were asked.

CORRESPONDENCE:

22. COUNCIL MEMBER QUESTIONS, COMMENTS AND ANNOUNCEMENTS.

CM Forester-did ride along with Officer Stringer and didn't realize how much went into a DWI which takes 3-4 hours for one person.

CM Turner-thank you to all who supported the Park Board.

CM Rodriguez-met with the Police Chief and Deputy Chief and scheduled the Christmas Event and Parade for December 9th with December 16th being the backup date.

Mayor Houk-has purchased the hoarder house next door to him.

EXECUTIVE SESSION:

23. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSIONS(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney.
- b. Section 551.072 Discussion regarding possible sale, lease or acquisition of real estate.

-Real Property at 5550 Baylor Avenue

- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a complaint or charge against an Officer or Employee.
- d. Section 551.076 Deliberation regarding security devices.

This item was done under Item #8 & #9.

RECONVENE:

- 24. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

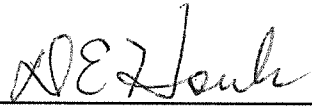
This item was done under Item #9.

ADJOURN:

- 25. ADJOURN

At 10:35 p.m., Mayor Houk adjourned the meeting.

APPROVED:



Darren Houk, Mayor

ATTEST:



Paula Luck, City Secretary