

**MINUTES OF THE REGULAR MEETING
RIVER OAKS CITY COUNCIL
JULY 13, 2021**

MEMBERS PRESENT:

MAYOR JOE ASHTON
MAYOR PRO TEM DARREN HOUK
COUNCIL MEMBER STEVE HOLLAND
COUNCIL MEMBER DAN CHISHOLM
COUNCIL MEMBER JOHN CLARIDGE
COUNCIL MEMBER YOLIE RODRIGUEZ

STAFF PRESENT:

CITY MANAGER MARVIN GREGORY
CITY SECRETARY PAULA LUCK
PUBLIC WORKS SUPERINTENDENT JEREMY BELL
POLICE DEPUTY CHUCK STEWART
EMERGENCY MGT JAMES MYRICK
CITY ATTORNEY BEN GIBBS
EVENT CENTER DIRECTOR SHIRLEY WHEAT
EVENT CENTER DIRECTOR SHIRLEY BLOOMFIELD
BUILDING INSPECTOR STEVE SANDERS
FIRE CHIEF RUSSELL SHELLEY

ABSENT:

NONE

WORK SESSION-6:00 P.M.

I. FLEET MANAGEMENT: REVIEW ENTERPRISE FLEET MANAGEMENT PROGRAM AND DISCUSS POTENTIAL FLEET MANAGEMENT AND LEASING PARTNERSHIP.

Nick Hardwick with Enterprise was present. Presented to the council was a fleet synopsis, fleet replacement schedule, fleet planning analysis, case study, program resources, references, and current contracted shops. Enterprise will sell our current fleet. Enterprise has contracted with local shops for repairs. The estimated savings during a 10-year period is \$344,628 and we will have new vehicles and they will be on a cycle to replace after so many years. Enterprise will issue fuel cards and the fuel will be on a separate bill. We will continue to go thru TML for the vehicle insurance and pay our premium to them like we are now. This plan does not include the fire trucks, garbage trucks and the larger vehicles. The largest vehicle on this plan is a flat bed truck which is just under the CDL requirements. If approved, it will take 6 months from October 1st to get most of the vehicles in. The police units will take a little longer because of the equipment that needs to be installed. The city does not start paying for vehicles until we have them in hand. Enterprise will have meetings with us throughout the year and an annual fleet planning meeting. The term of agreement is open ended.

II. ACTION, IF ANY, FROM WORK SESSION.

NONE

III. ADJOURN FROM WORK SESSION.

At 6:55 p.m., Mayor Ashton closed the Work Session.

REGULAR COUNCIL MEETING-7:00 P.M.

1. CALL TO ORDER

With a quorum present, Mayor Ashton called the Regular Meeting of the River Oaks City Council to order at 7:00 p.m. on Tuesday, July 13, 2021 at the River Oaks City Hall, 4900 River Oaks Blvd., River Oaks, Texas 76114.

2. INVOCATION

Mayor Pro Tem Houk delivered the Invocation.

3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG

Mayor Pro Tem Houk led the Pledges of Allegiance to the United States and the Texas Flags.

4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR.

NONE

5. PUBLIC TESTIMONY: CITIZENS TO SPEAK ON ANY TOPIC OR ANY AGENDA ITEM BEFORE AN DURING THE MEETING BY RAISING YOUR HAND TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY NOTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THAT ISSUE, AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.

NONE

6. **CONSENT AGENDA** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION**

A. APPROVE MINUTES OF JUNE 22, 2021 REGULAR CALLED COUNCIL MEETING

B. APPROVE MINUTES OF JULY 1, 2021 SPECIAL CALLED COUNCIL MEETING

C. APPROVAL BILLS PAYABLE FOR PERIOD ENDING JULY 13, 2021 (FY 2021)

CM Claridge moved, seconded by CM Chisholm to approve the Consent Agenda Items #A-C. All voted "Aye".

7. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM CONSENT AGENDA FOR SEPARATE DELIBERATION.

NONE

PERSONAL APPEARANCES AND/OR ITEMS REQUIRING COUNCIL APPROVAL/ACTION

8. CONSIDER APPROVAL OF PARTNERSHIP WITH ENTERPRISE AS PART OF TIPS COOPERATIVE INTERLOCAL PURCHASING SYSTEM AWARD RFP/CONTRACT #190402.

Nick Hardwick with Enterprise made a presentation at the 6:00 p.m. Work Session. If there is a vehicle that gives us a lot of problems, Enterprise will cycle it out early. CM Gregory has attended all of the meetings with Nick, gone thru the budget numbers, and yes, it is a risk factor on selling our current fleet, but Nick has brought us conservative numbers. PW Superintendent Bell has contacted Lake Worth who is 2 ½ years in the program, and Haltom City who is 5 years in the program which both are very happy with the program. Mayor Ashton said White Settlement has been in the program for 2 years and have no complaints.

CM Chisholm moved, seconded by CM Claridge to approve the contract with amended contract with Enterprise with City Attorney approval. All voted "Aye".

9. CONSIDER APPROVAL OF CHANGE ORDER #1 ON WATER DISTRIBUTION SYSTEM IMPROVEMENTS-PRIORITY III, TWDB DWSRF NO. 62731.

Trevor Truss was present. The prices of materials have really increased. One option is to scrap this bid and re-bid but does not recommend it. Have negotiated with the current contractor and he agreed to absorb half of the cost increase. The contractor does have all the parts in stock. The total bid with the change order is \$862,902.10.

CM Claridge moved, seconded by CM Holland to approve Change Order #1. All voted "Aye".

10. CONSIDER APPROVAL OF OUTSIDE GROUNDS POLICY & AGREEMENT AT THE RIVER OAKS EVENT CENTER.

Mayor Pro Tem Houk and CM Claridge met with the Shirley's and came up with a draft policy. There are some formatting issues in this policy that needs to be fixed. Under Grounds under Important Notice says 8 a.m.-5 p.m. But says under that they must vacate by 6 p.m. The rental time includes set up and take down. If we do not include the set up and take down, people will set up days before the rental. Under V #B, suggested the Event Center approve the outside events at the center instead of the City Secretary. Council recommended to remove #B and let the Event Center approve the outside events at their facility. The outside rentals will be given a sign to post outside during their event. Everything else on this policy looks good.

CM Holland moved, seconded by CM Claridge to approve the Outside Grounds Policy & Agreement with the changes noted above. All voted "Aye".

11. CONSIDER APPROVAL OF THE EXPENDITURE OF COMMUNITY CENTER DOLLAR DONATIONS FOR THE PURCHASE OF ELECTRIC HOT BOX FOOD WARMER & CAN BEVERAGE REFRIGERATOR.

This item will be discussed with Item #12.

ORDINANCES/RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:

12. CONSIDER APPROVAL OF ORDINANCE #1318-2021 AMENDING THE FY 2021 GENERAL FUND BUDGET DUE TO UNPLANNED EXPENDITURES INVOLVING THE EXPENDITURE OF COMMUNITY CENTER DOLLAR DONATIONS FOR THE PURCHASE OF ELECTRIC HOT BOX FOOD WARMER & CAN BEVERAGE REFRIGERATOR.

Larry Mills with Super Save gave the Event Center three cold boxes years ago. Two of the boxes are worn out. The concert requested is not set in stone. The maximum capacity for the concert will be 300 people. The total cost will be \$7,500.00 which \$4,000.00 is being requested now to book the event. Raul Malo is on the Maverick Country Group. This Ordinance is for the \$4,000.00 to book the concert and \$955.00 for two cold boxes and one hot box.

Mayor Pro Tem Houk moved, seconded by CM Claridge to approve Ordinance #1318-2021. All voted "Aye".

STAFF REPORTS:

13. UPDATE ON SUBSTANDARD PROPERTY AT 5901 BLACK OAK LANE.

The property owners were present. The order expires August 7, 2021. The vehicles are still there. It has been a very slow process. The house is almost done, one storage building is 1/2 way done but the second storage building is full. Council recommended getting help to go thru items, but safety is an issue. Mayor Pro Tem Houk and resident Byran Broback offered help. Owners understand that after August 7, 2021, council can order the house and structures demolished with the contents inside and have the vehicles removed.

OTHER ITEMS FOR DISCUSSION AND/OR ACTION:

14. DISCUSSION AND/OR ACTION ON DISCONTINUING WITH VIRTUAL COUNCIL MEETINGS.

Currently the virtual system has issues, and it is also a hassle for staff.

CM Claridge moved, seconded by CM Rodriguez to discontinue with virtual council meetings unless the City Manager sees a need for it for emergencies or Council Members request a virtual meeting. All voted "Aye".

15. DISCUSSION AND/OR ACTION ON CORONAVIRUS LOCAL FISCAL RECOVERY FUND (CLFRF).

All forms have been filed but we must move forms over to another file by August 2nd. The city will receive \$945,000.00.

16. DISCUSSION AND/OR ACTION ON THIS YEAR'S TML CONFERENCE PARTICIPATION AND ATTENDANCE.

This years TML Conference is in Houston, Texas. Marvin Gregory, Joe Ashton, Dan Chisholm and Yolie Rodriguez want to attend.

17. DISCUSSION AND/OR ACTION REGARDING UPDATES FROM THE CITY MANAGER ADVISING THE MAYOR AND CITY COUNCIL ON PERSONNEL, CITY'S FISCAL CONDITION, PANDEMIC EXECUTIVE ORDERS, SCHEDULING COUNCIL WORK SESSIONS, FUTURE NEEDS OF THE CITY AND OTHER CITY MANAGER RECOMMENDATIONS.

Personnel-have hired one plant operator. There are two vacancies left in Public Works, one dispatch vacancy in Police Dispatch, and one vacancy as a part-time animal control officer.

Code Red-over 1,000 people have signed up.

Landfill Contract-looks like after October 1, 2021, we will be using Waste Connections.

Tower Lease-will be on the July 27, 2021 agenda.

Budget & Tax Rate Schedule-attached is the calendar.

SECO Reporting-have filed the 2020 report, but we filed after the deadline. Our consumption went up by 6% from 2019. According to Senate Bill 5, the goal is a 5% reduction. The Energy Policy Group met and gave ideas on how to conserve electricity which includes a grant for LED lighting.

CORRESPONDENCE:

18. COUNCIL MEMBER QUESTIONS, COMMENTS AND ANNOUNCEMENTS.

CM Holland-clean water report was sent out and this is the third year in a row with a clean report.

Mayor Ashton-thanked staff for the work they do and all who are in attendance tonight.

CM Chisholm-Monday is the RCC meeting at the Event Center at 1:30 p.m. and the Meandering Road project will be the discussion. Jim Byrom with the Lions Club is getting new teachers bags together. If you want to put anything in the bags, you have until July 29th. There are approximately 60-65 bags. EDC voted last night to discontinue the shoppers guide due to lack of participation.

EXECUTIVE SESSION:

19. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSION(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney.
- b. Section 551.072 Discussion regarding possible sale, lease or acquisition of real estate.
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a complaint or charge against an Officer or Employee.
- d. Section 551.076 Deliberation regarding security devices.

NONE

RECONVENE:

20. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

NONE

ADJOURN:

21. ADJOURN

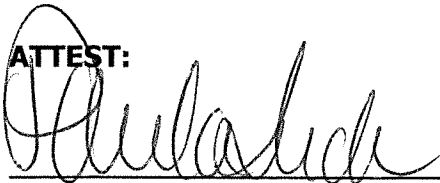
At 8:33 p.m., Mayor Ashton adjourned the meeting. All voted "Aye".

APPROVED:



Joe Ashton, Mayor

ATTEST:



Paula Luck, City Secretary