

**MINUTES OF THE REGULAR MEETING
RIVER OAKS CITY COUNCIL
AUGUST 19, 2025**

MEMBERS PRESENT:

MAYOR PRO TEM LEIGH ANN TURNER
COUNCIL MEMBER YOLIE RODRIGUEZ
COUNCIL MEMBER BRENT FORESTER
COUNCIL MEMBER JOHN CLARIDGE
COUNCIL MEMBER STEVE HOLLAND-7:39 p.m.

STAFF PRESENT:

CITY MANAGER MARVIN GREGORY
CITY SECRETARY PAULA LUCK
CITY ATTORNEY BRADLEY ANDERLEE
EMERGENCY MGT JAMES MYRICK
PUBLIC WORKS DIRECTOR TODD HENDERSON
POLICE CHIEF CHUCK STEWART
FIRE CHIEF RUSSELL SHELLEY
EVENT CENTER DIRECTOR SHIRLEY WHEAT
FIRE CAPTAIN ROBERT WHATLEY

ABSENT:

MAYOR DARREN HOUK

1. CALL TO ORDER

With a quorum present, Mayor Pro Tem Turner called the Regular Meeting of the River Oaks City Council to order at 6:02 p.m. on Tuesday, July 15, 2025 at River Oaks City Hall, 4900 River Oaks Blvd., River Oaks, Texas 76114.

2. INVOCATION

CM Rodriguez delivered the Invocation.

3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG

CM Rodriguez led the Pledges of Allegiance to the United States and the Texas Flags.

4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR.

NONE

5. PUBLIC TESTIMONY: CITIZENS TO SPEAK ON ANY TOPIC OR ANY AGENDA ITEM BEFORE AN DURING THE MEETING BY RAISING YOUR HAND TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY NOTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THAT ISSUE, AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.

NONE

6. CONSENT AGENDA ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND

REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION

- A. APPROVE MINUTES OF AUGUST 5, 2025 REGULAR CALLED COUNCIL MEETING
- B. BILLS PAYABLE FOR PERIOD ENDING AUGUST 19, 2025 (FY 2025)
- C. APPROVE EDC RESOLUTION #2025-01 AMENDING BYLAWS CHANGING MEETING DATES.
- D. APPROVE RESOLUTION #1147-2025 AUTHORIZING ECONOMIC DEVELOPMENT CORPORATION (EDC) EXPENDITURES FOR PARK IMPROVEMENTS FROM THE 2024-2025 FISCAL YEAR BUDGET AS QUALIFIED FOR PROJECTS MORE THAN \$10,000.00; AND PROVIDING AN EFFECTIVE DATE. (SECOND READING)
- E. APPROVE BUSINESS IMPROVEMENT GRANT DEVELOPMENT PERFORMANCE AGREEMENT BETWEEN QUALITY AUTO REPAIR WHEELS AND TIRES %IBRAHEEM TURABEE AT 1004 MERRITT STREET AND THE RIVER OAKS ECONOMIC DEVELOPMENT CORPORATION PURSUANT TO RESOLUTION #907-2018 THAT PROVIDES FOR THE BUSINESS IMPROVEMENT GRANT PROGRAM.

CM Claridge moved, seconded by CM Forester to approve the Consent Agenda Items A-E. All voted "Aye".

7. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM THE CONSENT AGENDA FOR SEPARATE DELIBERATION.

NONE

PERSONAL APPEARANCES AND/OR ITEMS REQUIRING COUNCIL APPROVAL/ACTION:

8. CONSIDER APPROVAL OF EMPLOYEE HEALTH, LIFE & MEDICAL INSURANCE RATES FOR PLAN YEAR OCTOBER 1, 2025 THROUGH SEPTEMBER 30, 2026 AS PRESENTED BY DAWN BRINSON, BRINSON BENEFITS.

Dawn Brinson and Jenny Read were present. We received bids from other companies but recommend renewing with Blue Cross Blue Shield. The initial increase was at 35.74%, the final increase is at 17.89%. We had some high claims, and the pool overall was not good. The plan design did change some with an increase on the doctor copays and the deductible amount. Suggest increasing the HRA to \$5,250.00. The city pays for Telemedicine with complete family access which has no change to the program, Behavioral Health and the EAP program is \$7.50 per employee per month which is no change to the program, Guardian Dental & Vision is no change, Life Insurance is no change, and Cobra Charmers is no change.

CM Forester moved, seconded by CM Claridge to approve the insurance rates as presented. All voted "Aye".

9. CONSIDER APPROVAL OF STATEMENT OF WORK AGREEMENT FOR THE PREMIUM WEBSITE DESIGN WITH CIVIC PLUS.

The premium design cost is \$2,000.00 a one-time development fee; and \$6,246.00 for the annual cost.

CM Forester moved, seconded by CM Claridge to approve the work agreement for the premium design with Civic Plus. All voted "Aye".

10. CONSIDER APPROVAL TO EXPEND FUNDS FROM THE HOTEL-MOTEL TAX FUND FOR A PREMIUM WEBSITE DESIGN THAT IS QUALIFIED TO HELP PROMOTE TOURISM IN THE CITY.

The cost will be \$8,246.00 for the first year and we have approximately \$52,000.00 in the bank account.

CM Forester moved, seconded by CM Claridge to approve expending the funds from the Hotel-Motel Tax Fund. All voted "Aye".

11. DISCUSSION AND/OR ACTION ON THE LAKE WORTH TRAILS PROJECT.

EMC Myrick handed out a map to the council. They are trying to stay away from heavy traffic areas. The paperwork and legal were done in 2018. New safety measures and rules are going in from TRWD. There will be new signage, striping and a speed limit on the trails. The security gate at the back of the water plant property was done by TRWD.

ORDINANCES/RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:

12. CONSIDER APPROVAL OF ORDINANCE #1456-2025 EXPANDING THE ECONOMIC DEVELOPMENT CORPORATION 2024-2025 FISCAL YEAR BUDGET EXPENDING EDC FUNDS UP TO \$30,000 TO RELOCATE AND ERECT A 50 X 60 FOOT PAVILION ON THE COMMUNITY CENTER PROPERTY QUALIFIED BY THE ECONOMIC DEVELOPMENT CORPORATION PURSUANT TO SECTION 505.152 "PROJECTS RELATED TO RECREATIONAL OR COMMUNITY FACILITIES" OF THE TEXAS LOCAL GOVERNMENT CODE; AND PROVIDING FOR AN EFFECTIVE DATE.

This pavilion is basically a building that is not enclosed. We can have multiple uses for this. Mayor Pro Tem Turner thanked EDC for the funding and Shirley Wheat for her personal relationship with Stratoflex.

CM Claridge moved, seconded by CM Rodriguez to approve Ordinance #1456-2025. All voted "Aye".

13. CONSIDER APPROVAL OF ORDINANCE #1457-2025 AMENDING ARTICLE 4.07 "WRECKERS AND WRECKER COMPANIES" OF THE RIVER OAKS CODE OF ORDINANCES (2020) AS AMENDED; REPEALING SECTION 4.07.005 "WRECKER ROTATION LIST" AND REPLACE SECTION 4.07.005 TO "EXCLUSIVE RIGHTS" IN ORDER TO PROVIDE FOR AN EXCLUSIVE WRECKER SERVICE; REPEALING SECTION 4.07.018 "WRECKER SELECTION FORM-PRESCRIBED"; REPEALING SECTION 4.07.019 "SAME-USE" REMOVING THE USE OF WRECKER SELECTION FORMS.

This was discussed at the last meeting to have our ordinance match the agreement. The City Attorney made a few changes in the Ordinance with keeping the first sentence under Subsection B and moving that to Subsection A and removing Subsection B. And adding under Section 2, Article 4.07: "Section 4.07.027-Rotation list and towing fees"-Repealed.

CM Forester moved, seconded by CM Rodriguez to approve Ordinance #1457-2025 with the changes made by the City Attorney. All voted "Aye".

14. CONSIDER APPROVAL OF ORDINANCE #1458-2025 AMENDING ARTICLE 12.05 "STOPPING, STANDING AND PARKING" SPECIFICALLY IN SECTION 12.05.013 "SPECIAL TIEM LIMIT NO PARKING ZONES" INCORPORATING "(g) FRONTIER STREET BETWEEN MELBOURNE AND BLACKSTONE DR." AS SPECIAL NO PARKING ZONE ON BOTH SIDES OF THE STREET ONLY ON SCHOOL DAYS.

This item will be discussed later.

15. CONSIDER APPROVAL OF RESOLUTION #1148-2025 AUTHORIZING ECONOMIC DEVELOPMENT CORPORATION (EDC) EXPENDITURES FOR COMMUNITY CETNER IMPROVEMENTS FROM THE 2024-2025 FISCAL YEAR BUDGET AS QUALIFIED FOR PROJECTS MORE THAN \$10,000.00; AND PROVIDING AN EFFECTIVE DATE. (FIRST READING)

CM Claridge moved, seconded by CM Rodriguez to approve Resolution #1148-2025 first reading. All voted "Aye".

16. CONSIDER APPROVAL OF RESOLUTION #1149-2025 APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE ("ACSC") AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY'S 2025 RATE REVIEW MECHANISM FILING.

Devante Davis was present. The increase to a residential bill on average will be about \$8.55. The increase to the commercial bill on average will be from \$22.95 to \$23.65. Both will be effective October 1, 2025.

CM Forester moved, seconded by CM Claridge to approve Resolution #1149-2025. All voted "Aye".

OTHER ITEMS FOR DISCUSSION AND/OR ACTION:

17. DISCUSSION AND/OR ACTION REGARDING UPDATES FROM THE CITY MANAGER ADVISING THE MAYOR AND CITY COUNCIL ON PERSONNEL, CITY'S FISCAL CONDITION, PANDEMIC EXECUTIVE ORDERS, SCHEDULING COUNCIL WORK SESSIONS, FUTURE NEEDS OF THE CITY AND OTHER CITY MANAGER RECOMMENDATIONS.

Meandering Road-no change.

Ballot Drawing results-Place 1: 1) John Claridge; 2) Dan Dagel. Place 3: 1) Leigh Ann Turner; 2) Sherrie Uptmore Dast; 3) Virginia A. Baffico; 4) Matthew Tatarko.

North Texas Giving Day-September 18th.

Poker Run-September 13th.

Special Council Meeting & TIRZ Meeting-TIRZ August 26th 5:30 p.m. and Council August 26th 6:00 p.m.

Correspondence-CM Gregory read a card from Nell Dahl and a card to employee Porscha Calderon.

Park Grant-will know in January if we are approved.

STAFF REPORTS:

18. UPDATE ON SUBSTANDARD PROPERTIES AT:

- 5401 BAYLOR AVE-almost to the end of the council order.
- 5609 JAMES DR-making progress.
- 4912 BLACK OAK-title issue.
- 1517 BYRD DR-moved forward with notification.

19. QUESTIONS RELATED TO MONTHLY STAFF REPORTS FROM POLICE, FIRE, PUBLIC WORKS, WATER PLANT, BUILDING INSPECTIONS, CODE ENFORCEMENT, CITY SECRETARY ACTIVITY REPORTS, MUNICIPAL COURT, ECONOMIC DEVELOPMENT, EVENT CENTER, PARKS, STORM WATER AND EMERGENCY MANAGEMENT.

James Myrick-had mosquito fogging last week.

CM Forester asked about the Food Bank map. It changed today. The start time was changed to 9 a.m. so it would not impact schools, and no one will be able to line up before 9 a.m. Mayor Pro Tem Turner wants the officers to patrol that area.

Item #14. Lenny Lasher was present. The High School will be renovated. Starting next year, students will be parking in the back of the school in a contained area. The concern now is parking along Melbourne and Frontier. Cars are parked on both sides of Frontier during drop-off and that area needs to be cleared up for access to the back area. There are some students who are parking on Frontier instead of the student parking lot. The school and city will notify residents, students, and parents.

CM Forester moved, seconded by CM Rodriguez to approve Ordinance #1458-2025. All voted "Aye".

CORRESPONDENCE:

20. COUNCIL COMMENTS.

CM Forester-we need to work together regarding the budget. Thanked the police for extra patrol when a resident goes on vacation.

CM Rodriguez-we are a little late on starting the Christmas event but we are getting started.

Mayor Pro Tem Turner-need a clean election from council and residents.

Lions Club spaghetti dinner & bake sale is August 23rd from 5:30 p.m. to 7:30 p.m.

21. WORK SESSION: DISCUSSION ON MUNICIPAL PLANNING AND OPERATIONS AS FOLLOWS:

-WATER TREATMENT PLANT-the clarifier technology has changed since our last clarifier. The turbidities are where they should be, and we will be filling the clear well tomorrow.

-FLAG PROTOCOL-Mayor Pro Tem Turner asked this to be put in a work session. Understands the protocols but what is the difference between decorative flags and a permanent flag. Other cities have them out for several days at a time during a holiday. If the holiday falls on a weekend, our employees come in that morning to put them out and come back out that evening to remove them and we are paying them overtime. After discussion, council agreed to have the flags go out and stay out the whole weekend if the holiday falls on the weekend.

The council took a break from 7:47 p.m. to 7:55 p.m.

-BUDGET WORK SESSION: FY 2026 CITY OPERATIONAL BUDGETS-all department heads presented their budgets to the City Manager, and they were discussed.

General Fund budget-This year, we were hit with a 6% landfill increase, a lot of vendor costs increases, ambulance service, and an ISO requirement. We did go back through the budget and look at realistic numbers. The new revenue sources are a solid waste franchise fee for commercial accounts which Waste Connections informed us of it, did increase the residential garbage rates, there is a wrecker service fee, annex building lease and utility costs for the annex building. There is \$18,000 in revenue from EDC to the Community Center that we will remove.

Water budget-there is no sewer rate increase but there is a water rate increase to cover the convenience fee which costs the city about \$58,000 per year. The council wants the increase to be removed and have the customers pay for the inconvenience fee.

Council went over each department and asked questions and requested some changes.

EXECUTIVE SESSION:

22. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSIONS(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney;
Cause #342-358828-24-Zakary Sadeghian vs. City of River Oaks Building Standards Commission.
- b. Section 551.072 Discussion regarding possible sale, lease or acquisition of real estate;

- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a complaint or charge against an Officer or Employee,
- d. Section 551.076 Deliberation regarding security devices.

NONE

RECONVENE:

23. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

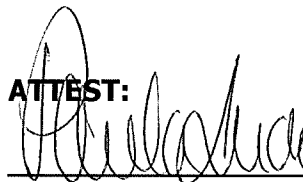
NONE

ADJOURN:

24. ADJOURN

At 10:29 p.m., Mayor Pro Tem Turner adjourned the meeting.

ATTEST:



Paula Luck, City Secretary

APPROVED:



Leigh Ann Turner, Mayor Pro Tem