



4900 River Oaks Boulevard River Oaks, Texas 76114

Mayor
Darren Houk

City Council

Mayor Pro-Tem, Place 1
John Claridge

Place 2
Steve Holland

Place 3
Leigh Ann Turner

Place 4
Yolie Rodriguez

Place 5
Brent Forester

City Officers

City Manager
Marvin Gregory

City Secretary
Paula Luck

Fire Chief
Clinton "Russell" Shelley

Police Chief
Charles Stewart

Public Works Director
Jeremy Bell

Event Center Co- Directors
**Shirley Bloomfield
Shirley Wheat**

Emergency Management
Coordinator
James Myrick

Phone
(817) 626-5421

Fax
(817) 624-2154

Website
www.riveroakstx.com

NOTICE TO THE PUBLIC

*** A RECEPTION IS SCHEDULED FOR 5:30 P.M. FOLLOWED BY THE REGULAR MEETING OF THE RIVER OAKS CITY COUNCIL AT 6:00 P.M. IN THE RIVER OAKS CITY COUNCIL ROOM LOCATED AT 4900 RIVER OAKS BLVD.; RIVER OAKS, TEXAS ON **TUESDAY, APRIL 16, 2024.****

I certify that the above notice of meeting was posted on the bulletin board outside the River Oaks City Hall, 4900 River Oaks Blvd., a place that is accessible to the general public at all times, and that said notice was posted on **Friday, April 12, 2024 at 1:45 P.M.**

CITY SECRETARY

*** YOU CAN JOIN THIS MEETING IN PERSON OR BY LIVE FEED ON THE CITY WEB PAGE AT WWW.RIVEROAKSTX.COM BY CLICKING ON THE VIDEO TAB.**

RECEPTION AT 5:30 P.M. IN MEMORY OF ROBERT "BOB" JAMISON.

AGENDA

1. CALL TO ORDER AT 6:00 P.M. OF THE RIVER OAKS CITY COUNCIL
2. INVOCATION
3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG
"HONOR THE TEXAS FLAG; I PLEDGE ALLEGIANCE TO THEE, TEXAS, ONE STATE UNDER GOD, ONE AND INDIVISIBLE"
4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR:
 - PRESENTATION OF ROBERT "BOB" JAMISON MEMORIAL TRIBUTE TO LYNNAE JAMISON
5. **PUBLIC TESTIMONY:** CITIZENS ARE INVITED TO SPEAK ON ANY TOPIC OR AGENDA ITEM BEFORE AND DURING THE MEETING BY RESPONSE TO THE MAYOR TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY LISTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THE ISSUE AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.



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6. **CONSENT AGENDA:** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION.**

- A. APPROVE MINUTES OF MARCH 19, 2024 REGULAR COUNCIL MEETING.
- B. RATIFY BILLS PAYABLE FOR PERIOD ENDING APRIL 2, 2024 (FY 2024)
- C. APPROVE BILLS PAYABLE FOR PERIOD ENDING APRIL 16, 2024 (FY 2024)
- D. APPROVE 2ND QUARTER INVESTMENT REPORT (JAN 1 – MARCH 31, 2024)
- E. APPROVE 2ND QUARTER EDC FINANCIAL REPORT (JAN 1 – MARCH 31, 2024)
- F. APPROVE 2ND QUARTER CCPD FINANCIAL REPORT (JAN 1 – MARCH 31, 2024)
- G. APPROVE 2ND QTR STORM WATER FUND FINANCE REPORT (JAN 1 – MARCH 31, 2024)

7. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM CONSENT AGENDA FOR SEPARATE DELIBERATION.

8. PERSONAL APPEARANCE AND PRESENTATION BY CISD SCHOOL SUPERINTENDENT, RENE SMITH FAULKNER ON THE STATE OF THE DISTRICT AND FROM DON ISTOOK, BOND COMMITTEE CHAIRMAN REGARDING THE UPCOMING SCHOOL BOND ELECTION.

PERSONAL APPEARANCES AND/OR ITEMS REQUIRING COUNCIL APPROVAL/ACTION

9. DISCUSSION AND/OR ACTION FROM PERSONAL APPEARANCE OF CHRISTOPHER GREGORY, JUSTICE OF PEACE, PRECINCT 4, TARRANT COUNTY TEXAS REGARDING SQUATTERS RIGHTS.

10. DISCUSSION AND/OR ACTION FROM PRESENTATION BY EMILE ZALFINI REGARDING A MARKETING AGREEMENT FOR THE NATIONAL LEAGUE OF CITIES SERVICE LINE PROGRAM OFFERED BY UTILITY SERVICE PARTNERS, INC.

11. DISCUSSION AND/OR ACTION PERTAINING TO THE PRESENTATION AND UPDATE FROM DAN KESSLER OF NCTCOG AND JILL VAN HOEWYK OF LAMB STAR ENGINEERING ON THE MEANDERING ROAD PROJECT.

12. CITIZEN APPEARANCE OF FRANCIS C. HEIZMAN REQUESTING A DESIGNATED FIRE LANE AT 1912 YALE STREET.

13. CONSIDER APPROVAL OF THE MAY 4, 2024 JOINT ELECTION AGREEMENT AND CONTRACT BETWEEN TARRANT COUNTY ELECTIONS ADMINISTRATOR AND THE CITY OF RIVER OAKS INCLUDING APPROVAL FOR PAYMENT OF THE INITIAL DEPOSIT FOR ELECTION SERVICES.



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14. CONSIDER APPROVAL OF THE 75TH YEAR ANNIVERSARY CELEBRATION COMMITTEE'S REPORTING ON TIMELINE OF EVENTS AND A BUDGET.

15. CONSIDER APPROVAL TO AWARD BID ON PROJECT # 2024-IT-0001 "INFORMATION TECHNOLOGY MANAGED SERVICES" FOR THE CITY OF RIVER OAKS.

16. CONSIDER APPROVAL OF RECOMMENDATION FROM THE RIVER OAKS PARKS BOARD TO ADOPT THE OFFICIAL LOGO FOR "PARKS FOUNDATION OF RIVER OAKS", A 501 C3 CHARITABLE ORGANIZATION PROVIDING MAINTENANCE, RESTORATION AND MANAGEMENT OF CITY PARKS LOCATED WITHIN THE CITY OF RIVER OAKS OF THE RIVER OAKS.

17. CONSIDER APPROVAL OF REQUEST TO HOLD A POLICE FORCE ESCORTED CRUISE ON APRIL 26, 2024 AS A CITY SPONSORED EVENT

ORDINANCES / RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:

18. CONSIDER APPROVAL OF THE MID-YEAR FY 2023-2024 OPERATIONAL CITY BUDGETS AS PRESENTED BY THE CITY MANAGER AND APPROVAL OF ORDINANCE # 1420-2024 AMENDING THE FY 2023-2024 FISCAL YEAR BUDGETS.

19. CONSIDER APPROVAL OF ORDINANCE # 1421-2024 AMENDING CHAPTER 4 "BUSINESS REGULATIONS OF THE RIVER OAKS CODE OF ORDINANCES (2020) AS ADOPTED AND AS AMENDED SPECIFICALLY IN ARTICLE 4.05 "YARD SALES" UNDER SECTION 4.05.002 "DEFINITIONS" ADDING A DEFINITION FOR "CONSIGNMENT" AND IN SECTION 4.05.006 "REQUIREMENTS AND CONDITIONS" SUBSECTION (c) IN THAT A YARD SALE PERMIT SHALL ONLY BE ISSUED TO A WATER UTILITY ACCOUNT HOLDER OR AUTHORIZED USER NAMED ON THE ACCOUNT IN GOOD STANDING WITHIN THE CITY; UNDER SECTION 4.05.006 "REQUIREMENTS AND CONDITIONS" SUBSECTION (c) REQUIRING THAT A PERMIT FOR AN ESTATE SALE SHALL BE ISSUED ONLY ONCE WITHIN A CALENDAR YEAR WITHOUT SPECIAL PERMITTING FROM THE CITY COUNCIL TO THE UTILITY ACCOUNT HOLDER, AUTHORIZED USER ON THE UTILITY ACCOUNT OR AUTHORIZED CONTRACTED CONSIGNOR ON BEHALF OF THE RECORD PROPERTY OWNER.

OTHER ITEMS FOR DISCUSSION AND/OR ACTION:

20. DISCUSSION AND/OR ACTION REGARDING UPDATES FROM THE CITY MANAGER ADVISING THE MAYOR AND CITY COUNCIL ON PERSONNEL, CITY'S FISCAL CONDITION, PANDEMIC EXECUTIVE ORDERS, SCHEDULING COUNCIL WORK SESSIONS, FUTURE NEEDS OF THE CITY AND OTHER CITY MANAGER RECOMMENDATIONS.

21. **UPDATE ON SUBSTANDARD PROPERTIES AT:**

- 1513 SKYLINE
- 5016 ALMENA
- 1909 YALE ST.
- 4833 SHERWOOD
- 4816 BARBARA RD. (FIRE DAMAGE)
- 4904 ALMENA RD (FIRE DAMAGE)



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QUESTIONS RELATED TO MONTHLY STAFF REPORTS INCLUDING:

22. **POLICE DEPT. MONTHLY REPORT** INCLUDING PATROL ACTIVITY, RESPONSE CALLS, NUMBER OF CRIMINAL INVESTIGATION CASES, WARRANTS ISSUED AND ANIMAL CONTROL CALLS INCLUDING CITATIONS ISSUED.
23. **FIRE DEPT. REPORT** INCLUDING NUMBER OF CALLS FOR SERVICE AND FIRE TRAINING EXERCISES.
24. **INSPECTIONS AND CODE COMPLIANCE ACTIVITY REPORTS** INCLUDING NUMBER OF PERMITS ISSUED AND CODE VIOLATIONS WORKED.
25. **MUNICIPAL COURT** INCLUDING COURT ACTIVITY FROM FINES, BONDS, WARRANT FEES, COURT TAXES, COURT FEES, ARREST FEES, COURT SECURITY FEES, COURT TECHNOLOGY FEES, PAYMENT PLANS, STATE COURT COSTS AND AGENCY COLLECTION FEES.
26. **PUBLIC WORKS ACTIVITY REPORT** INCLUDING ROAD REPAIRS COMPLETED, SIGNS INSTALLED, WATER PRODUCTION, WATER MAIN AND SERVICE LEAKS REPAIRED, NUMBER OF FIRE HYDRANTS AND DEAD-END LINES FLUSHED, NUMBER OF SEWER OVERFLOWS AND STOPPAGES, CUBIC TONS OF SOLID WASTE COMPACTED AND PUBLIC WORKS EQUIPMENT REPAIRS.
27. **PARK BOARD ACTIVITY REPORTS** INCLUDING BALLFIELD RENTALS, GRANT UPDATES AND QUESTIONS PERTAINING TO MINUTES FROM THE PARK BOARD.
28. **EVENT CENTER ACTIVITY REPORTS** INCLUDING NUMBER OF COMMUNITY CENTER RENTALS, EVENTS AND ACTIVITIES.
29. **CITY SECRETARY ACTIVITY REPORT** INCLUDING REVENUE FROM SALES TAX, DOLLAR DONATIONS, EDC SALES TAX, TEX POOL AND CRIME SALES TAX.
30. **EDC ACTIVITY REPORT** INCLUDING FUNDED PROJECT UPDATES, UPCOMING PROJECTS AND REPORTING FROM EXECUTIVE DIRECTOR, CONSULTANT, ON ECONOMIC DEVELOPMENT.
31. **STORM WATER TASK FORCE ACTIVITY REPORT** INCLUDING ACTIONS TAKEN UNDER THE MS4 PERMIT, COMMUNITY EDUCATION AND PROMOTIONAL EVENTS REGARDING STORM WATER PREVENTION POLLUTION.
32. **EMERGENCY MANAGEMENT ACTIVITY REPORT** INCLUDING POLICIES, PROCEDURES AND INFORMATION PERTAINING TO EMERGENCY MANAGEMENT AND UPDATES REGARDING THE COVID-19 PANDEMIC AND WEST NILE VIRUS.

CORRESPONDENCE:

33. COUNCIL MEMBER QUESTIONS, COMMENTS AND ANNOUNCEMENTS



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EXECUTIVE SESSION:

34. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSIONS(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney:
- b. Section 551.072 deliberation regarding real property; a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a complaint or charge against an Officer or Employee.
- d. Section 551.076 Deliberation regarding security devices.

RECONVENE:

35. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

ADJOURNMENT:

36. ADJOURN

This facility is wheelchair accessible and assible parking spaces are available in front of City Hall. Please contact City Hall at 817-626-5421 if you have any questions or additional needs.