



4900 River Oaks Boulevard River Oaks, Texas 76114

Mayor  
**Darren Houk**

City Council  
Mayor Pro-Tem, Place 1  
**John Claridge**

Place 2  
**Steve Holland**

Place 3  
**Leigh Ann Turner**

Place 4  
**Yolie Rodriguez**

Place 5  
**Brent Forester**

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**Marvin Gregory**

City Secretary  
**Paula Luck**

Fire Chief  
**Clinton "Russell" Shelley**

Police Chief  
**Charles Stewart**

Interim Public Works  
Director  
**Jeremy Bell**

Event Center Co- Directors  
**Shirley Bloomfield**  
**Shirley Wheat**

Emergency Management  
Coordinator  
**James Myrick**

Phone  
**(817) 626-5421**

Fax  
**(817) 624-2154**

Website  
[www.riveroakstx.com](http://www.riveroakstx.com)

**NOTICE TO THE PUBLIC**

**\*A REGULAR MEETING OF THE RIVER OAKS CITY COUNCIL IS SCHEDULED IN THE RIVER OAKS CITY COUNCIL ROOM LOCATED AT 4900 RIVER OAKS BLVD.; RIVER OAKS, TEXAS ON **TUESDAY****

**JULY 25, 2023**  
**6:00 PM.**

I certify that the above notice of meeting was posted on the bulletin board outside the River Oaks City Hall, 4900 River Oaks Blvd., a place that is accessible to the general public at all times, and that said notice was posted on **Friday, July 21, 2023 at 1:15 P.M.**

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CITY SECRETARY

**\* YOU CAN JOIN THIS MEETING IN PERSON OR FROM YOUR PHONE AT 1-669-444-9171. THE MEETING I.D. CODE IS 918 7035 6699. THE MEETING IS ALSO BEING STREAMLINED BY LIVE FEED ON THE CITY WEB PAGE AT [WWW.RIVEROAKSTX.COM](http://WWW.RIVEROAKSTX.COM) BY CLICKING ON THE VIDEO TAB.**

**MEETING LINK:** <https://zoom.us/j/91870356699?pwd=MmJDcjd3L1pIOWlwOFBaVWlFRzBvQT09>

**MEETING NUMBER:** 918 7035 6699

**PASSCODE:** 513982

**AGENDA**

1. CALL TO ORDER AT 6:00 P.M. OF THE RIVER OAKS CITY COUNCIL
2. INVOCATION
3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG  
**"HONOR THE TEXAS FLAG; I PLEDGE ALLEGIANCE TO THEE, TEXAS, ONE STATE UNDER GOD, ONE AND INDIVISIBLE"**
4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR:
5. **PUBLIC TESTIMONY:** CITIZENS ARE INVITED TO SPEAK ON ANY TOPIC OR AGENDA ITEM BEFORE AND DURING THE MEETING BY RESPONSE TO THE MAYOR TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY LISTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF



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ABOUT THE ISSUE AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.

6. **CONSENT AGENDA:** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION.**

- A. APPROVE MINUTES OF JULY 11, 2023 REGULAR COUNCIL MEETING.
- B. APPROVE BILLS PAYABLE FOR PERIOD ENDING JULY 25, 2023 (FY 2023)
- C. APPROVE 3<sup>RD</sup> QUARTER INVESTMENT REPORT (APRIL 1 - JUNE 30, 2023)
- D. APPROVE 3<sup>RD</sup> QUARTER CCPD FINANCIAL REPORT (APRIL 1- JUNE 30, 2023)
- E. APPROVE 3<sup>RD</sup> QUARTER STORM WATER FUND REPORT (APRIL 1 – JUNE 30, 2023)
- F. RATIFY EMERGENCY PURCHASE OF THE 5 TON AIR CONDITIONING UNIT TO THE CITY HALL FROM THE 2021 CONSTRUCTION BOND.

7. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM CONSENT AGENDA FOR SEPARATE DELIBERATION.

**PUBLIC HEARING/ACTION FROM PUBLIC HEARING:**

8. **PUBLIC HEARING:** APPLICANT, ROSETTA BOGGS % TRINITY BAPTIST CHURCH IS REQUESTING A SIGN VARIANCE ON THE PROPERTY AT 5641 TAYLOR RD. FROM ARTICLE 3.12 "SIGNS", SEC. 3.12.134 IN ORDER TO BE ALLOWED TO ERECT AN OFF-SITE SIGN THAT IS OTHERWISE NOT PERMITTED ON THE REAR OF THEIR PROPERTY THAT IS VISIBLE TO THE MOTORISTS WHEN ENTERING THE CITY OF RIVER OAKS THAT ADVERTISES SERVICE TIMES FOR TRINITY BAPTIST CHURCH.

9. **ACTION FROM PUBLIC HEARING:** CONSIDER APPROVAL OF THE VARIANCE REQUEST OF ROSETTA BOGGS % TRINITY BAPTIST CHURCH AT 5641 TAYLOR RD. FROM ARTICLE 3.12 "SIGNS", SEC. 3.12.134 IN ORDER TO BE ALLOWED TO ERECT AN OFF-SITE SIGN THAT IS OTHERWISE NOT PERMITTED ON THE REAR OF THEIR PROPERTY THAT IS VISIBLE TO THE MOTORISTS WHEN ENTERING THE CITY OF RIVER OAKS THAT ADVERTISES SERVICE TIMES FOR TRINITY BAPTIST CHURCH.

**PERSONAL APPEARANCES AND/OR ITEMS REQUIRING COUNCIL APPROVAL/ACTION**

10. CONSIDER APPROVAL TO ENTER INTO A CONTRACT WITH WASTE CONNECTIONS FOR COMMERCIAL SOLID WASTE AND LANDFILL SERVICES.



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11. CONSIDER APPROVAL OF REQUEST FROM ANDRES GONZALES AT BOULEVARD CUSTOMS LOCATED AT 5441 RIVER OAKS BLVD TO INCLUDE MINOR AUTOMOBILE REPAIRS WITH HIS CURRENT USE FOR MOTORCYCLE REPAIRS.

12. DISCUSSION AND/OR ACTION ON THE HWY 199 SUP STAKEHOLDER COORDINATION MEETING DATED JULY 19, 2023.

13. CONSIDER APPROVAL TO APPOINT THE VICE-CHAIRMAN FOR THE STORM WATER TASK FORCE.

**ORDINANCES / RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:**

14. CONSIDER APPROVAL OF **ORDINANCE # 1384-2023** AMENDING ARTICLE 4.02 "SOLICITORS, PEDDLERS, AND ITINERANT VENDORS" SPECIFICALLY IN DIVISION 2 "REGISTRATION", SECTION 4.02.032 "APPLICATION" AND BY AMENDING ARTICLE A.02 "SCHEDULE OF FEES AND CHARGES" SPECIFICALLY IN A.02.005 "SOLICITATION FEES" OF THE RIVER OAKS CODE OF ORDINANCES (2020) AS AMENDED.

**OTHER ITEMS FOR DISCUSSION AND/OR ACTION:**

15. UPDATE FROM EMC JAMES MYRICK ON ACTIONS TAKEN FROM THE MOSQUITO SURVEILLANCE PROGRAM ON JULY 21 AND JULY 22, 2023.

16. UPDATE ON SUBSTANDARD PROPERTIES AT:

- 1513 SKYLINE
- 5016 ALMENA
- 940 CODY (APT 6 – 13)
- 4844 HARTFORD
- 1909 YALE ST.
- 4833 SHERWOOD
- 1507 ROBERTS CUT OFF (BURN OUT)

17. DISCUSSION AND/OR ACTION REGARDING UPDATES FROM THE CITY MANAGER ADVISING THE MAYOR AND CITY COUNCIL ON PERSONNEL, CITY'S FISCAL CONDITION, PANDEMIC EXECUTIVE ORDERS, SCHEDULING COUNCIL WORK SESSIONS, FUTURE NEEDS OF THE CITY AND OTHER CITY MANAGER RECOMMENDATIONS.

**QUESTIONS RELATED TO MONTHLY STAFF REPORTS INCLUDING:**

18. **POLICE DEPT. MONTHLY REPORT** INCLUDING PATROL ACTIVITY, RESPONSE CALLS, NUMBER OF CRIMINAL INVESTIGATION CASES, WARRANTS ISSUED AND ANIMAL CONTROL CALLS INCLUDING CITATIONS ISSUED.

19. **FIRE DEPT. REPORT** INCLUDING NUMBER OF CALLS FOR SERVICE AND FIRE TRAINING EXERCISES.



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20. **INSPECTIONS AND CODE COMPLIANCE ACTIVITY REPORTS** INCLUDING NUMBER OF PERMITS ISSUED AND CODE VIOLATIONS WORKED.

21. **MUNICIPAL COURT** INCLUDING COURT ACTIVITY FROM FINES, BONDS, WARRANT FEES, COURT TAXES, COURT FEES, ARREST FEES, COURT SECURITY FEES, COURT TECHNOLOGY FEES, PAYMENT PLANS, STATE COURT COSTS AND AGENCY COLLECTION FEES.

22. **PUBLIC WORKS ACTIVITY REPORT** INCLUDING ROAD REPAIRS COMPLETED, SIGNS INSTALLED, WATER PRODUCTION, WATER MAIN AND SERVICE LEAKS REPAIRED, NUMBER OF FIRE HYDRANTS AND DEAD-END LINES FLUSHED, NUMBER OF SEWER OVERFLOWS AND STOPPAGES, CUBIC TONS OF SOLID WASTE COMPACTED AND PUBLIC WORKS EQUIPMENT REPAIRS.

23. **PARK BOARD ACTIVITY REPORTS** INCLUDING BALLFIELD RENTALS, GRANT UPDATES AND QUESTIONS PERTAINING TO MINUTES FROM THE PARK BOARD.

24. **EVENT CENTER ACTIVITY REPORTS** INCLUDING NUMBER OF COMMUNITY CENTER RENTALS, EVENTS AND ACTIVITIES.

25. **CITY SECRETARY ACTIVITY REPORT** INCLUDING REVENUE FROM SALES TAX, DOLLAR DONATIONS, EDC SALES TAX, TEX POOL AND CRIME SALES TAX.

26. **EDC ACTIVITY REPORT** INCLUDING FUNDED PROJECT UPDATES, UPCOMING PROJECTS AND REPORTING FROM EXECUTIVE DIRECTOR, CONSULTANT, ON ECONOMIC DEVELOPMENT.

27. **STORM WATER TASK FORCE ACTIVITY REPORT** INCLUDING ACTIONS TAKEN UNDER THE MS4 PERMIT, COMMUNITY EDUCATION AND PROMOTIONAL EVENTS REGARDING STORM WATER PREVENTION POLLUTION.

28. **EMERGENCY MANAGEMENT ACTIVITY REPORT** INCLUDING POLICIES, PROCEDURES AND INFORMATION PERTAINING TO EMERGENCY MANAGEMENT AND UPDATES REGARDING THE COVID-19 PANDEMIC AND WEST NILE VIRUS.

**CORRESPONDENCE:**

29. COUNCIL MEMBER QUESTIONS, COMMENTS AND ANNOUNCEMENTS

**EXECUTIVE SESSION:**

30. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSION(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney:
- b. Section 551.072 deliberation regarding real property; a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real



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property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a complaint or charge against an Officer or Employee.

d. Section 551.076 Deliberation regarding security devices.

**RECONVENE:**

31. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

**ADJOURNMENT:**

32. ADJOURN

This facility is wheelchair accessible and accessible parking spaces are available in front of City Hall. Please contact City Hall at 817-626-5421 if you have any questions or additional needs.