



4900 River Oaks Boulevard River Oaks, Texas 76114

Mayor
Darren Houk

City Council

Mayor Pro-Tem, Place 1
John Claridge

Place 2
Steve Holland

Place 3
Leigh Ann Turner

Place 4
Yolie Rodriguez

Place 5
Brent Forester

City Officers

City Manager
Marvin Gregory

City Secretary
Paula Luck

Fire Chief
Clinton "Russell" Shelley

Police Chief
Charles Stewart

Public Works Director
Jeremy Bell

Event Center Co- Directors
Shirley Bloomfield
Shirley Wheat

Emergency Management
Coordinator
James Myrick

Phone
(817) 626-5421

Fax
(817) 624-2154

Website
www.riveroakstx.com

NOTICE TO THE PUBLIC

*** A REGULAR MEETING OF THE RIVER OAKS CITY COUNCIL IS SCHEDULED IN THE RIVER OAKS CITY COUNCIL ROOM LOCATED AT 4900 RIVER OAKS BLVD.; RIVER OAKS, TEXAS ON **TUESDAY****

DECEMBER 12, 2023
6:00 PM.

I certify that the above notice of meeting was posted on the bulletin board outside the River Oaks City Hall, 4900 River Oaks Blvd., a place that is accessible to the general public at all times, and that said notice was posted on **Friday, December 8, 2023 at 1:30 P.M.**

CITY SECRETARY

*** YOU CAN JOIN THIS MEETING IN PERSON OR FROM YOUR PHONE AT 1-669-444-9171. THE MEETING ID CODE IS 967 7321 5305. THE MEETING IS ALSO BEING STREAMLINED BY LIVE FEED ON THE CITY WEB PAGE AT WWW.RIVEROAKSTX.COM BY CLICKING ON THE VIDEO TAB.**

MEETING LINK: <https://zoom.us/j/96773215305?pwd=ektPc2g5ZjFLc3l5R2JlMVJwd0s3dz09>

MEETING ID NUMBER: 967 7321 5305 **PASSCODE: 996517**

AGENDA

1. CALL TO ORDER AT 6:00 P.M. OF THE RIVER OAKS CITY COUNCIL
2. INVOCATION
3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG
"HONOR THE TEXAS FLAG; I PLEDGE ALLEGIANCE TO THEE, TEXAS, ONE STATE UNDER GOD, ONE AND INDIVISIBLE"
4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR:
5. **PUBLIC TESTIMONY:** CITIZENS ARE INVITED TO SPEAK ON ANY TOPIC OR AGENDA ITEM BEFORE AND DURING THE MEETING BY RESPONSE TO THE MAYOR TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY LISTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THE ISSUE AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.



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6. **CONSENT AGENDA:** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION.**

- A. APPROVE MINUTES OF NOVEMBER 28, 2023 REGULAR COUNCIL MEETING.
- B. APPROVE BILLS PAYABLE FOR PERIOD ENDING DECEMBER 12, 2023 (FY 2024)
- C. APPROVE 4TH QUARTER EDC INVESTMENT REPORT (JULY 1 - SEPT 30, 2023)
- D. APPROVE 4TH QUARTER STORM WATER FINANCIAL REPORT (JULY 1- SEPT 30, 2023)

7. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM CONSENT AGENDA FOR SEPARATE DELIBERATION.

PERSONAL APPEARANCES AND/OR ITEMS REQUIRING COUNCIL APPROVAL/ACTION

8. CONSIDER APPROVAL OF PAYROLL DEDUCTION FOR FIREARM PURCHASE BY POLICE OFFICERS.

9. DISCUSSION AND/OR ACTION ON UPDATE FROM CHIEF SHELLEY ON MEDSTAR MEMBER CITY UPDATE – EMS EVALUATION.

ORDINANCES / RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:

10. **CONSIDER APPROVAL OF ORDINANCE # 1400-2023** AMENDING CHAPTER 3 "BUILDING REGULATIONS", ARTICLE 3.05 "PLUMBING" SPECIFICALLY UNDER SECTION 3.05.001 "CODE ADOPTED" OF THE RIVER OAKS CODE OF ORDINANCES (2006) AS AMENDED; REPEALING THE 2015 INTERNATIONAL PLUMBING CODE AS PREVIOUSLY ADOPTED ON JANUARY 28, 2020; ADOPTING THE 2018 EDITION OF THE INTERNATIONAL PLUMBING CODE (IPC); AMENDING SECTION 3.05.002 "CODE AVAILABILITY" OF THE RIVER OAKS CODE OF ORDINANCES (2020) PROVIDING THAT THE MATERIAL CONTAINED IN EXHIBIT "A" OF THIS ORDINANCE ALTHOUGH FULLY ADOPTED AND INCORPORATED BY REFERENCE, SHALL NOT BE INCLUDED IN THE FORMAL MUNICIPAL CODIFICATION OF ORDINANCES; PROVIDING FOR RECORDING OF THE PLUMBING CODE AS A PUBLIC RECORD; AMENDING SECTION 3.05.003 "CODE AMENDMENTS" OF THE RIVER OAKS CODE OF ORDINANCES (2020) BY REPEALING THE FORMER ORDINANCE 1265-2020 AS ADOPTED ON JANUARY 28, 2020 THAT ADOPTED THE 2015 INTERNATIONAL PLUMBING CODE; REPEALING THE FORMER AMENDMENTS ADOPTED ON JANUARY 28, 2020 BY ADOPTING LOCAL AMENDMENTS TO THE 2018 IPC ATTACHED HERETO AS EXHIBIT "A"; AMENDING SECTION 3.05.004 "CODE MODIFICATIONS"; AMENDING SECTION 3.05.005 "PENALTY FOR VIOLATION".

11. **CONSIDER APPROVAL OF ORDINANCE # 1401-2023** AMENDING CHAPTER 3 "BUILDING REGULATIONS", ARTICLE 3.06 "MECHANICAL" SPECIFICALLY UNDER SECTION 3.06.001 "ADOPTED" OF THE RIVER OAKS CODE OF ORDINANCES (2020) AS AMENDED;



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REPEALING THE 2015 INTERNATIONAL MECHANICAL CODE AS PREVIOUSLY ADOPTED ON JANUARY 28, 2020; ADOPTING THE 2018 EDITION OF THE INTERNATIONAL MECHANICAL CODE (IMC); AMENDING SECTION 3.06.002 "AVAILABILITY" OF THE RIVER OAKS CODE OF ORDINANCES(2020) PROVIDING THAT THE MATERIAL CONTAINED IN EXHIBIT "A" OF THIS ORDINANCE ALTHOUGH FULLY ADOPTED AND INCORPORATED BY REFERENCE, SHALL NOT BE INCLUDED IN THE FORMAL MUNICIPAL CODIFICATION OF ORDINANCES; PROVIDING FOR RECORDING OF THE MECHANICAL CODE AS A PUBLIC RECORD; AMENDING SECTION 3.06.003 "AMENDMENTS" OF THE RIVER OAKS CODE OF ORDINANCES (2020) BY REPEALING THE FORMER ORDINANCE 1266-2020 AS ADOPTED ON JANUARY 28, 2020 THAT ADOPTED THE 2015 INTERNATIONAL MECHANICAL CODE; REPEALING THE FORMER AMENDMENTS ADOPTED ON JANUARY 28, 2020 BY ADOPTING LOCAL AMENDMENTS TO THE 2018 IMC ATTACHED HERETO AS EXHIBIT "A"; AMENDING SECTION 3.06.004 "MODIFICATIONS"; AMENDING SECTION 3.06.005 "PENALTY FOR VIOLATION".

12. CONSIDER APPROVAL OF ORDINANCE # 1402-2023 AMENDING CHAPTER 3 "BUILDING REGULATIONS", ARTICLE 3.04 "ELECTRICITY" SPECIFICALLY UNDER SECTION 3.14.031 "ADOPTED" OF THE RIVER OAKS CODE OF ORDINANCES (2020) AS AMENDED BY REPEALING THE FORMER ORDINANCE NUMBER 1269-2020 ON JANUARY 28, 2020 THAT ADOPTED THE 2017 NATIONAL ELECTRIC CODE (NEC); ADOPTING THE 2020 EDITION OF THE NATIONAL ELECTRIC CODE (NEC); AMENDING SECTION 3.14.032 "AMENDMENTS" OF THE RIVER OAKS CODE OF ORDINANCES (2020) REPEALING THE FORMER AMENDMENTS ADOPTED ON JANUARY 28, 2020 BY ADOPTING LOCAL AMENDMENTS TO THE 2020 NEC ATTACHED HERETO THIS ORDINANCE AS EXHIBIT "A"; PROVIDING THAT THE MATERIAL CONTAINED IN EXHIBIT "A" OF THIS ORDINANCE ALTHOUGH FULLY ADOPTED AND INCORPORATED BY REFERENCE, SHALL NOT BE INCLUDED IN THE FORMAL MUNICIPAL CODIFICATION OF ORDINANCES; AMENDING SECTION 3.14.033 "AVAILABILITY" OF THE RIVER OAKS CODE OF ORDINANCES (2020) PROVIDING FOR RECORDING OF THE NATIONAL ELECTRIC CODE AS A PUBLIC RECORD; AMENDING SECTION 3.14.034 "MODIFICATIONS"; AMENDING SECTION 3.14.035 "PENALTY FOR VIOLATION".

13. CONSIDER APPROVAL OF ORDINANCE # 1403-2023 AMENDING CHAPTER 3 "BUILDING REGULATIONS", ARTICLE 3.14 "FUEL GAS CODE" SPECIFICALLY UNDER SECTION 3.14.001 "ADOPTED" OF THE RIVER OAKS CODE OF ORDINANCES (2020) AS AMENDED BY REPEALING THE FORMER ORDINANCE 1271-2020 ON JANUARY 28, 2020 THAT ADOPTED THE 2015 INTERNATIONAL FUEL GAS CODE; ADOPTING THE 2018 EDITION OF THE INTERNATIONAL FUEL GAS CODE (IFGC); AMENDING SECTION 3.14.002 "AMENDMENTS" OF THE RIVER OAKS CODE OF ORDINANCES (2020) REPEALING THE FORMER AMENDMENTS ADOPTED ON JANUARY 28, 2020 BY ADOPTING LOCAL AMENDMENTS TO THE 2018 IFGC ATTACHED HERETO THIS ORDINANCE AS EXHIBIT "A"; PROVIDING THAT THE MATERIAL CONTAINED IN EXHIBIT "A" OF THIS ORDINANCE ALTHOUGH FULLY ADOPTED AND INCORPORATED BY REFERENCE, SHALL NOT BE INCLUDED IN THE FORMAL MUNICIPAL CODIFICATION OF ORDINANCES; AMENDING SECTION 3.14.003 "AVAILABILITY" OF THE RIVER OAKS CODE OF ORDINANCES (2020) PROVIDING FOR RECORDING OF THE FUEL GAS CODE AS A PUBLIC RECORD; AMENDING SECTION 3.14.004 "MODIFICATIONS"; AMENDING SECTION 3.14.005 "PENALTY FOR VIOLATION".

14. CONSIDER APPROVAL OF ORDINANCE # 1404-2023 AMENDING CHAPTER 3 "BUILDING REGULATIONS", DIVISION 3 "ENERGY CONSERVATION CODE" SPECIFICALLY UNDER SECTION 3.03.061 "ADOPTED; AMENDMENTS" OF THE RIVER OAKS CODE OF ORDINANCES



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(2020) AS AMENDED THEREBY REPEALING THE FORMER 2015 ENERGY CONSERVATION CODE AS PREVIOUSLY ADOPTED IN ORDINANCE 1268-2020 ON JANUARY 28, 2020 THEREBY ADOPTING THE 2018 EDITION OF THE INTERNATIONAL ENERGY CONSERVATION CODE (IECC) AND LOCAL AMENDMENTS REPEALING THE FORMER AMENDMENTS AS ADOPTED ON JANUARY 28, 2020 BY ADOPTING LOCAL AMENDMENTS TO THE 2018 IECC ATTACHED HERETO AS "EXHIBIT A"; AMENDING SECTION 3.03.062 "AVAILABILITY" OF THE RIVER OAKS CODE OF ORDINANCES (2020) PROVIDING THAT THE MATERIAL CONTAINED IN EXHIBIT A OF THIS ORDINANCE ALTHOUGH FULLY ADOPTED AND INCORPORATED BY REFERENCE, SHALL NOT BE INCLUDED IN THE FORMAL MUNICIPAL CODIFICATION OF ORDINANCES; REPEALING THE FORMER ADOPTION OF THE 2015 INTERNATIONAL ENERGY CONSERVATION CODE; PROVIDING FOR RECORDING OF THE INTERNATIONAL ENERGY CONSERVATION CODE AS A PUBLIC RECORD.

15. **CONSIDER APPROVAL OF ORDINANCE # 1405-2023** ADOPTING THE 2018 INTERNATIONAL PROPERTY MAINTENANCE CODE AND LOCAL AMENDMENTS ATTACHED HEREIN AS "EXHIBIT A"; AMENDING CHAPTER 3 "BUILDING REGULATIONS", SPECIFICALLY UNDER SECTION 3.07.004 "SUBSTANDARD BUILDING DECLARED", SUBSECTION (c) OF THE RIVER OAKS CODE OF ORDINANCES (2020) AS AMENDED THEREBY REPEALING THE FORMER 2015 INTERNATIONAL PROPERTY MAINTENANCE CODE AS ADOPTED IN ORDINANCE # 1267-2020 ON JANUARY 28, 2020 BY ADOPTING THE 2018 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE (IPMC) AND LOCAL AMENDMENTS; PROVIDING FOR RECORDING OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE AS A PUBLIC RECORD.

16. **CONSIDER APPROVAL OF ORDINANCE # 1406-2023** AMENDING CHAPTER 3 "BUILDING REGULATIONS" BY AMENDING ARTICLE 3.03 "RESIDENTIAL AND ENERGY CODES" ADDING DIVISION 4 "EXISTING BUILDING CODE" ADOPTING THE 2018 INTERNATIONAL EXISTING BUILDING CODE (IEBC) AND LOCAL AMENDMENTS ATTACHED HERETO AS EXHIBIT "A" SPECIFICALLY INCORPORATING SECTION 3.03.091 "ADOPTED; AMENDMENTS" TO THE RIVER OAKS CODE OF ORDINANCES (2020) AND INCORPORATING SECTION 3.03.092 "AVAILABILITY" TO THE RIVER OAKS CODE OF ORDINANCES (2020) PROVIDING THAT THE MATERIAL CONTAINED IN EXHIBIT A OF THIS ORDINANCE ALTHOUGH FULLY ADOPTED AND INCORPORATED BY REFERENCE, SHALL NOT BE INCLUDED IN THE FORMAL MUNICIPAL CODIFICATION OF ORDINANCES; INCORPORATING SECTION 3.03.093 "MODIFICATIONS"; INCORPORATING SECTION 3.03.094 "PENALTY FOR VIOLATION"; PROVIDING FOR RECORDING OF THE INTERNATIONAL EXISTING BUILDING CODE AS A PUBLIC RECORD.

17. **CONSIDER APPROVAL OF RESOLUTION # 1115-2023** TO FORM A REGIONAL LAW ENFORCEMENT MUTUAL AID TASK FORCE AGREEMENT WITH OTHER AREA LAW ENFORCEMENT AGENCIES FOR THE PURPOSE OF PROVIDING & RECEIVING LAW ENFORCEMENT ASSISTANCE.

OTHER ITEMS FOR DISCUSSION AND/OR ACTION:

18. CONSIDER APPROVAL OF INTER-JURISDICTIONAL PURSUIT POLICY AGREEMENT AS PRESENTED BY POLICE CHIEF.

19. DISCUSSION AND/OR ACTION ON THE 75TH YEAR ANNIVERSARY INCLUDING RECOMMENDATIONS FROM MAYOR AND APPOINTING A PLANNING SUBCOMMITTEE.



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20. DISCUSS AND/OR ACTION TO AUTHORIZE THE CITY MANAGER TO SEEK BIDS IN ACCORDANCE WITH SECTION 272.001 OF THE TEXAS LOCAL GOVERNMENT CODE FOR THE SALE OF THE MASONIC LODGE PROPERTY LOCATED AT 5550 BAYLOR, RIVER OAKS, TEXAS.

21. UPDATE ON SUBSTANDARD PROPERTIES AT:

- 1513 SKYLINE
- 5016 ALMENA
- 940 CODY (APT 6 – 13)
- 4844 HARTFORD
- 1909 YALE ST.
- 4833 SHERWOOD
- 1507 ROBERTS CUT OFF (BURN OUT)

22. DISCUSSION AND/OR ACTION REGARDING UPDATES FROM THE CITY MANAGER ADVISING THE MAYOR AND CITY COUNCIL ON PERSONNEL, CITY'S FISCAL CONDITION, PANDEMIC EXECUTIVE ORDERS, SCHEDULING COUNCIL WORK SESSIONS, FUTURE NEEDS OF THE CITY AND OTHER CITY MANAGER RECOMMENDATIONS.

QUESTIONS RELATED TO MONTHLY STAFF REPORTS INCLUDING:

23. **POLICE DEPT. MONTHLY REPORT** INCLUDING PATROL ACTIVITY, RESPONSE CALLS, NUMBER OF CRIMINAL INVESTIGATION CASES, WARRANTS ISSUED AND ANIMAL CONTROL CALLS INCLUDING CITATIONS ISSUED.

24. **FIRE DEPT. REPORT** INCLUDING NUMBER OF CALLS FOR SERVICE AND FIRE TRAINING EXERCISES.

25. **INSPECTIONS AND CODE COMPLIANCE ACTIVITY REPORTS** INCLUDING NUMBER OF PERMITS ISSUED AND CODE VIOLATIONS WORKED.

26. **MUNICIPAL COURT** INCLUDING COURT ACTIVITY FROM FINES, BONDS, WARRANT FEES, COURT TAXES, COURT FEES, ARREST FEES, COURT SECURITY FEES, COURT TECHNOLOGY FEES, PAYMENT PLANS, STATE COURT COSTS AND AGENCY COLLECTION FEES.

27. **PUBLIC WORKS ACTIVITY REPORT** INCLUDING ROAD REPAIRS COMPLETED, SIGNS INSTALLED, WATER PRODUCTION, WATER MAIN AND SERVICE LEAKS REPAIRED, NUMBER OF FIRE HYDRANTS AND DEAD-END LINES FLUSHED, NUMBER OF SEWER OVERFLOWS AND STOPPAGES, CUBIC TONS OF SOLID WASTE COMPACTED AND PUBLIC WORKS EQUIPMENT REPAIRS.

28. **PARK BOARD ACTIVITY REPORTS** INCLUDING BALLFIELD RENTALS, GRANT UPDATES AND QUESTIONS PERTAINING TO MINUTES FROM THE PARK BOARD.

29. **EVENT CENTER ACTIVITY REPORTS** INCLUDING NUMBER OF COMMUNITY CENTER RENTALS, EVENTS AND ACTIVITIES.

30. **CITY SECRETARY ACTIVITY REPORT** INCLUDING REVENUE FROM SALES TAX, DOLLAR DONATIONS, EDC SALES TAX, TEX POOL AND CRIME SALES TAX.



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31. **EDC ACTIVITY REPORT** INCLUDING FUNDED PROJECT UPDATES, UPCOMING PROJECTS AND REPORTING FROM EXECUTIVE DIRECTOR, CONSULTANT, ON ECONOMIC DEVELOPMENT.

32. **STORM WATER TASK FORCE ACTIVITY REPORT** INCLUDING ACTIONS TAKEN UNDER THE MS4 PERMIT, COMMUNITY EDUCATION AND PROMOTIONAL EVENTS REGARDING STORM WATER PREVENTION POLLUTION.

33. **EMERGENCY MANAGEMENT ACTIVITY REPORT** INCLUDING POLICIES, PROCEDURES AND INFORMATION PERTAINING TO EMERGENCY MANAGEMENT AND UPDATES REGARDING THE COVID-19 PANDEMIC AND WEST NILE VIRUS.

CORRESPONDENCE:

34. COUNCIL MEMBER QUESTIONS, COMMENTS AND ANNOUNCEMENTS

EXECUTIVE SESSION:

35. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSION(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney:
- b. Section 551.072 deliberation regarding real property; a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a compliant or charge against an Officer or Employee.

- **Employee Departmental Duties and Workforce Organization**

- d. Section 551.076 Deliberation regarding security devices.

RECONVENE:

36. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

ADJOURNMENT:

37. ADJOURN

This facility is wheelchair accessible and accessible parking spaces are available in front of City Hall. Please contact City Hall at 817-626-5421 if you have any questions or additional needs.