

**MINUTES OF THE RIVER OAKS  
ECONOMIC DEVELOPMENT CORPORATION  
REGULAR CALLED MEETING  
JUNE 8, 2020**

**MEMBERS PRESENT:**

PRESIDENT DAN CHISHOLM  
CHARLES RICHARDSON  
DAVID BEDFORD  
DARREN HOUK  
GREG HENDRICKSON  
VP STEVE HOLLAND  
BUCK BYBEE

**STAFF PRESENT:**

CITY MANAGER MARVIN GREGORY  
CITY SECRETARY PAULA LUCK  
ADMIN ASSISTANT BLYTHE REAVES  
EMERGENCY MGT COORDINATOR JAMES MYRICK

**MEMBERS ABSENT:**

NONE

1. CALL TO ORDER

With a quorum present, President Chisholm called the Special Called Meeting of the Economic Development Corporation to order at 6:01 p.m. on Monday, June 8, 2020 at River Oaks City Hall, 4900 River Oaks Blvd, River Oaks, Texas 76114.

2. INVOCATION

Member Hendrickson delivered the Invocation

3. PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG AND THE TEXAS FLAG.

Member Hendrickson led the Pledges of Allegiance to the United States and the Texas Flags.

4. MEMBER ROLL CALL

All members were present.

5. **PUBLIC TESTIMONY:** CITIZENS TO SPEAK ON ANY TOPIC; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY NOTED ON THIS AGENDA, THE EDC BOARD IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THE ISSUE. **NO EDC BOARD MEMBERS DELIBERATION IS PERMITTED**

**NONE**

6. CONSIDER APPROVAL OF MINUTES FROM THE APRIL 28, 2020 SPECIAL CALLED MEETING.

**Member Hendrickson moved, seconded by VP Holland to approve the Minutes of the April 28, 2020 Special Called Meeting. All voted "Aye".**

## **PUBLIC HEARING:**

7. PUBLIC HEARING: IN ORDER TO RECEIVE PUBLIC COMMENT AND TESTIMONY REGARDING RECOMMENDATION OF APPROVAL OF THE BUSINESS IMPROVEMENT GRANT APPLICATION AS SUBMITTED BY KEN TUCKER d/b/a KEN TUCKER ROOFING & CONSTRUCTION AT 5213 OHIO GARDEN ROAD.

At 6:03 p.m., President Chisholm opened the Public Hearing.

Monty Tucker was present. The grant request is to replace the existing fencing, install an iron gate and put in a concrete driveway including curb replacement. The cost is \$15,031.94 which the EDC 50% matching funds will be \$7,515.97. The current fence on the side can be stained. EDC has approved fences, gates and driveways in the past.

At 6:19 p.m., President Chisholm closed the Public Hearing.

8. ACTION FROM PUBLIC HEARING: CONSIDER RECOMMENDATION APPROVAL OF THE BUSINESS IMPROVEMENT GRANT APPLICATION AS SUBMITTED BY KEN TUCKER ROOFING d/b/a KEN TUCKER ROOFING & CONSTRUCTION AT 5213 OHIO GARDEN ROAD.

**Member Houk moved, seconded by Member Bybee to move that the River Oaks Economic Development Corporation finds that pursuant to the Local Government Code Title 12 "Planning and Development", Chapter 505 "Type B Corporations" to recommend to the City Council to approve the request from Ken Tucker Roofing & Construction to enter into a Development Agreement for a Business Improvement Grant in the amount of \$7,515.97 (50% matching grant) for exterior improvements pending proof that all taxes are current on the property and further find that the applicant is qualified for expenditure under Resolution 907-2018 pursuant to Section 505.158 of the Texas Local Government Code that the project is authorized for the Expenditure of 4B funds having been found suitable to promote or develop new or expanded business enterprises within the City that create or retain jobs." All voted "Aye".**

## **ITEMS REQUIRING CONSIDERATION AND/OR APPROVAL:**

9. DISCUSSION AND/OR ACTION REGARDING THE REAL PROPERTY AT 1512 SHENNA BLVD.

At this time, President Chisholm skipped to Item #10.

The funeral home has leased the church for four months with the option to purchase the building. The funeral home would like to be notified if the city does put the Shenna property up for sale. Board agreed to contact the funeral home and see if they are interested in purchasing the Shenna property.

This item will be brought back at a later date.

10. DISCUSSION AND/OR ACTION ON THE PLAN FOR A SHOPPERS GUIDE TO PROMOTE AND ADVERTISE THE CITY AS APPROVED IN THE FY 2020 BUDGET.

Blythe Reaves presented two brochures to the board looking for feedback on what they like or don't like. Some Board Members were disappointed in the small brochure because it was for dining only and had suggested on the big brochure is to categorize the business and maybe put their phone numbers and website address on the brochure also. In order to get more information from the businesses, we would have to send out an informational sheet for them to fill out and mail out to the businesses since we do not have anyone to go door to door to get the information. River Oaks Printing has agreed to print one brochure to share with the Board Members.

This item will be brought back at the next meeting.

11. DISCUSSION AND/OR ACTION ON THE POSSIBILITY OF A FIREWORKS SHOW DUE TO THE COVID-19 PANDEMIC.

EMC Myrick has contacted several entities and they are having fireworks with the understanding spectators are to practice social distancing and for them to wear masks. The Tarrant County Public Health Department recommends postponing fireworks shows or cancelling them. Victory Church will need to be notified that no activities are allowed other than the firework show.

**VP Holland moved, seconded by CM Chisholm to recommend to the City Council to approve the 2020 Firework Show but will need to notify the public they are to practice social distancing and to wear masks. No outside activities are to be scheduled at the church. All voted "Aye".**

12. DISCUSSION AND/OR ACTION ON APPLICABLE EXPENDITURES INVOLVING FUNDING UNDER THE CARES ACT DUE TO THE IMPACT OF THE CORONAVIRUS PANDEMIC ON THE LOCAL ECONOMY.

City Council passed an Interlocal Agreement with Tarrant County. Tarrant County is looking into funding small businesses and will set criteria. Budgeted by the city is \$150,000 towards grants for small businesses to reimburse the cost of business interruption which would give each business \$1,000. We are waiting on the county to set their criteria.

13. CORRESPONDENCE

- MONTHLY REPORT FROM EDC CONSULTANT-been in contact with Dan Kessler and TXDOT has appointed a project manager. Looking at Public Hearings in the fall.
- ENTRANCE SIGN ON ROBERTS CUT OFF RD AT THE NORTHWEST ENTRANCE TO THE CITY-will start construction tomorrow or no later than Wednesday. This sign will be the same shape as the Event Center sign. Letters will be metal powder coated like the recent sign on River Oaks Blvd.

14. EXECUTIVE SESSION: CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE BOARD RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSION(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE BOARD MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071- To seek advice from attorney;
- b. Section 551.072- Discussion regarding possible sale, lease or acquisition of real estate; and
- c. Section 551.087- Discussion or deliberation regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations or to deliberate the offer of a financial or other incentive to a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body.

**NONE**

15. ACTION FROM EXECUTIVE SESSION.

**NONE**

16. ADJOURN

VP Holland-there was a lot of feed back tonight. Need to test out before tomorrow nights council meeting to try and trouble shoot.

**At 7:32 p.m. VP Holland moved, seconded by President Chisholm to adjourn the meeting. All voted "aye".**

**ATTEST:**

  
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**Paula Luck, City Secretary**

**APPROVED:**

  
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**Dan Chisholm, President**