

**MINUTES OF THE RIVER OAKS
ECONOMIC DEVELOPMENT CORPORATION
REGULAR CALLED MEETING
NOVEMBER 14, 2022**

MEMBERS PRESENT:

PRESIDENT DARREN HOUK
VP CHARLES RICHARDSON
GREG HENDRICKSON
DAN CHISHOLM
DAVID BEDFORD
STEVE HOLLAND

STAFF PRESENT:

CITY MANAGER MARVIN GREGORY
CITY SECRETARY PAULA LUCK
PUBLIC WORKS DIRECTOR GORDON SMITH
PUBLIC WORKS SUPERINTENDENT JEREMY BELL

MEMBERS ABSENT:

BUCK BYBEE

1. CALL TO ORDER

With a quorum present, President Houk called the Regular Called Meeting of the Economic Development Corporation to order at 6:00 p.m. on Monday, November 14, 2022 at River Oaks City Hall, 4900 River Oaks Blvd, River Oaks, Texas 76114.

2. INVOCATION

VP Richardson gave the Invocation.

3. PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG AND THE TEXAS FLAG.

VP Richardson led the Pledge of Allegiance to the United States Flag and the Texas Flag.

Raul Sanchez & Pauline Espinoza owners of Blurrberry Barber Shop were present. Had ribbon cutting last Saturday. This shop cuts hair for the whole family, makeup, wax, etc. Both Raul and Pauline grew up here and went to Castleberry ISD. They offer discounts for the city, military, police and senior citizens.

4. PUBLIC TESTIMONY: CITIZENS TO SPEAK ON ANY TOPIC OR ANY AGENDA ITEM BEFORE AN DURING THE MEETING BY RAISING YOUR HAND TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY NOTED ON THIS AGENDA, THE ECONOMIC DEVELOPMENT CORP. IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THAT ISSUE, AND NO EDC BOARD DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.

NONE

5. MEMBER ROLL CALL

All members were present except for Member Bybee.

6. CONSIDER APPROVAL OF MINUTES FROM THE OCTOBER 10, 2022 REGULAR CALLED MEETING.

Member Hendrickson moved, seconded by Member Bedford to approve the Minutes of the October 10, 2022 Regular Called Meeting. All voted "Aye".

ITEMS FOR APPROVAL CONSIDERATION:

7. CONSIDER APPROVAL OF FY 2022 FOURTH QUARTER FINANCIAL REPORT (JULY 1 THROUGH SEPTEMBER 30, 2022).

Member Holland asked about the reimbursement to President Houk for the banners for the parades and noted that sales tax has increased 18% each year. President Houk prefers not to spend any more money with Petty & Associates.

Member Holland moved, seconded by Member Bedford to approve the FY 2022 Fourth Quarter Financial Report. All voted "Aye".

8. DISCUSSION AND/OR ACTION ON AMENDING THE FY 2022 EDC BUDGET APPROVING THE EXPENDITURE OF PROMOTIONAL FUNDS ON THE INSTALLATION OF CHRISTMAS LIGHTING PACKAGE FOR THE RIVER OAKS CITY COMPLEX.

There will be a Christmas Tree lighting and City Hall and a parade on December 10th. The Event Center had lights installed last year and council wanted us to check on getting lights installed on City Hall for this year. The lights will be installed all in the front from corner to corner and on the side of the Fire Department and on the side of the Annex Building. The cost is \$2,535.00 and the city will own the lights. We can store the lights ourselves or we can have the company store them. This cost includes installing and removing this year. Next year since the lights will be already fit for this building, the cost will be about \$1,500.00 for labor. The lights cost is 1,025.00 and the labor is \$1,500.00. It was mentioned that maybe next year, we install the lights ourselves.

Member Holland moved, seconded by VP Richardson to that pursuant to the Local Government Code, Title 12 "Planning and Development", Chapter 505 "Type B Corporations", the River Oaks Economic Development Corporation qualify a city promotional expense in the amount of \$2,535.00 that in my opinion helps promote or develops economic development in the City by amending account 03-530-5492 in the Fiscal Year 2023 budget an additional \$2,535.00 expanding the budget from \$9,500.00 to \$12,025.00 that does not exceed more than 10% of the corporate revenues for promotional purposes in order to cover the expenditures for a decorative lighting package at the city hall complex. All voted "Aye".

9. DISCUSSION AND/OR ACTION ON APPROVING THE EXPENDITURE OF MISCELLANEOUS FUNDS FOR REFRESHMENTS DURING GRAND OPENING EVENTS FOR NEW RETAIL BUSINESS THAT DID NOT RECEIVE FUNDS FROM THE E.D.C.

The barber shop had free hot dogs and drinks. Would like to see if EDC would give \$50.00 towards refreshments during grand opening events for each ribbon cutting if they have not asked for EDC help (for example: EDC grant). Board would like to give \$100.00 instead.

Member Chisholm moved, seconded by Member Hendrickson to approve spending \$100.00 to each ribbon cutting event for refreshments and food. All voted "Aye".

10. CONSIDER SCHEDULING DATES FOR RIBBON CUTTING EVENTS FOR THE FOLLOWING BUSINESS: GRUMPS BURGERS AT 5300 RIVER OAKS BLVD AND COWTOWN NUTRITION AT 5430 RIVER OAKS BLVD.

Grumps-December 6th, 2022 at 11 a.m.
Cowtown Nutrition-will put off for now.

UPDATES FOR DISCUSSION AND/OR ACTION:

11. UPDATE FROM PUBLIC WORKS SUPERINTENDENT JEREMY BELL ON NEW STREET SIGNS THAT WAS PURCHASED WITH EDC FUNDS.

Currently mapping is being done to the rest of the city that were not included in the previous street sign project. Currently we have 32 new signs in stock and will be installing after the holiday festivities. Will place another order in about two weeks. The estimation completion date is before the spring. Members agreed that if overtime is needed to get these installed, EDC will pay for the overtime.

12. UPDATE BY PRESIDENT HOUK ON THE BLURBERRY BARBER SHOP RIBBON CUTTING EVENT AT 4817 B GREEN OAKS HELD ON NOVEMBER 12, 2022.

This item was discussed earlier.

13. UPDATE FROM PRESIDENT HOUK ON PURCHASING RIBBON CUTTING KIT.

President Houk purchased a ribbon cutting kit for \$145.00 which includes scissors, red ribbon, red & white balloons with grand opening on them and feathered signs.

14. UPDATES FROM PRESIDENT HOUK ON CHRISTMAS PARADE FLOAT AND UPCOMING PARADES: FORT WORTH PARADE OF LIGHTS ON NOVEMBER 20, 2022 AND RIVER OAKS CITY PARADE & TREE LIGHTING ON DECEMBER 10, 2022.

We are signed up for The Fort Worth Parade of Lights, Sansom Park Parade, and the Lake Worth Parade.

Brent Forrester was present. There are 18 registered in the River Oaks Parade on December 10th, 2022. The tree for City Hall will be decorated on December 3rd. There will be hot cocoa and Santa in the Annex Building. Looks like they will be using the full \$2,000.00 that was given to them from the Park Board and EDC. There will be three food trucks, CISD Jazz Band, CISD Book & Bites, and someone will close the night out by reading "T'was the Night Before Christmas". Parade starts at 6:00 p.m. and everything else at City Hall about 6:45 p.m.

15. UPDATE BY PRESIDENT HOUK ON PURCHASING AND INSTALLING HOLIDAY BANNERS.

New holiday banners came in last week. PSD was going to charge \$340.00 per banner and Downtown Decorations charged \$142.00 per banner. Would like to see banners on every pole in front of City Hall and go from there.

16. UPDATE FROM PRESIDENT HOUK REGARDING NEW BUSINESSES OR PROPERTIES FOR SALE OR LEASE.

Bengales has sold. There is rumor that the Jewel property along with the Pawn Shop has sold. Bengales will be rented out for medical offices. Heard of someone wanting to open a small retail dress shop in the city.

Member Hendrickson-asked about the Masonic Lodge. We are not doing any work on it until we know more next month on the current Event Center.

Member Bedford-wanted little more clarification on where the banners are going and wanting everyone to enjoy the banners during the big traffic flows.

Member Holland-thanked Darren and the Christmas Event crew. In the parking lot with AutoZone, at the ice machine there is a new machine bolted down next to the machine. That is not what we agreed to. Friday night is the annual fundraiser at the Event Center from 6:00-8:00 p.m. There will be free Panera Bread, soup, etc. Silent auctioning off the deserts made and there will be alive auction at the end. This is a non-profit event.

17. EXECUTIVE SESSION: CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE BOARD RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSION(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE BOARD MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071- To seek advice from attorney;
- b. Section 551.072- Discussion regarding possible sale, lease or acquisition of real estate; and
- c. Section 551.087- Discussion or deliberation regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations or to deliberate the offer of a financial or other incentive to a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body.

NONE


18. ACTION FROM EXECUTIVE SESSION.

NONE

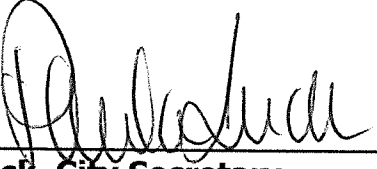
19. ADJOURN

At 7:46 p.m., President Houk adjourned the meeting. All voted "aye".

APPROVED:


Darren Houk, President

ATTEST:


Paula Luck, City Secretary