

School Crossing Guard

Description

Summary

Responsible for assisting elementary school children in crossing the street at designated intersections in a safe and orderly manner.

Essential Functions and Other Important Duties

Essential Functions:

- Stops traffic flow across streets and intersections that may or may not have a permanent stop sign
- Places traffic cones in the street before school begins and removes at end of school as needed
- Notifies police headquarters of real or potential hazards and pedestrian accidents in the vicinity
- Ability to get along with customers and co-workers
- Maintains regular and punctual on-site attendance

Additional Duties:

- Performs other duties as assigned

Requirements

Job Requirements

Minimum Qualifications / Acceptable Equivalency:

- Basic knowledge of municipal traffic regulations

OR

- Any combination of related education, experience, certifications and licenses that will result in a candidate successfully performing the essential functions of the job

Core Competencies:

- Ability to establish friendly relations and maintain order among elementary school children
- Ability to read and write
- Ability and agility to respond quickly and calmly in emergencies
- Ability to be diplomatic and tactful, yet decisive and firm
- Ability to work outside in all kinds of weather

Preferences:

- Bilingual in Spanish and English

Conditions of Employment:

- Must pass a drug test, criminal history background check, and social security number verification check
- Must be able to work 2 hours daily, morning and afternoon, on CISD school days
- 7AM to 8AM and again at 3PM to 4PM

Environmental Factors and Conditions/Physical Requirements

Physical Requirements:

Overall Strength Demands: The ***bold and italicized*** word describes the overall strength demand of the functions performed by the incumbent during a typical workday.

- Sedentary – lifting no more than 10 pounds
- ***Light – lifting no more than 20 pounds; carry up to 10 pounds***

- Medium – lifting no more than 50 pounds, carry up to 25 pounds
- Heavy – lifting no more than 100 pounds, carry up to 50 pounds
- Very Heavy – lifting more than 100 pounds, carry more than 50 pounds

Physical Demand Codes: The following describes if the incumbent is expected to exert the following physical demands during a typical workday and the overall frequency.

Codes for “how often”:

Y = Yes

N = No

E = extensive (100-70%)

M = moderate (60-30%)

I = infrequent (20-10%)

A = almost never (<10%)

Task: Code:

1. Standing: E
2. Sitting: A
3. Walking: M
4. Lifting: A
5. Carrying: E
6. Pushing/Pulling: A
7. Overhead Work: A
8. Fine Dexterity: A
9. Kneeling: A
10. Crouching: A
11. Crawling: A
12. Bending: A
13. Twisting: A
14. Climbing: A
15. Balancing: A
16. Vision: E
17. Hearing: E
18. Talking: E
19. Video Display: A
20. Other:

Machines, Tools, Equipment and Work Aids:

The essential functions of this position require the daily use of a handheld stop sign.

Environmental Factors:

The essential functions of this position are performed outside in varying weather conditions.

Rate: \$10.00 hourly

This job description is not an employment agreement, contract agreement, or contract. Management has exclusive right to alter this job description at any time without notice.