

**MINUTES OF THE SPECIAL CALLED MEETING
RIVER OAKS CITY COUNCIL
JULY 18, 2017**

MEMBERS PRESENT:

MAYOR HERMAN EARWOOD
MAYOR PRO TEM JOE ASHTON
COUNCIL MEMBER BRUCE SCOTT
COUNCIL MEMBER JOANN BUTLER
COUNCIL MEMBER DAN CHISHOLM

STAFF PRESENT:

CITY SECRETARY MARVIN GREGORY
ASSISTANT CITY SECRETARY PAULA LUCK
PUBLIC WORKS DIRECTOR GORDON SMITH
POLICE CHIEF CHRIS SPIELDENNER
FIRE CHIEF RUSSELL SHELLEY
BUILDING INSPECTOR STEVE SANDERS
EMERGENCY MGT COORDINATOR JAMES MYRICK

ABSENT:

CM STEVE HOLLAND-EXCUSED (family illness)

1. CALL TO ORDER

With a quorum present, Mayor Earwood called the Special Called Meeting of the River Oaks City Council to order at 6:30 p.m. on Tuesday, July 18, 2017 at the River Oaks City Hall, 4900 River Oaks Blvd., River Oaks, Texas 76114.

2. INVOCATION

Mayor Pro Tem Ashton delivered the Invocation.

3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG

Mayor Pro Tem Ashton led the Pledges of Allegiance to the United States and the Texas Flags.

Mayor Pro Tem Ashton moved, seconded by CM Chisholm to schedule a Finance Committee meeting for July 27, 2017 at 5:30 pm. All voted "Aye".

4. JIM BYROM, RIVER OAKS LIONS CLUB TO PRESENT A PLAQUE IN APPRECIATION TO THE CITY COUNCIL FOR DEDICATING A SPACE IN HERITAGE PARK FOR A BUTTERFLY GARDEN.

Jim Byrom with the River Oaks Lions Club presented a Certificate of Appreciation to the City Council in creating and maintaining Monarch Waystation number 16462 that contributes to the monarch conservation and helps to assure the continuation of the monarch migration in North America; and providing milkweeds, nectar plants, and shelter for monarchs throughout their annual cycle of reproduction and migration.

5. WORKSHOP: FY 2018 CITY OPERATIONAL BUDGET

CS Gregory started with the General fund. The capital items are off to the side and not included in the budget presented. The General Fund budget is a deficit of \$429,121. The proposal includes \$172,500 for three full time captains for the Fire Department. The Fire Department proposed budget is \$206,000 more than in FY 2017. In Sanitation there is \$100,000 more proposed than in the FY 2017 due to the increase in contract labor costs. In the Park Department, there is \$30,000 for a park master plan and \$40,416 for an

employee in the department. For the elections, there was an additional \$18,500 budgeted due to a possible run-off election next year. Revenues are based on the current estimate in sales tax. Ad-valorem tax revenue estimates have not yet been calculated yet and are based off of last year's taxes. Capital request are \$369,100.

CM Chisholm thinks the mowers requested in Capital are too high in cost. Mayor Earwood said the overhangs on the city complex building needs attention. The roof at City Hall and Library may need replacing. Mayor Pro Tem Ashton mentioned when David in the Parks Department retired, we did not fill that position to save money. Mayor Pro Tem Ashton questioned the Park Master Plan. PWD Smith said the current master plan is for one park. This master plan will be for all parks and provide safe routes for kids.

FC Shelley said the SCBA replacement program started last year. Bunker gear in the past had a program thru a leasing company. There are several gears that will expire and will have to be replaced. Mayor Pro Tem Ashton asked how he came up with the salaries of the captains. FC Shelley responded that it is similar to the Police Department salaries. Anyone internally can apply for the captain positions. With hiring three captains, there will be a guarantee of one person per shift to be on duty. Commercial Inspections are doing well. A system has been created and it works well. The shift pay for part timers is low compared to other cities. We are waiting on an answer in regards to doing away with the pension fund once we hire the three captains.

CM Chisholm brought up possibly looking at contract trash services. CM Scott wants to see the numbers to see what costs are involved. Mayor Pro Tem Ashton mentioned that good service needs to be controlled by the city.

CS Gregory went to the Water Sewer Fund. With all revenues and expenditures we have a deficit budget of \$66,165 which does not include capital which is \$143,500. It includes the addition of a Project Manager that we may be able to get some of the funding for through the TWDB. But until then, it has an impact of \$82,000. This budget also includes a salary adjustment for the Public Works Secretary with an impact of \$4,632 due to her increased duties during the upcoming water and sewer funded projects. The expenditures do represent \$815,353 in bond payments for Series 2010 and Series 2017A and 2017B to be paid in FY 2018. The bonds are backed by \$6.63 base increase to water bills and \$160,000 from the Series 93 Reserve Account.

PWD Smith said the Project Manager will be a dual position of Utility Superintendent and will work side by side with the Public Works Director. He/She will be working with the Water Treatment Plant. He/She will be hands on with contractors. After the project is complete, there will be more projects. He/She will be licensed to run the Water Treatment Plant. And several of the current employees will be getting their licenses soon. Mayor Earwood mentioned we will have a minimum of five projects going on at the same time.

CS Gregory wants PWD Smith at the Finance Committee meeting on July 27th.

6. ACTION FROM WORKSHOP

NONE

ADJOURN:

7. ADJOURN

At 7:50 p.m. Mayor Pro Tem Ashton moved, seconded by CM Scott, to adjourn the meeting. All voted "Aye".

APPROVED:

Herman Earwood, Mayor

ATTEST:

Marvin Gregory, City Secretary