

November 3, 2016

Minutes of the River Oaks Parks Board

City Hall Jury Room

Thursday, August 4, 2016 at 6:30 pm

4900 River Oaks Blvd, River Oaks, Texas 76114

**Members Present:**

Hub Makarwich, Chairman  
David Ballard, Vice- Chair, Place 3  
Joe Ashton, Council Liaison  
Donna Brooks, Place 5, Secretary  
Jimmy Warriner, Place 3  
J. Lynn Vandiver, Alternate 1

**Staff Present:**

Marvin Gregory, City Secretary

**Visitors Present:**

James Myrick, Citizen

**Members Absent:**

Jason Martinez, Place 2, Excused  
Sal Limas, Alternate 2, Excused

1. Call to Order: Chairman Makarwich called the meeting to order at 6:30 pm
2. Member Roll Call: ( Makarwich, Ballard, Ashton, Warriner, Vandiver, Brooks)
3. Statement of Appointed Official Oath of Office for the 2016 appointments.
  - a. City Secretary, Marvin Gregory presided over the reciting of the oath of office for the position of Vice- Chairman, David Ballard.
4. Election of Vice- Chairman
  - a. Chairman Makarwich entertained the motion that David be accepted as Vice- Chairman. Member, Jimmy Warriner made the motion to accept David's oath of office as Vice- Chairman. Member, J. Lynn Vandiver seconded the motion. All said Aye.
  - b. Jimmy Warriner asked Secretary, Donna Brooks to remain the Board Secretary. Donna agreed. She will take the oath of office at the next meeting.
5. Approve Board Minutes from the last meetings April 7, 2016 and Special Work session at Lion's Triangle on April 16, 2016.

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- a. J. Lynn made the motion to accept the minutes. David seconded the motion. All said Aye.
- 6. Report from Council Liaison, Joe Ashton:
  - a. Joe thanked all the board members for their service to the community.
- 7. Discussion and/or Action on Lowe's Heroes project as submitted for McGee and Heritage Parks:
  - a. Per the email from City Secretary, Marvin Gregory sent to the Parks Board members on 7/7/2016 at 8:11 am: The email proposal for the project was sent by Debbie Tyler and Bryan Cleveland with Lowe's on 7/28/2016. The proposal involves:

**McGee Park:**

- 1. Field conditioning including fill and grading on infield with red diamond dirt
- 2. Repair holes in the backstop on the small ball field
- 3. Repair top rail and fencing fabric around both fields
- 4. Replace the fowl poles
- 5. Install covered roof over the scorekeepers area
- 6. Repair the roof over the concession stand, as it is leaking

**Heritage Park:**

- 1. Remove the existing bushes and brick borders around the beds and replace bushes with crepe myrtles. Leave brick borders around the garden beds where the trees are planted; only do the beds where bushes are planted
- 2. Flower bed landscaping and conditioning using premium soil

8. Discussion and/or action regarding the Skate Park and the BMX Trail:

- a. Chairman Makarwich asked Marvin to have his staff check the light at this location to confirm it is illuminating. Marvin will take care of this request

9. Discussion and/or action on guidelines for McGee Rental agreements

- a. No Action

A handwritten signature in purple ink, appearing to read "Marvin Gregory", is written across the bottom right of the page.