

**MINUTES OF THE REGULAR MEETING
CITY OF RIVER OAKS
PLANNING AND ZONING COMMISSION
MARCH 21, 2016**

MEMBERS PRESENT:

JAMES MYRICK, CHAIRMAN, PLACE 1
RUTH TEAGUE, VICE-CHAIR, PLACE 3
PAUL SIMPSON, PLACE 4 (*ARRIVED AT 7:08 P.M.*)
BRAD GALLMAN, PLACE 5
SHERRIE UPTMORE DAST, ALTERNATE 2 (*FOR KATHY RODDEN, PLACE 2*)

STAFF MEMBERS PRESENT:

MARVIN GREGORY, ZONING ADMINISTRATOR
JOANN GORDON, COUNCIL LIAISON

MEMBERS ABSENT:

KATHY RODDEN, PLACE 2 (OUT OF TOWN)
HUB MAKARWICH, ALTERNATE 1 (WORK)

1. CALL TO ORDER

Chairman Myrick called the Regular Meeting of the River Oaks Planning and Zoning Commission to order at 7:02 p.m. on Monday, March 21, 2016 at the River Oaks City Hall, 4900 River Oaks Blvd., River Oaks, Texas 76114.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

Member Gallman delivered the invocation. The pledges of allegiance to the United States and the Texas Flags were recited.

3. MEMBER ROLL CALL

The roll call was recorded as follows: Member Rodden was absent – out of town, Council Liaison Gordon was absent due to illness and Member Makarwich was absent—work related.

It was noted that Alternate Member Dast would serve as a voting member in the absence of Place 2 for this meeting only.

4. APPROVAL OF MINUTES FROM THE FEBRUARY 16, 2016 REGULAR MEETING

Member Dast moved, seconded by Member Gallman, to approve the minutes. All voted "Aye."

5. **PUBLIC HEARING:** in order to receive public comment and testimony on the proposed request in the **Shurtleff Subdivision being Lot 10, Block 1** as requested by the record owner, **Buring LLC % Brad Inge**, re-platting the existing .4754 acre lot into 2 separate individual residential lots in an R-4 single-family zoning district. (**Zoning Case # PZ 2016-03**).

At 7:06 p.m. the public hearing was opened.

ZA Gregory presented the replat application of Buring LLC in the Shurtleff Subdivision in order to replat .4754 acres into 2 separate lots. Gregory stated the replat as submitted meets all the requirements for lot sizes in an R-4 Single-Family Zoning District.

Brad Inge representing Buring LLC stated at present there are two houses on the existing platted lot and his request is to divide the property into two lots, causing the main structure at 5501 Meandering to be platted as Lot 10R2 and the other house at 935 Yale Street would be platted on Lot 10R1. The replat is only pertaining to property plats and any other existing zoning requirement as to floor space or setbacks have been registered as a legal non-conformity since the structures were originally built in 1946.

At 7:10 p.m. the public hearing was closed.

6. ACTION FROM PUBLIC HEARING: Action from Public Hearing: Consider recommendation to the City Council regarding application for the proposed request in the **Shurtleff Subdivision being Lot 10, Block 1** as requested by the record owner, **Buring LLC % Brad Inge**, re-platting the existing .4754 acre lot into 2 separate individual residential lots in an R-4 single-family zoning district. **(Zoning Case # PZ 2016-03).**

Member Dast moved, seconded by Member Teague, to approve the Replat Request of .4754 acres of land in the Shurtleff Subdivision as requested by Buring LLC % Brad Inge; replatting the existing .4754 acres of land into 2 separate residential lots in an R-4 Single-Family Zoning District. All voted "Aye."

7. EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE, THE PLANNING AND ZONING COMMISSION RESERVES THE RIGHT TO CONVENE INTO EXECUTIVE SESSION(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE PLANNING AND ZONING COMMISSION MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING: *Section 551.071: Pending or contemplated litigation or to seek advice from Attorney*

None called for.

8. ACTION FROM EXECUTIVE SESSION

No action was taken.

9. ADJOURN

At 7:13 p.m. Member Simpson moved, seconded by Vice-Chairman Teague to adjourn the meeting. All voted "Aye".

APPROVED THIS 25th DAY OF APRIL 2016

APPROVED:


James Myrick, Chairman

ATTEST:


Susan Stewart, Zoning Secretary