

**cfMINUTES OF THE RIVER OAKS
PARK BOARD
SPECIAL MEETING
February 10, 2011**

MEMBERS PRESENT:

HUB MAKARWICH, CHAIRMAN
NORMA CUMBERLEDGE, VICE-CHAIRPERSON
MARICELA WELLS, PLACE 3
DAVID BALLARD, PLACE 4
JOHN CLARIDGE, PLACE 5
JIMMY WARRINER, ALTERNATE 1
STEVE WINTERS, ALTERNATE 2

STAFF PRESENT:

HERMAN EARWOOD, CITY LIASON
MARVIN GREGORY, CITY SECRETARY
JAMES HATLEY, PW SUPERINTENDENT

MEMBERS ABSENT:

NONE

VISITORS PRESENT:

JAMES MYRICK, RESIDENT
HEATHER SCOGGINS, COMMUNITY RELATIONS
CHESAPEAKE ENERGY

1. CALL TO ORDER

With a quorum present, Chairman Makarwich called the meeting of the River Oaks Park Board to order at 6:32 p.m. on Thursday, February 10, 2011 at the River Oaks Community Center, 5300 Blackstone, River Oaks, Texas 76114.

2. MEMBER ROLL CALL

Roll call completed. All members present.

3. CONSIDER APPROVAL OF MINUTES

Member Claridge motions to pass the minutes of the regular meeting on December 2, 2010, seconded by Member Wells. Motion passed.

4. WORKSHOP: PLANNING MEETING WITH CHESAPEAKE REGARDING THE DEDICATION AND OPENING CEREMONY FOR THE BMX TRAIL PROJECT AT WOOLDRIDGE PARK.

A date for the ground-breaking ceremony was discussed. Ms. Scoggins discussed reaching out to the media for the ground-breaking and/or grand opening ceremonies. It was discussed that Raydon approximated 3-4 weeks to complete the project. Ms. Scoggins and the Park Board discussed what all might expect from the grand opening. Ms. Scoggins revealed the BMX Trail sign. The location of the sign was discussed. The Park Board recommended that Chesapeake put their logo on both sides. The Park Board voted on which design was favorable, designated as design number one, and Ms. Scoggins will take the sign back for the recommended revisions.

5. ACTION IF ANY FROM WORKSHOP

The ground-breaking ceremony was scheduled for March 26, 2011 at 12 p.m. Norma Cumberledge was selected to be the point of contact for Ms. Scoggins. The grand opening is tentatively scheduled for the first or second week in May.

6. DISCUSSION AND/OR ACTION ON THE LOWE'S GRANT APPLICATION

Member Ballard will be working with Lee Atkins to complete and submit the application.

7. DISCUSSION AND/OR ACTION ON THE RECOMMENDATION TO THE CITY COUNCIL FOR A GRANT WRITER

Member Ballard called Texas Tech and was put in contact with a student named Lee Atkins. Lee is taking grant writing class this semester and will need to write a grant for his class this semester. The Park Board discussed what grant to pursue. Secretary Gregory mentioned the small community grant. The Lowe's grant was mentioned. Secretary Gregory mentioned that we should keep the City Council informed. Member Claridge discussed his previous lead Jack Thompson. He said that Mr. Thompson was accustomed to larger projects and was currently at a very heavy workload. Mr. Thompson would refer Member Claridge to someone else and would call Secretary Gregory to get more of his questions answered. Secretary Gregory mentioned that he was also in contact with someone who wrote grants for the schools.

8. DISCUSSION AND/OR ACTION ON BIDS FOR THE NEXT PHASE OF WOOLDRIDGE PARK

Vice-chairman Cumberledge received updated quotes for the signage. The Board discussed specifics how the sign was to be mounted. It was discussed that we would need more money than was originally requested because of the new sign design. The Board concluded that we would need more information about the materials to be used and the exact proportions of the framing. Member Ballard motioned, seconded by Member Claridge, to request from the City Council in an amount not to exceed \$2500 for the construction and installation of the BMX sign.

It was discussed that we would need to update bids for the red tip petunias. The Board discussed having a different bush since the red tips are known to catch a fungus disease. The buford holly was discussed as an alternative. Member Winters would research and bring a new bid in for the hollies or another alternative.

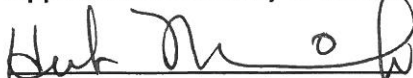
9. OPEN FORUM

There was nothing to discuss.

10. ADJOURNMENT

Vice-chairperson Cumberledge motioned to adjourn, seconded by Member Ballard. Meeting adjourned at 8:41 PM.

Approved this 3rd day of March 2011:



Hub Makarwich
Chairman of the Park Board

Attest:



Marvin Gregory
City Secretary