

**MINUTES OF THE RIVER OAKS
PARK BOARD
REGULAR MEETING
APRIL 7, 2011**

MEMBERS PRESENT:

HUB MAKARWICH, CHAIRMAN
NORMA CUMBERLEDGE, VICE-CHAIRPERSON
MARICELA WELLS, PLACE 3
DAVID BALLARD, PLACE 4
JOHN CLARIDGE, PLACE 5
STEVE WINTERS, ALTERNATE 2

STAFF PRESENT:

HERMAN EARWOOD, LIASON
JAMES HATLEY, PW SUPERINTENDENT

MEMBERS ABSENT:

JIMMY WARRINER, ALTERNATE 1

VISITORS PRESENT:

JAMES MYRICK, RESIDENT
SCOTT METCALF

1. CALL TO ORDER

With a quorum present, Chairman Makarwich called the meeting of the River Oaks Park Board to order at 6:32 p.m. on Thursday, April 7, 2011 at the River Oaks Community Center, 5300 Blackstone, River Oaks, Texas 76114.

2. MEMBER ROLL CALL

Roll call completed. Member Warriner was excused.

3. CONSIDER APPROVAL OF MINUTES

Motion was made by Member Wells, seconded by Member Claridge, to approve the minutes from the regular meeting on March 3, 2011. Motion passed. Motion was made by Member Ballard, seconded by Member Wells, to approve the minutes from the special meeting on March 14, 2011. Motion passed.

4. UPDATE ON WELLS FARGO GRANT REQUEST BY LEE ATKINS

Mr. Atkins changed his focus from the Lowe's grant to Wells Fargo. Mr. Atkins has completed the grant proposal and is waiting for feedback from his professor. Vice-chairman Cumberledge stated that she gave Mr. Atkins some updates to include in the grant proposal. He would add in the updates once his professor returned the grant proposal. He expected to get it back in two weeks. He also plans to apply for a Phillips Conoco grant.

5. DISCUSSION AND/OR ACTION REGARDING BMX TRAIL PROJECT

- (i) BMX Trail signage – The sign at the starting point will need to be higher and wider than we originally anticipated. Superintendent Hatley will work with the contractor to get the appropriate dimensions and a new bid. Vice-chairman Cumberledge showed the revised front of the sign. Chesapeake would get us the revised back side of the sign in a week. It was decided that we should have room on both sides of the sign for additional signage (vented vinyl checkerboard for advertising) and to allow wind to flow through the frame of the sign.
- (ii) Quotes for padding – Chairman Makarwich presented material samples of the padding. The cost would be approximately \$250 for stitched pads. Chairman Makarwich would get another quote for taller padding.
- (iii) Landscaping – Scott Metcalf of Lawn Arrangers presented the Park Board with a bid for planting Nellie R. Stevens Holly Shrubs, mulch, placing boulders and nandinas for interest. He mentioned that his bid may change due to rising gas prices. The Board discussed that we would not plant any trees at this time, and pursues only the bushes as originally planned. The Board discussed that the bushes would need to be watered.
- (iv) Grand Opening Planning – The Park Board discussed what day would be best to have the Grand Opening Ceremony. Chesapeake proposed that the Grand Opening be on Friday, June 3, the last day of school. The Board agreed that it should be on a Saturday, and decided to propose May 21 or June 4 as alternative dates to

Chesapeake. It was decided that the time should be between 10:30 am and 12 pm. Vice-chairman Cumberledge gave out assignment lists/duties for the Grand Opening and went over them at a high level. The Board discussed to plan for 400-500 attendees.

Action: Member Wells motioned, seconded by Member Claridge, to purchase the plants from Plant Shed and to use Lawn Arrangers to landscape.

6. DISCUSSION AND/OR ACTION REGARDING PARKS

- (i) McGee Park Update – (lights, playground, baseball fields) – One of the pavilions is a safety hazard. The lights have been completed. There are only two lenses to replace.
- (ii) Sprinkler Systems on all parks – Heritage Park sprinklers are in working order. The sprinklers at Wooldridge are not working because the contractor hit the line and it should be repaired within the week. The sprinkler is working on manual only at Coates Park. There is a Hunter specialist working to get it repaired.
- (iii) Water Fountain at Wooldridge Park – Superintendent Hatley recommended a place to install the water spigot.
- (iv) Work Orders updated by the Public Works Director – There is a new light on order for the light pole at Wooldridge Park. The bike rack has been moved and cleaned up. Rebar will be installed in the drainage at Wooldridge for safety so that kids will not crawl in the drainage.

Action: The Board recommend to the City to demolish the pavilion immediately. Vice-chairman Cumberledge, seconded by Member Ballard, recommend to the City to install the water fountain of the northeast corner of the skate park and the appropriate water line to water the shrubs on the south end. The City will install these items to their discretion.

7. PUBLIC FORUM

No items to discuss.


8. ADJOURNMENT

Member Ballard motioned, seconded by Vice-chairman Cumberledge, to adjourn the meeting. Meeting was adjourned at 9:20 pm.

Approved this 5th day of May 2011:


Chairman of the Park Board

Attest:


City Secretary