

**MINUTES OF THE RIVER OAKS  
ECONOMIC DEVELOPMENT CORPORATION  
REGULAR CALLED MEETING  
MAY 3, 2010**

**MEMBERS PRESENT:**

PRESIDENT JOANN GORDON  
VICE-PRESIDENT STEVE HOLLAND  
JOANN BUTLER  
JOE CREWS  
GREG HENDRICKSON  
LEIGH ANN TURNER

**STAFF PRESENT:**

CITY SECRETARY MARVIN GREGORY  
OFFICE MANAGER PAULA BAGWELL

**1. Call to Order**

With a quorum present, President Gordon called the Regular Called Meeting of the Economic Development Corporation to order at 7:00 p.m. on Monday, May 3, 2010 at River Oaks City Hall, 4900 River Oaks Blvd., River Oaks, Texas 76114.

**2. Invocation**

The Invocation was delivered by Vice-President Steve Holland.

**3. Pledge of Allegiance to United States Flag and the Texas Flag**

The Pledge of Allegiance was delivered by Member Hendrickson.

**4. Consider Approval of the Minutes from the April 5, 2010 Meeting.**

Member Butler moved to approve the minutes of the Regular Meeting of April 5, 2010 as presented. Motion seconded by Member Hendrickson. All voted "Aye".

**5. Consider Approval of 4<sup>th</sup> Quarter Report**

CS Gregory reported that the beginning balance was **\$111,947.13** in the bank and **\$343,941.39** in Tex-Pool. For the 4<sup>th</sup> quarter EDC received **\$34,178.81** in revenues and expended **\$53,788.29** for an ending balance of **\$92,337.65** in the bank. EDC received **\$130.57** in interest for the 4<sup>th</sup> quarter in the Tex-Pool Account for a total ending balance in Tex-Pool of **\$344,071.96**. The ending total bank and Tex-Pool balance for the 4<sup>th</sup> quarter is **\$436,409.61**.

**Member Crews moved to approve the 4<sup>th</sup> Quarter Report as presented by CS Gregory. Motion seconded by Member Butler. All voted "Aye".**

Gregory explained after the motion was made that the expenditure for the Entrance Sign was not included in the report since it was not paid during the 4<sup>th</sup> Quarter due to a discrepancy over the bill amount.

Member Holland commented that he had noticed that several accounts were under spent from what was budgeted. CS Gregory responded that several of the projects had not been completed this year and therefore the remaining funds from those projects were included as a part of the recently adopted 2010 budget.

## **6. Discussion and Review of Applications for Place 1 Director**

President Gordon explained that applications had been received for the vacant Resident Director Place # 1 that was vacated with Jay Tanner moving out of the City. All applications had been forwarded to each member in order to review. She stated she had made phone contact with all the applicants except for Zackary Wheat as she had requested that all members do at the last meeting.

President Gordon stated she asked each applicant the same questions in order to be fair that included:

1. Why do you want to serve?
2. Can you regularly attend meetings?
3. What talent would you bring to the table?

President Gordon reported that applicant, **Brenda Miller**, who resides on Worthview in River Oaks had experience with economic development and had unique knowledge in economic development. She had no problems with the meeting nights and felt with her vast experience she could be a real asset to the economic development of the City.

President Gordon then gave a synopsis of the other applicants. **Connie Sessions** would be available for meetings and wanted to help develop economic development and was an interior designer by trade. **John Claridge** would be available for meetings, has good advertizing abilities that would assist in promoting economic development and had leadership qualities. **Sherrie Dast** would have no problem making the meetings and is the Secretary of EDC at Sansom Park, has grant writing abilities, and outreach resources are readily available to her. **Joe Ashton** had no problem with meeting times and with his experience with working in White Settlement he feels his understanding of economic development would be valuable. **Zackary Wheat** was unable to be contacted but in his application he noted that he would spend numerous hours volunteering for the city and in promoting progress of the citizens and of the city.

Member Crews then commented on being impressed with the number of applicants and felt Brenda Miller would be very beneficial to the Commission. Member Holland stated that her application does stand out. Member Leigh Turner questioned her moving around so much from city to city and why it took a year and a half to want to get involved. President Gordon answered that Miller stated to her that she is settled on staying here now. After further discussions from amongst the Directors, Member Holland suggested to appoint Brenda Miller to the EDC Board based on her expertise.

## **7. Consider Approval of the Recommendation to appoint the Citizen Director, Place 1, to fill the unexpired term of Jay Tanner.**

**Member Holland made the motion to recommend to the City Council the appointment of Brenda Miller to fill the unexpired term of Jay Tanner, Place 1. Motion was seconded by Member Hendrickson. All voted "Aye".**

**8. Consider Approval to change Regular Meeting Dates.**

President Gordon requested that EDC consider changing the Regular Meeting Night to the first Monday of every other odd numbered month and in doing so would allow members to be able to attend the Mayor Council Meetings that are held in the even numbered months. She further explained that any business that was imperative to be taken could always be done by Special Meetings.

**Member Crews made the motion to change the regular meeting nights to the odd numbered months at 7:00 P.M. Motion was seconded by Member Holland. All voted "Aye".**

**9. Items for Discussion: Boulevard Enhancement Project and Property Incentives (Big Grant).**

CS Gregory reported that TXDOT wanted revisions to the plans for renovating the medians on River Oaks Boulevard before the City could have construction commenced. CS Gregory stated it would be 21 days from the date those revisions were made in order to have an answer. There have been no funds expended on this project as of this date.

CS Gregory reported there have been no new BIG Grant Applications submitted. From the audience citizen John Claridge questioned who did grant writing for the city? CS Gregory answered that Jim Benner had volunteered his time to assist in grant writing and was very instrumental in the SECO Grant Application.

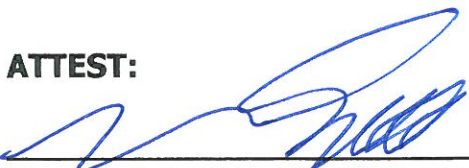
**10. Adjourn**

At 7:38 P.M. Member Crews moved, seconded by Member Butler to adjourn the meeting. All voted "Aye".

**APPROVED:**

  
**JoAnn Gordon, President**

**ATTEST:**

  
**Marvin Gregory, City Secretary**