

**MINUTES OF THE REGULAR MEETING
CITY OF RIVER OAKS
PLANNING AND ZONING COMMISSION
JULY 18, 2011**

MEMBERS PRESENT:

LORI WATSON, CHAIRPERSON, PLACE 1 APPOINTEE
JAMES MYRICK, PLACE 2
KATHY RODDEN, PLACE 3 APPOINTEE
PAUL SIMPSON, PLACE 4
RUTH ANN TEAGUE, ALTERNATE # 1 APPOINTEE
SHERRIE DAST, ALTERNATE # 2 APPOINTEE
JOANN GORDON, COUNCIL LIAISON

STAFF PRESENT:

MARVIN GREGORY, ZONING ADMINISTRATOR (ZA)
JAMES HATLEY, PUBLIC WORKS DIRECTOR
SUSAN STEWART, ZONING SECRETARY

MEMBERS ABSENT:

BRAD GALLMAN, VICE-CHAIRMAN, PLACE 5 (OUT OF TOWN)

1. CALL TO ORDER

At 6:31 p.m. Chairperson Watson called the meeting to order; a quorum was present.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

Member Simpson delivered the Invocation. Member Teague led the pledge of allegiance to the United States Flag.

Member roll call was recorded as follows: All members present except Brad Gallman was absent with excuse.

4. APPROVAL OF MINUTES FROM THE JUNE 20, 2011 REGULAR MEETING

Member Teague moved, seconded by Member Myrick, to approve the Minutes of the June 20, 2011 meeting as presented. All voted "Aye."

5. Organizational Meeting: Election of Vice-Chairman

Chairperson Watson made a motion, seconded by Member Simpson, to elect James Myrick as the Vice-Chairman. All voted "Aye."

ZA Gregory presented the opportunity for Board Members to review the Rules and Procedures of the Planning and Zoning Commission and make any recommended changes. No changes were recommended.

6. Other Items for Discussion:

- Open Meetings Training – Board Members have all completed the training, no further training on Open Meetings is necessary.

- Training on Board Procedures – Board Members agreed that no additional training is necessary at this time. Staff will provide the opportunity for Planning and Zoning Members to attend Board Training with the other boards if desired.

7. Executive Session pursuant to Chapter 551, Texas Government Code, the Planning and Zoning Commission reserves the right to convene into Executive Session(s) from time to time on any posted agenda item to receive advice from its Attorney as permitted by law during this meeting. The Planning and Zoning Commission may convene in Executive Session to discuss the following:

Section 551.071: Pending or contemplated litigation or to seek advice from Attorney

None called for.

8. Action from Executive Session

None.

9. Adjourn

ZA Gregory announced that a site plan application has been received. Board Members agreed to hold a special called meeting on August 8, 2011 at 6:30 p.m. to review the site plan application in order to make a recommendation to the City Council.

JoAnn Gordon was recognized as the new Council Liaison for the Planning and Zoning Commission.

At 6:46 p.m. Member Myrick motioned, second by Member Simpson, to adjourn the meeting. All voted "AYE."

APPROVED THIS 8th DAY OF AUGUST 2011



Chairperson of Planning/Zoning Commission

ATTEST:



Susan Stewart, Zoning Secretary