

**MINUTES OF THE RIVER OAKS
ECONOMIC DEVELOPMENT CORPORATION
SPECIAL CALLED MEETING
SEPTEMBER 12, 2011**

MEMBERS PRESENT:

PRESIDENT JOANN GORDON
VICE-PRESIDENT JOE CREWS
LINDA MORGAN
JOANN BUTLER
STEVE HOLLAND
LEIGH ANN TURNER
GREG HENDRICKSON

STAFF PRESENT:

CITY SECRETARY MARVIN GREGORY
OFFICE MANAGER PAULA LUCK
PW DIRECTOR JAMES HATLEY
COMM CENTER DIR SHIRLEY WHEAT

1. CALL TO ORDER

With a quorum present, President Gordon called the Special Called Meeting of the Economic Development Corporation to order at 7:00 p.m. on Monday, September 12, 2011 at River Oaks City Hall, 4900 River Oaks Blvd., River Oaks, Texas 76114.

2. MEMBER ROLL CALL

President Gordon stated that all members are in attendance.

3. CONSIDER APPROVAL OF MINUTES FROM THE AUGUST 9, 2011 SPECIAL CALLED MEETING.

VP Crews moved, seconded by Member Hendrickson to approve the minutes of the Special Called Meeting on August 9, 2011 with the changes of removing Steve Holland from being present. All voted "Aye".

At this time, President Gordon asked CS Gregory to explain what constitutes as an allowable project for Type B Corp.

4. PUBLIC HEARING: TO RECEIVE PUBLIC INPUT ON A PROJECT PROPOSAL RELATED TO RECREATIONAL OR COMMUNITY FACILITIES SUITABLE FOR USE TO ENHANCE THE COMMUNITY CENTER FACILITIES SUITABLE FOR CHILDREN'S SPORTS AND ENTERTAINMENT IN THE FISCAL YEAR 2011-2012 BUDGET THAT IN THE BOARD'S DISCRETION CREATE OR RETAIN PRIMARY JOBS AS BEING QUALIFIED FOR THE PROMOTION OF NEW OR EXPANDED BUSINESS PURSUANT TO THE LOCAL GOVERNMENT CODE TITLE 12 "PLANNING AND DEVELOPMENT", CHAPTER 505 "TYPE B CORPORATIONS".

President Gordon opened the Public Hearing at 7:05 p.m.

PW Director Hatley spoke about the landscaping at the Community Center. He asked the vendors (Plant Lady Lori, Lawn Arrangers, and Raydon Construction) to resubmit the bids with all bids having the exact same items on them. The bids came it at:

Plant Lady Lori	\$1,765.00
Lawn Arrangers	\$2,425.00
Raydon Construction	\$1,650.00

The Board decided that Plant Lady Lori & Raydon Construction are very close. Lawn Arrangers is too expensive. It was mentioned that Plant Lady Lori will maintain the roses. The maintenance employee at the Community Center will keep them watered. A sprinkler system is too expensive. Watering will be reduced once the roses are established. The rocks will help with drainage and also the step where Katherine Wilson had tripped. Soaker hoses will need to go under the rocks. PW Director Hatley mentioned the City will pick the rocks up and drop them off. The City can purchase the rocks cheaper. CS Gregory stated the rocks will need to be added to the budget. There is \$855.00 that the River Oaks Garden Club donated to the Community Center. It is currently in the Community Center Donation Account. The monies can be moved over to EDC to apply towards this project.

PW Hatley said if the Plant Lady Lori spreads the rock, there will be an additional \$250.00 added to the quote. The Board noticed Lawn Arrangers bid 3 gallon roses. The Plant Lady Lori & Raydon Construction bid 1 gallon roses. All vendors were asked to bid 1 gallon roses.

Park Board Member James Myrick said the 5 gallon roses require more maintenance. The 1 gallon roses look better. The rock might make the roses get too hot on that one side of the building. Also the more expensive soaker hoses are the way to go.

All Members agreed that the Plant Lady Lori will take better care of our plants.

President Gordon closed the Public Hearing at 7:56 p.m.

5. ACTION FROM PUBLIC HEARING: CONSIDER APPROVAL ON A PROJECT PROPOSAL RELATED TO RECREATIONAL OR COMMUNITY FACILITIES SUITABLE FOR USE TO ENHANCE THE COMMUNITY CENTER FACILITIES SUITABLE FOR CHILDREN'S SPORTS AND ENTERTAINMENT IN THE FISCAL YEAR 2011-2012 BUDGET THAT IN THE BOARD'S DISCRETION CREATE OR RETAIN PRIMARY JOBS AS BEING QUALIFIED FOR THE PROMOTION OF NEW OR EXPANDED BUSINESS PURSUANT TO THE LOCAL GOVERNMENT CODE TITLE 12 "PLANNING AND DEVELOPMENT", CHAPTER 505 "TYPE B CORPORATIONS".

VP Crews moved, seconded by Member Butler to approve that the River Oaks Economic Development Corporation find that improvements to the Community Center landscaping in the board's discretion is a project found

suitable pursuant to the Local Government Code Title 12 "Planning and Development", Chapter 505 "Type B Corporations" specifically under Section 505.152 for projects qualified to enhance recreational or community facilities and that the Board authorize the expenditure in the 2011-2012 Fiscal Year.

All voted "Aye".

6. PUBLIC HEARING: TO RECEIVE PUBLIC INPUT ON THE PROPOSED 2011-2012 OPERATING ECONOMIC DEVELOPMENT CORPORATION BUDGET INCLUDING PROPOSED PROJECTS HAVING BEEN FOUND SUITABLE OF 4B FUNDS TO PROMOTE OR DEVELOP NEW OR EXPANDED BUSINESS ENTERPRISES WITHIN THE CITY PURSUANT TO THE LOCAL GOVERNMENT CODE TITLE 12 "PLANNING AND DEVELOPMENT", CHAPTER 505 "TYPE B CORPORATIONS".

President Gordon opened the Public Hearing at 7:58 p.m.

CS Gregory went over the revenues: decreased Interest to \$400 and increased Donations to \$855.

CS Gregory went over the expenditures: increased Community Center Improvements to \$15,000. Which would show the total budget as a deficit of \$25,463.

VP Crews mentioned that Chesapeake will probably sponsor the fireworks again.

At 8:09 p.m., President Gordon closed the Public Hearing.

7. ACTION FROM PUBLIC HEARING: CONSIDER APPROVAL OF 2011-2012 OPERATING ECONOMIC DEVELOPMENT CORPORATION BUDGET INCLUDING PROJECTS HAVING BEEN FOUND SUITABLE OF 4B FUNDS TO PROMOTE OR DEVELOP NEW OR EXPANDED BUSINESS ENTERPRISES WITHIN THE CITY PURSUANT TO THE LOCAL GOVERNMENT CODE TITLE 12 "PLANNING AND DEVELOPMENT", CHAPTER 505 "TYPE B CORPORATIONS".

Member Butler moved, seconded by Member Hendrickson that the River Oaks Economic Development Corporation finds that pursuant to the Local Government Code Title 12 "Planning and Development", Chapter 505 "Type B Corporations" that all the projects itemized in the 2011-2012 Fiscal Year Budget are authorized for the Expenditures of 4B funds having been found suitable to promote or develop new or expanded business enterprises within the City that create or retain jobs and therefore move to recommend approval of the proposed 2011-2012 EDC Fiscal year Budget as presented.

I further move that the River Oaks Economic Development Corporation finds that pursuant to the Local Government Code Title 12 "Planning and Development", Chapter 505 "Type B Corporations" that the projects \$10,000 or more in the proposed 2011-2012 Fiscal Year EDC budget are found by the Board of Directors to promote or develop new or expanded business

enterprises within the City that create or retain primary jobs including water system improvements in the amount of \$40,118 as being suitable for the improvement of water supply facilities, sewer system improvements in the amount of \$100,000 as being suitable to provide public safety facilities related to infrastructure, property incentives for businesses in the amount of \$10,000 as being suitable for building improvements and community center improvements in the amount of \$15,000 as being suitable for a project related to Recreational or Community Facilities.

All voted "Aye".

8. ADJOURN

At 8:12 pm, VP Crews moved, seconded by Member Hendrickson to adjourn the meeting. All voted "Aye".

APPROVED:


JoAnn Gordon, President

ATTEST:


Marvin Gregory, City Secretary