

**MINUTES OF THE RIVER OAKS
ECONOMIC DEVELOPMENT CORPORATION
SPECIAL CALLED MEETING
AUGUST 20, 2009**

MEMBERS PRESENT:

PRESIDENT JOANN GORDON
VICE-PRESIDENT STEVE HOLLAND
JAY TANNER
JOANN BUTLER
JOE CREWS
GREG HENDRICKSON

STAFF PRESENT:

EDC COORDINATOR BILL CREWS
SECRETARY PAULA NIELSEN

MEMBERS ABSENT:

LEIGH ANN TURNER

1. Call to Order

With a quorum present, President Gordon called the Special Called Meeting of the Economic Development Corporation to order at 7:00 p.m. on Thursday August 20, 2009 at River Oaks City Hall, 4900 River Oaks Blvd., River Oaks, Texas 76114.

2. Invocation and Pledge of Allegiance

Member Butler delivered the Invocation. Member Tanner led the pledges of allegiance to the United States and the Texas Flags.

3. Consider Approval of the Minutes from July 21, 2009 Special Called Meeting

President Gordon noted that a correction to agenda item #6 was needed. This item corrected as follows: "The general consensus of Board Members was to leave the electronic message ~~above the River Oaks logo.~~" to "below the River Oaks logo."

Member Crews moved to approve the minutes of the Special Called Meeting from July 21, 2009 with the above mentioned amendment. Motion seconded by Member Hendrickson. All voted "Aye."

4. Public Hearing: Hearing to consider the recommendation of approval of the Business Improvement Grant Application request of **Goodyear at 5170 River Oaks Blvd.** by Don Martin.

At 7:08 p.m. President Gordon opened the public hearing.

EDC Coordinator Crews stated that the proposed project includes washing and painting the building and replacing the signage on the front of the building.

At 7:16 p.m. President Gordon closed the public hearing.

5. **Action from Public Hearing:** Recommendation of approval of the Business Improvement Grant Application request of **Goodyear at 5170 River Oaks Blvd.** by Don Martin.

IS THIS RIGHT?

Member Hendrickson motioned to recommend to the City Council to award the Business Improvement Grant Application request of Goodyear at 5170 River Oaks Blvd. by Don Martin in the amount of \$3,746.00 on the condition that the business owner presents sales tax documents to the City Council for consideration. Motion seconded by Member Crews. All voted "Aye".

6. **Public Hearing:** Hearing to consider the recommendation of approval of the Business Improvement Grant Application request of **Giggles Therapy at 905 Roberts Cut Off Rd.** by Courtney Boggs.

At 7:18 p.m. President Gordon opened the public hearing.

EDC Coordinator Crews requested that this agenda item be tabled to a later date because of an outstanding legal issue that could not be divulged.

At 7:18 p.m. President Gordon closed the public hearing.

7. **Action from Public Hearing:** Recommendation of approval of the Business Improvement Grant Application request of **Giggles Therapy at 905 Roberts Cut Off Rd.** by Courtney Boggs.

No action taken.

8. **Public Hearing:** Hearing to consider the recommendation of approval of the Business Improvement Grant Application request of **Super Save at 5116 River Oaks Blvd.** by Bill Kiker.

At 7:19 p.m. President Gordon opened the public hearing.

Super Save representative Larry Miller was present. EDC Coordinator Crews stated the proposed project includes the re-sealing and re-striping of the parking lot.

Member Crews questioned if the EDC could recommend approval of the application because the language in the resolution establishing the BIG grant program states that the property owner must sign the BIG grant application. EDC Coordinator Crews pointed out the sub-section of the lease contract between Super Save and the property owner that describe the tenant as being responsible for all upkeep, maintenance, and improvements to the property, with permission of property owner only required for improvements over \$50,000.00. Members concurred that the lease was adequate documentation to proceed with the BIG grant consideration.

At 7:36 p.m. President Gordon closed the public hearing.

9. **Action from Public Hearing:** Recommendation of approval of the Business Improvement Grant Application request of **Super Save at 5116 River Oaks Blvd.** by Bill Kiker.

Member Tanner motioned to recommend approval of the BIG grant application for Super Save located at 5116 River Oaks Blvd. in an amount to be determined by City Council due to the anticipation that the scope of the project may expand between tonight and the next City Council meeting on August 25, 2009. Motion seconded by Member Butler. All voted "Aye".

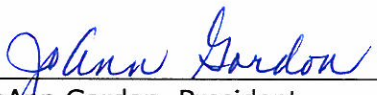
10. Consider approval of designating a monthly meeting date for the Economic Development Corporation (EDC) (requested by EDC President JoAnn Gordon)

After open discussion amongst the board members it was decided that the regularly scheduled meeting for the Economic Development Corporation will be held on the third Monday of each month at 7:00 p.m. at the River Oaks City Hall.

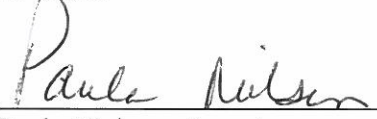
11. Adjourn

Member Crews moved, seconded by Member Holland to adjourn the EDC meeting at 7:57 p.m. All voted "Aye."

APPROVED:


JoAnn Gordon, President

ATTEST:


Paula Nielsen, Secretary