

**MINUTES OF THE REGULAR MEETING  
RIVER OAKS CITY COUNCIL  
NOVEMBER 23, 2021**

**MEMBERS PRESENT:**

MAYOR JOE ASHTON  
MAYOR PRO TEM DARREN HOUK  
COUNCIL MEMBER STEVE HOLLAND  
COUNCIL MEMBER JOHN CLARIDGE  
COUNCIL MEMBER DAN CHISHOLM  
COUNCIL MEMBER YOLIE RODRIGUEZ

**STAFF PRESENT:**

CITY MANAGER MARVIN GREGORY  
CITY SECRETARY PAULA LUCK  
CITY ATTORNEY BEN GIBBS  
PUBLIC WORKS DIRECTOR GORDON SMITH  
POLICE CHIEF CHRIS SPIELDENNER  
EMERGENCY MGT JAMES MYRICK

**ABSENT:**

NONE

1. CALL TO ORDER

With a quorum present, Mayor Ashton called the Regular Meeting of the River Oaks City Council to order at 7:00 p.m. on Tuesday, November 22, 2021 at River Oaks City Hall, 4900 River Oaks Blvd., River Oaks, Texas 76114.

2. INVOCATION

Mayor Pro Tem Houk delivered the Invocation.

3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG

Mayor Pro Tem Houk led the Pledges of Allegiance to the United States and the Texas Flags.

4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR.

**NONE**

5. PUBLIC TESTIMONY: CITIZENS TO SPEAK ON ANY TOPIC OR ANY AGENDA ITEM BEFORE AN DURING THE MEETING BY RAISING YOUR HAND TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY NOTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THAT ISSUE, AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.

Daniel Bennett-here tonight on Agenda Item #13. Mr. Gary Losada is at another city tonight otherwise he would be here. Please consider him to be on the board.

6. **CONSENT AGENDA** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION**

- A. APPROVE MINUTES OF NOVEMBER 9, 2021 REGULAR CALLED COUNCIL MEETING
- B. APPROVE BILLS PAYABLE FOR PERIOD ENDING NOVEMBER 23, 2021 (FY 2022)
- C. APPROVE EDC 4<sup>TH</sup> QUARTER FINANCIAL REPORT (JULY 1-SEPTEMBER 30, 2021)
- D. APPROVE CCPD 4<sup>TH</sup> QUARTER FINANCIAL REPORT (JULY 1-SEPTEMBER 30, 2021)
- E. APPROVE STORM WATER 4<sup>TH</sup> QUARTER FINANCIAL REPORT (JULY 1-SEPTEMBER 30, 2021)
- F. APPROVE 4<sup>TH</sup> QUARTER INVESTMENT REPORT (JULY 1-SEPTEMBER 30, 2021)

**CM Claridge moved, seconded by CM Chisholm to approve the Consent Agenda items A-F with correction on #A to read November 9, 2021 on the agenda. All voted "Aye".**

7. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM CONSENT AGENDA FOR SEPARATE DELIBERATION.

**NONE**

**PERSONAL APPEARANCES AND/OR ITEMS REQUIRING COUNCIL APPROVAL/ACTION:**

8. TARRANT COUNTY CLERK MARY LOUISE NICHOLSON REQUESTING TO BE ON THE AGENDA TO PRESENT TO THE CITY OF RIVER OAKS AN OFFICIAL COPY OF THE TARRANT COUNTY 2020 CORONAVIRUS PANDEMIC HISTORICAL BOOK.

No one was present. Will notify her that this will be put on the December 14, 2021 agenda.

9. CONSIDER APPROVAL OF AMENDMENT NUMBER 1 REVISING "ZONE" BETWEEN CITY OF RIVER OAKS AND TARRANT COUNTY TO PARTICIPATE IN TAX INCREMENT REINVESTMENT ZONE NUMBER 1.

This went to the commissioner's court today and it was approved. This was in two different tax years.

**CM Claridge moved, seconded by CM Rodriguez to approve Amendment Number 1 revising TIRZ Number 1. All voted "Aye".**

10. CONSIDER APPROVAL OF CHANGE ORDER NUMBER 1 FOR THE SANITARY SEWER COLLECTION SYSTEM IMPROVEMENTS PHASE 3 PROJECT NUMBER TWDB CWSRF #73749.

This was brought up in a previous meeting. This change order is to relocate the 18" sewer main away from the apartment complex. The change order is for \$73,165.00.

**Mayor Pro Tem Houk moved, seconded by CM Claridge to approve Change Order Number 1. All voted "Aye".**

**ORDINANCES/RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:**

11. CONSIDER APPROVAL OF ORDINANCE #1330-2021 AMENDING THE FY 2022 BUDGET FOR THE EXPENDITURE OF COMMUNITY CENTER DOLLAR DONATIONS FOR THE PURCHASE AND INSTALLATION OF OUTSIDE DECORATIVE LIGHTING.

Texas Christmas Lights put lights up on the funeral home on the boulevard. If approved, would like these to stay up year around. The cost is \$2,300.00 and they are commercial grade lights. Next year we can get a quote to install lights on City Hall.

**CM Claridge moved, seconded by CM Rodriguez to approve Ordinance #1330-2021. All voted "Aye".**

12. CONSIDER APPROVAL OF RESOLUTION #1067-2021 AMENDING ARTICLE IV "COMPENSATION" OF THE CITY OF RIVER OAKS EMPLOYEE POLICY MANUAL TO AMEND THE WORK PERIOD FOR SWORN POLICE PERSONNEL; REVISING ARTICLE IV "COMPENSATION" AS NEEDED AS A RESULT OF THE NEW WORK PERIOD.

This is an incentive to get new officers hired on. All of the current officers would like to change their work period to 12-hour shifts.

**Mayor Pro Tem Houk moved, seconded by CM Claridge to approve Resolution #1067-2021. All voted "Aye".**

13. CONSIDER APPROVAL OF RESOLUTION #1068-2021 AUTHORIZING THE CASTING OF THE CITY OF RIVER OAKS ALLOCATED VOTES FOR APPOINTMENT ON THE TARRANT APPRAISAL DISTRICT BOARD OF DIRECTORS.

This item was discussed during Public Testimony. There are two candidates, Losada and Rich, who would attend a council meeting if on the agenda to discuss updates or discuss things the city needs to know about.

**CM Claridge moved, seconded by CM Rodriguez to approve Resolution #1068-2021 with all 5 votes going to Gary Losada. All voted "Aye".**

**OTHER ITEMS FOR DISCUSSION AND/OR ACTION:**

14. DISCUSS THE FUTURE OF THE ECONOMIC DEVELOPMENT CORPORATION (EDC) AND ITS SALES TAX.

This item will be discussed at a future meeting.

15. DISCUSSION AND/OR ACTION ON ENGINEERING AND CLARIFIER ISSUES AT THE WATER PLANT.

This item will be discussed in Executive Session.

**STAFF REPORTS:**

16. UPDATE ON SUBSTANDARD PROPERTIES AT:

- 5962 BLACK OAK LANE
- 5958 BLACK OAK LANE
- 632 SCHIEME
- 636 SCHIEME
- 640 SCHIEME
- 1513 SKYLINE

No questions were asked about the Substandard Properties.

**OTHER ITEMS FOR DISCUSSION AND/OR ACTION:**

17. DISCUSSION AND/OR ACTION REGARDING UPDATES FROM THE CITY MANAGER ADVISING THE MAYOR AND CITY COUNCIL ON PERSONNEL, CITY'S FISCAL CONDITION, PANDEMIC EXECUTIVE ORDERS, SCHEDULING COUNCIL WORK SESSIONS, FUTURE NEEDS OF THE CITY AND OTHER CITY MANAGER RECOMMENDATIONS.

Personnel-Police and Public Works have openings.

Tower Lease-have not heard from Telecom.

Rescue Act-still working on things.

Zoning Text Amendments-Planning & Zoning will meet December 6<sup>th</sup>, and Council will meet December 7<sup>th</sup>.

Proposition A-it passed but won't be until the summer of 2022 before funds are available. If we have any money left over from the other bonds and if the county approves, we would like to re-do Merritt from Barbara to River Oaks Blvd.

No garbage this Thursday. But will pick up on Friday.

The Right-of-Way closed on Jolly's property, and we have received the money and we have been refunded legal costs.

**QUESTIONS RELATED TO MONTHLY STAFF REPORTS INCLUDING:**

18. **POLICE DEPT. MONTHLY REPORT** INCLUDING PATROL ACTIVITY, RESPONSE CALLS, NUMBER OF CRIMINAL INVESTIGATION CASES, WARRANTS ISSUED AND ANIMAL CONTROL CALLS INCLUDING CITATIONS ISSUED.
19. **FIRE DEPT. REPORT** INCLUDING NUMBER OF CALLS FOR SERVICE AND FIRE TRAINING EXERCISES.
20. **INSPECTIONS AND CODE COMPLIANCE ACTIVITY REPORTS** INCLUDING NUMBER OF PERMITS ISSUED AND CODE VIOLATIONS WORKED.
21. **MUNICIPAL COURT** INCLUDING COURT ACTIVITY FROM FINES, BONDS, WARRANT FEES, COURT TAXES, COURT FEES, ARREST FEES, COURT SECURITY FEES, COURT TECHNOLOGY FEES, PAYMENT PLANS, STATE COURT COSTS AND AGENCY COLLECTION FEES
22. **PUBLIC WORKS ACTIVITY REPORT** INCLUDING ROAD REPAIRS COMPLETED, SIGNS INSTALLED, WATER PRODUCTION, WATER MAIN AND SERVICE LEAKS REPAIRED, NUMBER OF FIRE HYDRANTS AND DEAD-END LINES FLUSHED, NUMBER OF SEWER OVERFLOWS AND STOPPAGES, CUBIC TONS OF SOLID WASTE COMPACTED AND PUBLIC WORKS EQUIPMENT REPAIRS
23. **PARK BOARD ACTIVITY REPORT** INCLUDING BALLFIELD RENTALS, GRANT UPDATES AND QUESTIONS PERTAINING TO MINUTES FROM THE PARK BOARD
24. **EVENT CENTER ACTIVITY REPORT** INCLUDING NUMBER OF COMMUNITY CENTER RENTALS, EVENTS AND ACTIVITIES
25. **CITY SECRETARY ACTIVITY REPORT** INCLUDING REVENUE FROM SALES TAX, DOLLAR DONATIONS, EDC SALES TAX, TEXPOOL AND CRIME SALES TAX
26. **EDC ACTIVITY REPORT** INCLUDING FUNDED PROJECT UPDATES AND UPCOMING PROJECTS.
27. **STORM WATER TASK FORCE ACTIVITY REPORT** INCLUDING ACTINS TAKEN UNDER THE MS4 PERMIT, COMMUNITY EDUCATION AND PROMOTIONAL EVENTS REGARDING STORM WATER PREVENTION POLLUTION
28. **EMERGENCY MANAGEMENT ACTIVITY REPORT** INCLUDING POLICIES, PROCEDURES AND INFORMATION PERTAINING TO EMERGENCY MANAGEMENT PLANNING

**CORRESPONDENCE:**

29. COUNCIL MEMBER QUESTIONS, COMMENTS AND ANNOUNCEMENTS.

CM Claridge-the bus going down Churchill? Fort Worth will re-do the road so it will handle the busses.

CM Holland-fundraiser was a success and raised so far \$18,000.00.

Mayor Pro Tem Houk, CM Rodriguez, CM Chisholm and Mayor Ashton-everyone have a nice holiday and be safe.

**EXECUTIVE SESSION:**

30. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSIONS(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney;
- b. Section 551.072 Discussion regarding possible sale, lease or acquisition of real estate;
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a complaint or charge against an Officer or Employee;
- d. Section 551.076 Deliberation regarding security devices.

At 7:34 p.m., Mayor Ashton went into Executive Session for Item #15 under Sections 551.071, 551.072, 551.074 & 551.076.

At 8:31 p.m., Mayor Ashton reconvened into Regular Session.

**RECONVENE:**

31. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

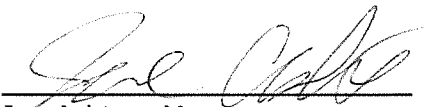
**NONE**

**ADJOURN:**

32. ADJOURN

**At 8:31 p.m., Mayor Ashton adjourned the meeting. All voted "Aye".**

**APPROVED:**

  
Joe Ashton, Mayor

**ATTEST:**

  
Paula Luck, City Secretary