



4900 River Oaks Boulevard River Oaks, Texas 76114

Mayor  
**Joe Ashton**

City Council

Mayor Pro-Tem-Place 5  
**Dan Chisholm**

Place 1  
**John Claridge**

Place 2  
**Steve Holland**

Place 3  
**Leigh Ann Turner**

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**Yolie Rodriguez**

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City Manager  
**Marvin Gregory**

City Secretary  
**Paula Luck**

Fire Chief  
**Clinton "Russell" Shelley**

Police Chief  
**Charles Stewart**

Public Works Director  
**Gordon Smith**

Event Center Co- Directors  
**Shirley Bloomfield  
Shirley Wheat**

Emergency Management  
Coordinator  
**James Myrick**

Phone  
**(817) 626-5421**

Fax  
**(817) 624-2154**

Website  
**www.riveroakstx.com**

**NOTICE TO THE PUBLIC**

A REGULAR MEETING OF THE RIVER OAKS CITY COUNCIL IS SCHEDULED IN THE RIVER OAKS CITY COUNCIL ROOM LOCATED AT 4900 RIVER OAKS BLVD.; RIVER OAKS, TEXAS ON **TUESDAY**

**JANUARY 24, 2023  
6:00 PM**

I certify that the above notice of meeting was posted on the bulletin board outside the River Oaks City Hall, 4900 River Oaks Blvd., a place that is accessible to the general public at all times, and that said notice was posted on **Friday, January 20, 2023 at 10:30 A.M.**

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CITY SECRETARY

**\*\* YOU CAN JOIN THIS MEETING IN PERSON OR FROM YOUR PHONE AT 1-415-655-0001. THE ACCESS CODE IS 2559 369 1826.**

**MEETING LINK:**

<https://cityofriveroaks.my.webex.com/cityofriveroaks.my/j.php?MTID=m7ab2c9cf7ee07ff083caa020b3dc7b1d>

**MEETING NUMBER: 2559 369 1826**

**PASSWORD:** p9XQJ358uzM (79975358 from phones and video systems)

**AGENDA**

1. CALL TO ORDER
2. INVOCATION
3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG  
**"HONOR THE TEXAS FLAG; I PLEDGE ALLEGIANCE TO THEE, TEXAS, ONE STATE UNDER GOD, ONE AND INDIVISIBLE"**
4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR:
  - PROCLAIMING JANUARY 18<sup>TH</sup> EVERY YEAR AS ANNE COZART DAY IN THE CITY OF RIVER OAKS
5. SPECIAL COMMENDATION BEING PRESENTED TO OFFICER ASHLEY STRINGER BY POLICE CHIEF CHARLES STEWART
6. **PUBLIC TESTIMONY:** CITIZENS ARE INVITED TO SPEAK ON ANY TOPIC OR AGENDA ITEM BEFORE AND DURING THE MEETING BY RESPONSE TO THE MAYOR TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY LISTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS



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RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THE ISSUE AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.

7. **CONSENT AGENDA:** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION.**

A. APPROVE MINUTES OF JANUARY 10, 2023 REGULAR COUNCIL MEETING.

B. APPROVE OF BILLS PAYABLE FOR PERIOD ENDING JANUARY 24, 2023 (FY 2023)

C. APPROVE FY 2023 1<sup>ST</sup> QUARTER ECONOMIC DEVELOPMENT CORPORATION FINANCIAL REPORT (OCTOBER 1 THROUGH DECEMBER 31, 2022).

D. APPROVE FY 2023 1<sup>ST</sup> QUARTER CRIME CONTROL & PREVENTION DISTRICT FINANCIAL REPORT (OCTOBER 1 THROUGH DECEMBER 31, 2022).

E. APPROVE FY 2023 1<sup>ST</sup> QUARTER STORM WATER FUND FINANCIAL REPORT (OCT 1 THROUGH DECEMBER 31, 2022).

F. APPROVE FY 2023 1<sup>ST</sup> QUARTER INVESTMENT REPORT (OCT. 1 THROUGH DEC 31, 2022).

8. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM CONSENT AGENDA FOR SEPARATE DELIBERATION.

**PUBLIC HEARINGS/ACTION FROM PUBLIC HEARINGS**

9. **PUBLIC HEARING:** IN ORDER TO RECEIVE CITIZEN COMMENTS AND TESTIMONY ON THE PROPOSED AMENDED SITE PLAN APPLICATION OF **Q-TEL LTD % CHRIS MILLER AT 5504 RIVER OAKS BLVD** TO AMEND THE SITE PLAN AS ORIGINALLY APPROVED PURSUANT TO SEC 25 OF THE RIVER OAKS ZONING ORDINANCE AS AMENDED SPECIFICALLY IN ZONING CASE # 2008-03 DATED MARCH 11, 2008 IN ORDER TO NOW ADD AN ICE VENDING MACHINE NOT PREVIOUSLY INCLUDED IN THE 2008 SITE PLAN (ZONING CASE SP-PZ 2023-0001).

10. **ACTION FROM PUBLIC HEARING:** IN ORDER TO CONSIDER APPROVAL OF THE AMENDED SITE PLAN APPLICATION OF **Q-TEL LTD % CHRIS MILLER AT 5504 RIVER OAKS BLVD** TO AMEND THE SITE PLAN AS ORIGINALLY APPROVED PURSUANT TO SEC 25 OF THE RIVER OAKS ZONING ORDINANCE AS AMENDED SPECIFICALLY IN ZONING CASE # 2008-03 DATED MARCH 11, 2008 IN ORDER TO NOW ADD AN ICE VENDING MACHINE NOT PREVIOUSLY INCLUDED IN THE 2008 SITE PLAN. (ZONING CASE SP-PZ 2023-0001).

11. **PUBLIC HEARING:** IN ORDER TO RECEIVE CITIZEN COMMENTS AND TESTIMONY ON THE PROPOSED SITE PLAN APPLICATION OF **D & L PROPERTIES % DON ISTOOK AT 5109 OHIO GARDEN RD.** IN ORDER TO CONSTRUCT A NEW 3,000 SQUARE FOOT METAL PREFAB ACCESSORY BUILDING TO BE LOCATED ADJACENT TO THE EXISTING MAIN STRUCTURE ON THE PROPERTY AT 5109 OHIO GARDEN RD SETBACK 15-FOOT FROM THE MAIN BUILDING TO BE



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USED FOR A DEDICATED OFFICE, RESTROOM, SHOP SPACE, STORAGE AND ENGINE BUILDING ROOM WITHIN THE A E MERSHON SUBDIVISION. (ZONING CASE SP-PZ 2023-0002).

12. **ACTION FROM PUBLIC HEARING:** IN ORDER TO CONSIDER APPROVAL OF THE SITE PLAN APPLICATION OF **D & L PROPERTIES % DON ISTOOK AT 5109 OHIO GARDEN RD.** IN ORDER TO CONSTRUCT A NEW 3,000 SQUARE FOOT METAL PREFAB ACCESSORY BUILDING TO BE LOCATED ADJACENT TO THE EXISTING MAIN STRUCTURE ON THE PROPERTY AT 5109 OHIO GARDEN RD SETBACK 15-FOOT FROM THE MAIN BUILDING TO BE USED FOR A DEDICATED OFFICE, RESTROOM, SHOP SPACE, STORAGE AND ENGINE BUILDING ROOM WITHIN THE A E MERSHON SUBDIVISION. (ZONING CASE SP-PZ 2023-0002).

13. **PUBLIC HEARING:** IN ORDER TO RECEIVE PUBLIC INPUT ON THE 49<sup>TH</sup> YEAR (FY 2023) COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

14. **ACTION FROM PUBLIC HEARING:** CONSIDER APPROVAL OF **RESOLUTION # 1098-2023** AUTHORIZING THE CITY MANAGER TO SUBMIT THE 49<sup>TH</sup> YEAR CDBG PROJECT SUBMITTAL FOR THE CITY OF RIVER OAKS TO TARRANT COUNTY COMMUNITY DEVELOPMENT.

**PERSONAL APPEARANCES AND/OR ITEMS REQUIRING COUNCIL APPROVAL/ACTION**

15. DISCUSSION AND/OR ACTION ON CONSIDERING APPROVAL OF MONOPOLE TOWER LEASE AGREEMENT WITH AMERICAN TOWER.

16. CONSIDER APPROVAL OF PROFESSIONAL SERVICES AGREEMENT ENGAGING OUTSIDE LEGAL COUNSEL ON PENDING LITIGATION REGARDING THE WATER CLARIFIER SYSTEM.

17. DISCUSSION AND/OR ACTION ON PROPOSED INCREASE TO HOUSEHOLD HAZARDOUS WASTE COSTS FROM THE FORT WORTH ENVIRONMENTAL COLLECTION CENTER.

**ORDINANCES / RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:**

18. CONSIDER APPROVAL OF **RESOLUTION # 1099-2023** AUTHORIZING CONTINUED PARTICIPATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR; AND AUTHORIZING THE PAYMENT OF TEN CENTS PER CAPITA TO THE STEERING COMMITTEE TO FUND REGULATORY AND LEGAL PROCEEDINGS AND ACTIVITIES RELATED TO ONCOR ELECTRIC DELIVERY COMPANY, LLC.

19. CONSIDER APPROVAL OF **ORDINANCE # 1369-2023** AMENDING THE 2022-2023 FISCAL YEAR GENERAL FUND BUDGET BY EXPANDING THE EVENT CENTER BUDGET FOR PERSONNEL SALARIES IN ACCOUNT 01-533-5111.

**OTHER ITEMS FOR DISCUSSION AND/OR ACTION:**

20. UPDATE ON SUBSTANDARD PROPERTIES AT:

- 636 SCHIEME
- 1513 SKYLINE
- 1114 HARVARD
- 5016 ALMENA
- 940 CODY (APT 6 – 13)



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- 1011 ROBERTS CUT OFF
- 4844 HARTFORD
- 1909 YALE ST.
- 5004 LANGLEY

21. DISCUSSION AND/OR ACTION REGARDING UPDATES FROM THE CITY MANAGER ADVISING THE MAYOR AND CITY COUNCIL ON PERSONNEL, CITY'S FISCAL CONDITION, PANDEMIC EXECUTIVE ORDERS, SCHEDULING COUNCIL WORK SESSIONS, FUTURE NEEDS OF THE CITY AND OTHER CITY MANAGER RECOMMENDATIONS.

22. DISCUSSION AND/OR ACTION ON REAL ESTATE PROPERTY VALUE INVOLVING INVESTMENT AND/OR SALE OF CITY OWNED PROPERTY AT 5550 BAYLOR AVE.

**QUESTIONS RELATED TO MONTHLY STAFF REPORTS INCLUDING:**

23. **POLICE DEPT. MONTHLY REPORT** INCLUDING PATROL ACTIVITY, RESPONSE CALLS, NUMBER OF CRIMINAL INVESTIGATION CASES, WARRANTS ISSUED AND ANIMAL CONTROL CALLS INCLUDING CITATIONS ISSUED.

24. **FIRE DEPT. REPORT** INCLUDING NUMBER OF CALLS FOR SERVICE AND FIRE TRAINING EXERCISES.

25. **INSPECTIONS AND CODE COMPLIANCE ACTIVITY REPORTS** INCLUDING NUMBER OF PERMITS ISSUED AND CODE VIOLATIONS WORKED.

26. **MUNICIPAL COURT** INCLUDING COURT ACTIVITY FROM FINES, BONDS, WARRANT FEES, COURT TAXES, COURT FEES, ARREST FEES, COURT SECURITY FEES, COURT TECHNOLOGY FEES, PAYMENT PLANS, STATE COURT COSTS AND AGENCY COLLECTION FEES.

27. **PUBLIC WORKS ACTIVITY REPORT** INCLUDING ROAD REPAIRS COMPLETED, SIGNS INSTALLED, WATER PRODUCTION, WATER MAIN AND SERVICE LEAKS REPAIRED, NUMBER OF FIRE HYDRANTS AND DEAD-END LINES FLUSHED, NUMBER OF SEWER OVERFLOWS AND STOPPAGES, CUBIC TONS OF SOLID WASTE COMPACTED AND PUBLIC WORKS EQUIPMENT REPAIRS.

28. **PARK BOARD ACTIVITY REPORTS** INCLUDING BALLFIELD RENTALS, GRANT UPDATES AND QUESTIONS PERTAINING TO MINUTES FROM THE PARK BOARD.

29. **EVENT CENTER ACTIVITY REPORTS** INCLUDING NUMBER OF COMMUNITY CENTER RENTALS, EVENTS AND ACTIVITIES.

30. **CITY SECRETARY ACTIVITY REPORT** INCLUDING REVENUE FROM SALES TAX, DOLLAR DONATIONS, EDC SALES TAX, TEX POOL AND CRIME SALES TAX.

31. **EDC ACTIVITY REPORT** INCLUDING FUNDED PROJECT UPDATES, UPCOMING PROJECTS AND REPORTING FROM EXECUTIVE DIRECTOR, CONSULTANT, ON ECONOMIC DEVELOPMENT.

32. **STORM WATER TASK FORCE ACTIVITY REPORT** INCLUDING ACTIONS TAKEN UNDER THE MS4 PERMIT, COMMUNITY EDUCATION AND PROMOTIONAL EVENTS REGARDING STORM WATER PREVENTION POLLUTION.



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**33. EMERGENCY MANAGEMENT ACTIVITY REPORT** INCLUDING POLICIES, PROCEDURES AND INFORMATION PERTAINING TO EMERGENCY MANAGEMENT AND UPDATES REGARDING THE COVID-19 PANDEMIC AND WEST NILE VIRUS.

**CORRESPONDENCE:**

34. COUNCIL MEMBER QUESTIONS, COMMENTS AND ANNOUNCEMENTS

**EXECUTIVE SESSION:**

35. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSIONS(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney:
- b. Section 551.072 deliberation regarding real property; a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a complaint or charge against an Officer or Employee.
- d. Section 551.076 Deliberation regarding security devices.

**RECONVENE:**

36. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

**ADJOURNMENT:**

37. ADJOURN

This facility is wheelchair accessible and accessible parking spaces are available in front of City Hall. Please contact City Hall at 817-626-5421 if you have any questions or additional needs.