



4900 River Oaks Boulevard River Oaks, Texas 76114

Mayor  
**Joe Ashton**

City Council  
Mayor Pro-Tem-Place 3  
**Darren Houk**

Place 1  
**John Claridge**

Place 2  
**Steve Holland**

Place 4  
**Yolie Rodriguez**

Place 5  
**Dan Chisholm**

City Officers  
City Manager  
**Marvin Gregory**

City Secretary  
**Paula Luck**

Fire Chief  
**Clinton "Russell" Shelley**

Police Chief  
**Christopher Spieldenner**

Public Works Director  
**Gordon Smith**

Event Center Co- Directors  
**Shirley Bloomfield Shirley Wheat**

Emergency Management Coordinator  
**James Myrick**

Phone  
**(817) 626-5421**

Fax  
**(817) 624-2154**

Website  
**www.riveroakstx.com**

**NOTICE TO THE PUBLIC**

**\*\* A PRE-MEETING WORK SESSION FOLLOWED BY THE REGULAR MEETING OF THE RIVER OAKS CITY COUNCIL IS SCHEDULED IN THE RIVER OAKS CITY COUNCIL ROOM LOCATED AT 4900 RIVER OAKS BLVD.; RIVER OAKS, TEXAS ON **TUESDAY****

**JUNE 22, 2021  
6:00 PM**

I certify that the above notice of meeting was posted on the bulletin board outside the River Oaks City Hall, 4900 River Oaks Blvd., a place that is accessible to the general public at all times, and that said notice was posted on **Friday, June 18, 2021 at 5:45 P.M.**

\_\_\_\_\_  
CITY SECRETARY

**\*\* YOU CAN JOIN THIS MEETING IN PERSON OR FROM YOUR PHONE AT 1-415-655-0001. THE ACCESS CODE IS 182 322 0684.**

**MEETING LINK:**

<https://cityofriveroaks.my.webex.com/cityofriveroaks.my/j.php?MTID=m9c2c1fa2248e466293ee03869382a93b>

**MEETING NUMBER: 182 322 0684**

**PASSWORD: a6kUGFi6ZZ8** (26584346 from phones and video systems)

**CITY COUNCIL WORK SESSION – 6:00 P.M.**

I. **TAX DILIGENCE:** DISCUSSION ON THE PROJECT DESCRIPTION, PLANNING AND THE POSSIBILITY OF FUNDING WITH CERTIFICATE OF OBLIGATION PROCEEDS AS PRESENTED BY THE CITY’S FINANCIAL ADVISOR, CRAIG CUNNINGHAM OF D.A. DAVIDSON & CO.

II. ACTION, IF ANY, FROM WORK SESSION.

III. ADJOURN FROM WORK SESSION

**REGULAR COUNCIL MEETING – 7:00 P.M.**  
**AGENDA**

1. CALL TO ORDER
2. INVOCATION
3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG  
**"HONOR THE TEXAS FLAG; I PLEDGE ALLEGIANCE TO THEE, TEXAS, ONE STATE UNDER GOD, ONE AND INDIVISIBLE"**



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4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR:
5. **PUBLIC TESTIMONY:** CITIZENS ARE INVITED TO SPEAK ON ANY TOPIC OR AGENDA ITEM BEFORE AND DURING THE MEETING BY RESPONSE TO THE MAYOR TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY LISTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THE ISSUE AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.
6. **CONSENT AGENDA:** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION.**
- A. APPROVE MINUTES OF JUNE 15, 2021 SPECIAL CALLED COUNCIL MEETING
  - B. APPROVE BILLS PAYABLE FOR PERIOD ENDING JUNE 22, 2021
  - C. APPROVE ERROR IN ORDINANCE NUMBERING FROM # 1313-2021 TO # 1315-2021 FOR AMENDING THE 2020-2021 FISCAL YEAR GENERAL FUND BUDGET DUE TO UNPLANNED EXPENDITURES INVOLVING ELECTRICAL UPGRADES AND LANDSCAPING FOR PLAYGROUNDS AND BALLFIELDS AT MCGEE PARK AS APPROVED ON JUNE 8, 2021.
  - D. APPROVE THE RE-ADOPTION OF ORDINANCE #1314-2021 AS REVISED BY THE CITY OF FORT WORTH REGARDING THE BOUNDARY ADJUSTMENT.
7. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM CONSENT AGENDA FOR SEPARATE DELIBERATION.
- PERSONAL APPEARANCES AND/OR ITEMS REQUIRING COUNCIL APPROVAL/ACTION**
8. CONSIDER APPROVAL OF REQUEST FROM JOHN HECKART TO PERMIT HIM TO USE A RECREATION VEHICLE ON THE PROPERTY FOR LIVING QUARTERS DURING CONSTRUCTION OF THE NEW HOME BEING BUILT AT 4812 ALMENA RD.
9. CONSIDER APPROVAL OF MAYOR'S RECOMMENDATION TO APPOINT THE CITY'S BOARDS AND COMMISSIONS FOR TERM YEAR 2021-2022.
10. CONSIDER APPROVAL REVISED SERVICES AGREEMENT WITH THE HUMANE SOCIETY OF NORTH TEXAS FOR HANDLING OF STRAY ANIMALS.
- PUBLIC HEARINGS/ACTION FROM PUBLIC HEARINGS**
11. **PUBLIC HEARING:** IN ORDER TO RECEIVE CITIZEN COMMENTS ON THE PROPOSED REPLAT APPLICATION AS SUBMITTED BY CARLETON PROPERTIES LTD INCORPORATING APPROXIMATELY 0.1405 ACRES OUT OF LOT 3 IN BLOCK 4AR INTO LOT 4 CONTAINING 0.4538 ACRES OF LAND LOCATED IN THE WEST RIVER OAKS ADDITION, OTHERWISE KNOWN AS BEING 5300 RIVER OAKS BLVD AND ONCE SUBDIVIDED TO BECOME A SINGLE PLATTED COMMERCIAL



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LOT WITH A TOTAL LAND AREA OF APPROXIMATELY 0.5943 ACRES OF LAND. (ZONING CASE # PZ2021-0007).

12. **ACTION FROM PUBLIC HEARING:** CONSIDER APPROVAL OF THE REPLAT APPLICATION AS SUBMITTED BY CARLETON PROPERTIES LTD INCORPORATING APPROXIMATELY 0.1405 ACRES OUT OF LOT 3 IN BLOCK 4AR INTO LOT 4 CONTAINING 0.4538 ACRES OF LAND LOCATED IN THE WEST RIVER OAKS ADDITION, OTHERWISE KNOWN AS BEING 5300 RIVER OAKS BLVD AND ONCE SUBDIVIDED TO BECOME A SINGLE PLATTED COMMERCIAL LOT WITH A TOTAL LAND AREA OF APPROXIMATELY 0.5943 ACRES OF LAND. (ZONING CASE # PZ2021-0007)

13. **PUBLIC HEARING:** IN ORDER TO RECEIVE CITIZEN COMMENTS ON THE PROPOSED SITE PLAN APPLICATION AS SUBMITTED BY CARLETON PROPERTIES LTD IN ORDER TO CONSTRUCT A PROPOSED ADDITION OF 1,778 SQUARE FEET AND ANOTHER 737 SQUARE FEET OF COVERED PORCH AREA TO THE EXISTING COMMERCIAL BUILDING OF 2,073 SQUARE FEET LOCATED ON A 0.5943 ACRE LOT IN A C-2 COMMERCIAL ZONING DISTRICT WITHIN THE WEST RIVER OAKS ADDITION AND OTHERWISE KNOWN AS BEING 5300 RIVER OAKS BLVD. (ZONING CASE # PZ2021-0008).

14. **ACTION FROM PUBLIC HEARING:** CONSIDER APPROVAL OF THE SITE PLAN APPLICATION AS SUBMITTED BY CARLETON PROPERTIES LTD IN ORDER TO CONSTRUCT A PROPOSED ADDITION OF 1,778 SQUARE FEET AND ANOTHER 737 SQUARE FEET OF COVERED PORCH AREA TO THE EXISTING COMMERCIAL BUILDING OF 2,073 SQUARE FEET LOCATED ON A 0.5943 ACRE LOT IN A C-2 COMMERCIAL ZONING DISTRICT WITHIN THE WEST RIVER OAKS ADDITION AND OTHERWISE KNOWN AS BEING 5300 RIVER OAKS BLVD. (ZONING CASE # PZ2021-0008).

**ORDINANCES / RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:**

15. CONSIDER AND ADOPT **RESOLUTION # 1056-2021** DIRECTING PUBLICATION OF NOTICE OF INTENTION TO ISSUE COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION FOR IMPROVEMENT PROJECTS.

16. CONSIDER APPROVAL OF **ORDINANCE # 1316-2021** AMENDING ARTICLE 3.12, "SIGNS," OF THE RIVER OAKS CODE OF ORDINANCES BY ADDING A NEW SECTION 3.12.138, "MURAL SIGNS," ESTABLISHING REQUIREMENTS FOR PERMITTING MURAL SIGNS ON BUILDINGS LOCATED WITHIN THE CITY LIMITS.

17. CONSIDER APPROVAL OF **ORDINANCE # 1317-2021** AMENDING THE FY 2021 GENERAL FUND BUDGET DUE TO UNPLANNED EXPENDITURES INVOLVING REPLACING THE DEAD PLANT MATERIAL AT THE CITY COMPLEX FROM THE WINTER DISASTER.

**STAFF REPORT:**

18. UPDATE ON SUBSTANDARD PROPERTY AT:

- 5901 BLACK OAK LANE
- 5962 BLACK OAK
- 5958 BLACK OAK
- 636 SCHIEME
- 5416 PURDUE
- 1513 SKYLINE



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**OTHER ITEMS FOR DISCUSSION AND/OR ACTION:**

19. DISCUSSION AND/OR ACTION REGARDING UPDATES FROM THE CITY MANAGER ADVISING THE MAYOR AND CITY COUNCIL ON PERSONNEL, CITY'S FISCAL CONDITION, SCHEDULING COUNCIL WORK SESSIONS, FUTURE NEEDS OF THE CITY AND OTHER CITY MANAGER RECOMMENDATIONS.

**QUESTIONS RELATED TO MONTHLY STAFF REPORTS INCLUDING:**

20. **POLICE DEPT. MONTHLY REPORT** INCLUDING PATROL ACTIVITY, RESPONSE CALLS, NUMBER OF CRIMINAL INVESTIGATION CASES, WARRANTS ISSUED AND ANIMAL CONTROL CALLS INCLUDING CITATIONS ISSUED.

21. **FIRE DEPT. REPORT** INCLUDING NUMBER OF CALLS FOR SERVICE AND FIRE TRAINING EXERCISES.

22. **INSPECTIONS AND CODE COMPLIANCE ACTIVITY REPORTS** INCLUDING NUMBER OF PERMITS ISSUED AND CODE VIOLATIONS WORKED.

23. **MUNICIPAL COURT** INCLUDING COURT ACTIVITY FROM FINES, BONDS, WARRANT FEES, COURT TAXES, COURT FEES, ARREST FEES, COURT SECURITY FEES, COURT TECHNOLOGY FEES, PAYMENT PLANS, STATE COURT COSTS AND AGENCY COLLECTION FEES.

24. **PUBLIC WORKS ACTIVITY REPORT** INCLUDING ROAD REPAIRS COMPLETED, SIGNS INSTALLED, WATER PRODUCTION, WATER MAIN AND SERVICE LEAKS REPAIRED, NUMBER OF FIRE HYDRANTS AND DEAD-END LINES FLUSHED, NUMBER OF SEWER OVERFLOWS AND STOPPAGES, CUBIC TONS OF SOLID WASTE COMPACTED AND PUBLIC WORKS EQUIPMENT REPAIRS.

25. **PARK BOARD ACTIVITY REPORTS** INCLUDING BALLFIELD RENTALS, GRANT UPDATES AND QUESTIONS PERTAINING TO MINUTES FROM THE PARK BOARD.

26. **EVENT CENTER ACTIVITY REPORTS** INCLUDING NUMBER OF COMMUNITY CENTER RENTALS, EVENTS AND ACTIVITIES.

27. **CITY SECRETARY ACTIVITY REPORT** INCLUDING REVENUE FROM SALES TAX, DOLLAR DONATIONS, EDC SALES TAX, TEX POOL AND CRIME SALES TAX.

28. **EDC ACTIVITY REPORT** INCLUDING FUNDED PROJECT UPDATES, UPCOMING PROJECTS AND REPORTING FROM EXECUTIVE DIRECTOR OR CONSULTANT ON ECONOMIC DEVELOPMENT.

29. **STORM WATER TASK FORCE ACTIVITY REPORT** INCLUDING ACTIONS TAKEN UNDER THE MS4 PERMIT, COMMUNITY EDUCATION AND PROMOTIONAL EVENTS REGARDING STORM WATER PREVENTION POLLUTION.

30. **EMERGENCY MANAGEMENT ACTIVITY REPORT** INCLUDING POLICIES, PROCEDURES AND INFORMATION PERTAINING TO EMERGENCY MANAGEMENT AND UPDATES REGARDING THE COVID-19 PANDEMIC AND WEST NILE VIRUS.



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**CORRESPONDENCE:**

31. COUNCIL MEMBER QUESTIONS, COMMENTS AND ANNOUNCEMENTS

**EXECUTIVE SESSION:**

32. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSIONS(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney:
- b. Section 551.072 deliberation regarding real property; a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a complaint or charge against an Officer or Employee.
- d. Section 551.076 Deliberation regarding security devices.

**RECONVENE:**

33. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

**ADJOURN:**

34. ADJOURNMENT

This facility is wheelchair accessible and accessible parking spaces are available in front of City Hall. Please contact City Hall at 817-626-5421 if you have any questions or additional needs.