

**MINUTES OF THE RIVER OAKS
ECONOMIC DEVELOPMENT CORPORATION
SPECIAL CALLED MEETING
FEBRUARY 16, 2015**

MEMBERS PRESENT:

PRESIDENT JOANN GORDON, PLACE 5 (PRESIDENT)
LINDA MORGAN, PLACE 1
JOANN BUTLER, PLACE 2
STEVE HOLLAND, PLACE 4 (VICE PRESIDENT)
DON ISTOOK, PLACE 6
GREG HENDRICKSON, PLACE 7

STAFF PRESENT:

CITY SECRETARY MARVIN GREGORY
PWD JAMES HATLEY

MEMBERS ABSENT:

HERMAN EARWOOD, PLACE 3 (DEATH IN FAMILY)

1. CALL TO ORDER

With a quorum present, President Gordon called the Special Called Meeting of the Economic Development Corporation to order at 7:00 p.m. on February 16, 2015 at River Oaks City Hall, 4900 River Oaks Blvd., River Oaks, Texas 76114.

President Gordon asked **Vice-President Holland** to do the invocation with a special request to remember the Earwood Family with the passing of Mary Earwood on February 14th.

2. INVOCATION AND PLEDGE OF ALLEGIANCE TO UNITED STATES AND THE TEXAS FLAGS

**"HONOR THE TEXAS FLAG; I PLEDGE ALLEGIANCE TO THEE,
TEXAS, ONE STATE UNDER GOD, ONE AND INDIVISIBLE"**

Vice-President Holland gave the Invocation and **President Gordon** led the pledge of allegiance to both the United States and Texas Flags.

3. CONSIDER APPROVAL OF CONSULTANT AGREEMENT WITH WARD & ASSOCIATES IN ORDER TO PERFORM ECONOMIC DEVELOPMENT-RELATED PROFESSIONAL SERVICES WITHIN THE CITY.

CS Gregory stated that he had provided a revised copy of the contract with Ward and Associates where changes were made under **"Compensation and Term"** to now read: *"Corporation agrees to pay Ward \$1,000 on the 15th of each Month beginning March 15, 2015 for one year through March 14, 2016, the agreement may be automatically renewed annually for up to 2 additional term years thereafter upon mutual agreement of both parties."*

CS Gregory also added that under **"Termination"** it was revised to now read: *"This agreement may be terminated by either party at any time for any reason, provided the party initiating the termination gives the other party 90 days advance written notice of the termination. If no notice of termination is provided by either party, this agreement shall be automatically renewed for one (1) year on its identical terms and conditions."*

CS Gregory stated that has discussed the revisions with Patricia Ward and she had no objections to the revisions. **Member Istook** questioned whether the advance written notice of termination

was typically 60 or 90 days. CS Gregory answered that we have contracts with 60 days and others with 90 days.

Vice-President Holland stated other development contracts had hours included in them that the consultant is required to meet, but this one didn't. **President Gordon** stated that this Agreement was intended to be a flat rate.

Patricia Ward of Ward and Associates stated that this agreement was intended to provide support and assistance to city staff with economic development while the former agreement with Mundo was designed to solicit new businesses. **Ward** stated she would meet on Fridays with CS Gregory and would provide monthly reports to the EDC.

Member Istook moved, seconded by Member Hendrickson, to recommend to City Council the approval of the consultant agreement with Ward and Associates as revised. All voted "Aye".

4. ADJOURNMENT

Member Istook announced that there is an upcoming 80-acre development planned for north of the base in Westworth Village for high-end housing. Construction is planned to start this summer. He stated that he is of the understanding that Westworth Village will not permit commercial development along the south side of Highway 183 from Quik Trip back east to their city limits. He also is of the understanding that the "L" shape business located on the southeast corner of Highway 183 in Fort Worth adjacent to the 7-11 is planning to open a restaurant.

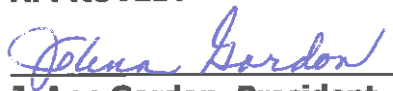
President Gordon reported on the recent meeting of what is now being called West Tarrant Alliance (WTA). The WTA's goal is to work with the local entities in promoting economic development and at the last meeting approved the organizational bylaws and appointed officers.

Vice-President Holland commented that it would be good if we could get permission to erect a monument city limits sign in the Highway 183 right-of-way in front of the Fort Worth business that Member Istook reported about earlier since its location is at the River Oaks city limits. **Member Istook** stated he would look in to it.

Member Istook mentioned that the overhanging trees on River Oaks Blvd. east of Long Avenue is an eyesore and with our goal to attract people to the city that doesn't set a good impression. He requested that we ask the homeowners to assist in cutting those limbs back.

At 7:28 P.M. Member Holland moved, seconded by Member Morgan, to adjourn the meeting. All voted "Aye".

APPROVED:


JoAnn Gordon, President

ATTEST:


Marvin Gregory, City Secretary