

**MINUTES OF THE REGULAR MEETING  
RIVER OAKS STORM WATER TASK FORCE (SWTF)  
APRIL 19, 2016**

**MEMBERS PRESENT:**

JAMES MYRICK, CHAIRMAN, PLACE 6  
PAT ALEXANDER, PLACE 2  
STEVE SANDERS, PLACE 3  
GREG HENDRICKSON, PLACE 4  
JUSTIN WOODALL, PLACE 5  
BRAD INGE, PLACE 7  
MARVIN GREGORY, ALTERNATE #2  
JOHN PAUL JONES, ALTERNATE #3 (AT 4:07 P.M.)  
JOANN BUTLER, COUNCIL LIAISON

**STAFF PRESENT:**

SUSAN STEWART, RECORDING SECRETARY  
MARVIN GREGORY, CITY ADMINISTRATOR  
CASSIE CURRY, PUBLIC WORKS SECRETARY

**MEMBERS ABSENT:**

FABIAN NEATHERY, ALTERNATE #1 (MEDICAL)

**1. CALL TO ORDER**

With a quorum present, Chairman Myrick called the meeting to order at 4:04 p.m. on Tuesday, April 19, 2016 at the River Oaks City Hall, 4900 River Oaks Blvd., River Oaks, Texas 76114.

**2. INVOCATION AND PLEDGE OF ALLEGIANCE**

Member Hendrickson delivered the invocation. Member Woodall led the pledges of allegiance to the United States and the Texas Flags.

**3. MEMBER ROLL CALL**

Roll Call was recorded with Member Neathery absent due to medical reasons.

**4. APPROVE BOARD MINUTES**

**Member Hendrickson moved, seconded by Member Woodall, to accept the minutes from March 15, 2016 River Oaks Storm Water Meeting Minutes. All voted "Aye."**

**5. DISCUSSION AND/OR ACTION ON SCHIEME DRAINAGE PROBLEMS AS PRESENTED BY MJ THOMAS ENGINEERING**

CS Gregory described a situation on Schieme in which storm water ponds and does not drain in front of 2-3 houses in curve of the street. CS Gregory stated that currently staff uses the sewer truck to remove the water. CS Gregory stated that the drainage study of 2002 proposed a 36-inch storm culvert that would tie into Taylor. CS Gregory stated that he intends to submit a grant with the Water Development Board for project year 2017.

Mickey Thomas, MJ Thomas Engineering, presented an exhibit depicting the situation. Mr. Thomas stated that there is an existing drainage system that comes through Taylor consisting of between an 18-21 inch pipe which is undersized based on the master drainage plan showing a 48-inch pipe. Mr. Thomas stated that Schieme is supposed to have a 36-inch pipe to service

that area. Mr. Thomas proposed putting in a storm drainage the 36-inch line from Schieme to Taylor and connect in with the existing 18-inch. He added that the 18-inch line would ultimately be expanding into 48-inch line. Mr. Thomas stated that although the 18-inch line will not be able to handle the drainage, it is one step closer to the meeting the master drainage plan. Mr. Thomas presented an opinion of probable cost which includes the replacement of some of the water and sewer services to existing homes, two 10-foot curb inlets, one 20-foot curb inlet, the 36-inch pipe, some 18-inch pipe for connecting to the existing line, and a couple of manholes in the amount of approximately \$276,000. The cost does not include the engineering, inspection and testing cost for a grand total of about \$400,000.

CS Gregory expressed concern over "bottle-necking" from the 36-inch line to the existing 18-inch line. Mr. Thomas stated that the water will back up into the street and will sheet flow into storm system. Mr. Thomas added that streets serve a purpose of not only transportation but also drainage.

CS Gregory inquired about an alternate plan to continue the project to Sam Calloway encompassing the opportunity to apply for a grant. Mr. Thomas agreed to obtain a price for this.

Member Alexander mentioned an area of concern to which Mr. Thomas responded that streets serve two purposes - one of transportation and also a drainage structure. Mr. Thomas stated that the problem would be no worse than it is today.

Board Members discussed expanding the project to Sam Calloway in detail. CS Gregory mentioned a drainage suit in that area, stating that the drainage flow must not be altered or increased.

**Member Inge moved, seconded by Member Woodall, to have the same cost opinion of probable cost process as presented to Taylor to be expanded to Sam Calloway. All voted "Aye."**

Board members discussed the motion made and potential phases of the project. CS Gregory requested a separate motion to expend the \$14,000 for the topographic survey.

**All voted "Aye."**

CS Gregory suggested allowing Mr. Thomas to get all of the engineering and surveying together and bring to the Board as one package. CS Gregory added that what has been done thus far can be paid out of consultant fees.

**Member Inge moved to rescind his motion, seconded by Member Woodall. All voted "Aye."**

**Member Inge moved, seconded by Member Hendrickson, to get the proposal for consulting fees for phase I and phase II to take the drainage all the way from Schieme all the way to Sam Calloway (opinion of probable cost/consulting fees to do that. All voted "Aye."**

6. DISCUSSION AND/OR ACTION ON INSPIRATION LANE DRAINAGE COMPLAINT

CS Gregory stated that the videos supplied by Member Alexander have been viewed and it appears something is broken or separated inside. CS Gregory explained that water enters the pipe but never gets to the other side. CS Gregory suggested to camera the line.

Member Alexander pointed out that this process was approved by the board in June according to unofficial minutes. CS Gregory stated that this was not done on Inspiration Lane. Member Alexander stated that the unofficial minutes state the camera was sent in and there are missing collars (?) and holes in the pipe and a liner would be placed in the pipe at \$20,000 under the storm water maintenance budget. CS Gregory stated that the work has not been performed and he is waiting for a response as to a time to complete the project.

Citizen Linda Morgan expressed concern that the concrete pipe is in need of repair in a short time.

Member Alexander responded to an inquiry regarding the new curb installation on Inspiration stating that from Miller to the entrance of the pipe is too flat and does not drain once the rain stops. Ms. Alexander requested mosquito dunks for that area. Chairman Myrick is working with City Staff regarding the placement of the mosquito dunks on public property. Mickey Thomas stated that the contractor would provide a survey along the bar ditch portion and evaluate whether or not the contractor backfilled into the bar ditch and remove it back to existing grade. If the evaluation determines it happens as it did before then it becomes a City maintenance issue.

**No action was taken.**

7. CONSIDER APPROVAL OF 2<sup>ND</sup> QTR FINANCIAL REPORT (JAN 1 – MARCH 31, 2016)

CS Gregory reported the beginning balance for the 2<sup>nd</sup> quarter was **\$361,531.54**; drainage fees for the quarter totaled **\$39,486.20**; interest from the bank was **\$105.54**; resulting in total revenues of **\$39,591.74**. Total expenditures for the quarter of **\$71,278.19** – yielding an ending balance of **\$329,845.09**.

**Member Alexander moved, seconded by Member Woodall, to approve the report. All voted "Aye."**

8. **WORKSHOP: STORM WATER MANAGEMENT**

CS Gregory stated that the camera is back in operation.

Chairman Myrick initiated a conversation about storm water sampling and requested the responsibility of sampling be shared in order to increase the amount of samples taken. Staff will obtain additional sample bottles.

Member Sanders mentioned Career Day on May 20, 2016. Public Works employees, Member Woodall, Member Butler, and Member Alexander are prepared to staff the event. Promotional

items have been approved and will be ordered or taken from stock. Member Woodall will contact the event organizer of the intention to participate.

**9. ACTION FROM WORKSHOP**

**No action was taken.**

**10. ADJOURNMENT**

**At 5:15 p.m. Member Inge moved, seconded by Member Sanders, to adjourn the meeting. All voted "Aye."**

APPROVED:

ATTEST:



Susan Stewart, TRMC, Recording Secretary

  
James Myrick, Chairman