

**MINUTES OF THE REGULAR MEETING  
RIVER OAKS STORM WATER TASK FORCE (SWTF)  
JULY 19, 2016**

**MEMBERS PRESENT:**

JAMES MYRICK, CHAIRMAN, PLACE 1  
PAT ALEXANDER, PLACE 2  
STEVE SANDERS, PLACE 3  
GREG HENDRICKSON, PLACE 4  
DEBRA VECHNAK, PLACE 5 APPOINTEE  
JOANN BUTLER, PLACE 6  
FABIAN NEATHERY, ALTERNATE #1  
MARVIN GREGORY, ALTERNATE #2  
BETH BLEVINS, ALTERNATE #3 APPOINTEE  
JOANN BUTLER, COUNCIL LIAISON

**STAFF PRESENT:**

SUSAN STEWART, RECORDING SECRETARY  
ASSISTANT CITY SECRETARY PAULA LUCK

**MEMBERS ABSENT:**

JUSTIN WOODALL, PLACE 5 (WORK CONFLICT)  
BRAD INGE, PLACE 7 (NO RESPONSE)  
JOHN PAUL JONES, ALTERNATE #3 (WORK CONFLICT)

1. CALL TO ORDER

With a quorum present, Chairman Myrick called the meeting to order at 4:02 p.m. on Tuesday, July 19, 2016 at the River Oaks City Hall, 4900 River Oaks Blvd., River Oaks, Texas 76114.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

Member Hendrickson delivered the invocation. The pledges of allegiance to the United States and the Texas Flags were recited.

3. MEMBER ROLL CALL

Roll Call was recorded with Member Inge absent with no response, Members Jones and Woodall absent due to work conflicts.

4. APPROVE BOARD MINUTES

**Member Sanders moved, seconded by Member Hendrickson, to approve the minutes as written. All voted "aye."**

5. STATEMENT OF APPOINTED OFFICIALS AND OATH OF OFFICE FOR 2016 SWTF BOARD APPOINTMENTS

Secretary Stewart administered the Statement of Appointed Officials and the Oaths of Office to Pat Alexander, Place 2; Greg Hendrickson, Place 4; Debra Vechnak, Place 5; Marvin Gregory, Alternate # 2; and Beth Blevins, Alternate # 3.

Secretary Stewart notified the new appointees, Member Vechnak and Member Blevins, of the requirement to complete the open meetings training within 90-days.

6. CONSIDER APPROVAL OF 3<sup>RD</sup> QUARTER FINANCIAL REPORT (APRIL 1 – JUNE 30, 2016)  
CS Gregory reported the beginning balance for the 3<sup>rd</sup> quarter was **\$329,845.09**; drainage fees for the quarter totaled **\$39,878.97**; interest from the bank was **\$43.01**; resulting in total revenues of **\$39,921.98**. Total expenditures for the quarter of **\$13,249.99** – yielding an ending balance of **\$356,517.08**.

**Member Alexander moved, seconded by Member Sanders, to approve the 3<sup>rd</sup> quarter report as presented. All voted "Aye."**

7. **WORKSHOP: FY BUDGET WORKSHOP**

CS Gregory reviewed the current storm water fees and the currently budgeted amount for residential at approximately \$134,400 and commercial at \$37,206. Discussion occurred related to increasing the storm water fees for residential and commercial customers. Also discussed was the feasibility of obtaining easements from the property owners for drainage easements. It was suggested that a public meeting could be held to provide information to the affected property owners. CS Gregory described several drainage projects which should be considered prior to assuming the task of acquiring easements. CS Gregory named those projects as River Oaks Boulevard, Schieme, Sam Calloway and the remainder of Inspiration Lane. CS Gregory explained that once the easements are obtained they become a public easement instead of a private easement which increases the responsibility of maintenance on the City.

**Member Hendrickson moved, seconded by Member Alexander, to recommend increasing the fees 50% for next year for residential and commercial. All voted "aye."**

CS Gregory quoted the final amount to be inserted into the budget, considering the 50% increase, at \$258,129.

8. ACTION IF ANY FROM WORKSHOP CALLING THE PUBLIC HEARING FOR FY2017 OPERATIONAL BUDGET ON AUGUST 23, 2016 AT 5:00 P.M.

CS Gregory presented a proposed budget for the 2016-2017 fiscal year. The following changes were recommended: increase drainage maintenance to \$200,000; consultant fees to \$50,000; publications to \$2,000; and easement acquisitions to \$10,000 for total proposed expenditures of \$258,200 and resulting in a negative budget of \$21,450. The rate increases will take effect on November 1, 2016.

**Member Alexander moved, seconded by Member Vechnak, to hold a public hearing on August 23, 2016 at 5:00 p.m. for the Storm Water Budget. All voted "aye."**

9. **WORKSHOP: STORM WATER MANAGEMENT**

Mickey Thomas, MJ Thomas Engineering, reported that a meeting with the contractor resulted in identifying the places where the pavement is to be cut and replaced on Inspiration Lane. The project should be complete by the end of next week.

Mr. Thomas stated that the topographic survey for Schieme is complete. Mr. Thomas cited a concern that Schieme to James has almost fall which does not convey drainage as it should. Mr. Thomas stated that some pavement may have to be replaced to make it drain properly. Mr. Thomas mentioned inlets which may help but is not a permanent solution. Mr. Thomas mentioned another concern is that the sanitary sewer is about 4-feet deep which is where the storm drains general run.

Secretary Stewart presented the request of the library board for promotional supplies of approximately 200 backpacks for a proposed fall event from this year's budget.

10. ACTION IF ANY FROM WORKSHOP


**Member Sanders moved, seconded by Member Hendrickson, to spend \$500 for promotional supplies for the library fall festival. All voted "aye."**

11. ADJOURNMENT

**At 5:14 p.m. Member Sanders moved, seconded by Member Vechnak, to adjourn the meeting. All voted "aye."**

APPROVED:

ATTEST:



Susan Stewart, TRMC, Recording Secretary

  
James Myrick, Chairman